

Postgraduate Prospectus 2025

Postgraduate Institute of Humanities and Social Sciences



PGIHS
University of Peradeniya
Sri Lanka.



POSTGRADUATE PROSPECTUS



PGIHS
UNIVERSITY OF PERADENIYA
SRI LANKA

Welcome to PGIHS: Shaping Scholars, Transforming Societies



Postgraduate education in the Humanities and Social Sciences is more than just an academic pursuit—it is a journey of intellectual growth, critical inquiry, and meaningful engagement with the world’s most pressing societal issues. At PGIHS, our goal is to cultivate scholars who possess advanced knowledge, analytical skills, and a deep interdisciplinary understanding. We emphasize independent research, ethical scholarship, and a commitment to inclusivity, empowering our graduates to contribute not only to academia but also to policy-making, social transformation, and global discourse.

Unlike many public universities, postgraduate institutions in Sri Lanka, including PGIHS, operate on a self-sustaining model. This means that taxpayer funds do not finance your education; rather, it is an investment you make in your own academic and professional future. In recognition of this, we are dedicated to upholding the highest academic standards while fostering both personal development and national progress. Your time at PGIHS is not just about earning a degree—it is about broadening perspectives, challenging conventional wisdom, and making a lasting impact on society.

This Postgraduate Prospectus serves as a comprehensive guide, offering essential information on application and selection procedures, degree programs, course structures, tuition policies, and academic regulations. It also details assessment criteria, examination policies, and ethical guidelines, ensuring that students are well-informed about the Institute’s expectations and academic standards. Given the significance of thesis work in postgraduate studies, this prospectus provides clear guidelines on proposal preparation, supervision, formatting, submission, and integrity measures such as plagiarism prevention. By outlining these frameworks, we aim to minimize uncertainties and equip students with the knowledge needed for a smooth academic journey.

As the Director of PGIHS, I encourage all students to make full use of this prospectus for a successful and enriching learning experience. Furthermore, I invite you to engage with its contents and share any feedback that could help us refine our approach.

Finally, I extend a warm welcome to all students joining our postgraduate programs. May your time at PGIHS be one of exploration, discovery, and transformation.

Professor Wasantha Athukorala

Director

Postgraduate Institute of Humanities and Social Sciences

University of Peradeniya

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Section 1

An Introduction to the PGIHS

1.1 Background

The Postgraduate Institute of Humanities and Social Sciences (PGIHS) was established by the Ministry of Higher Education in 2014, by an Ordinance made by the University Grants Commission under Section 24A of the Universities Act No. 16 of 1978. According to the Gazette Extraordinary No. 1843/45 of 3rd January 2014, the mandate of the Institute is to promote and develop higher education and research, at the postgraduate level, in the Humanities and Social Sciences. The PGIHS is the heir to the postgraduate programmes previously offered by the Faculty of Arts of the University of Peradeniya.

The PGIHS offers postgraduate degree and diploma programmes and other short-term training programmes – some with a discipline-based focus and others with more of an inter-disciplinary / multi-disciplinary orientation. At present, the PGIHS caters to approximately 1,500 students annually following courses leading to postgraduate diplomas, Masters and Doctoral degrees in 26 different disciplines under five Boards of Study. More than 500 students complete postgraduate diplomas, Masters and Doctoral degrees annually at the PGIHS.

The disciplines in which the PGIHS provides training include: Arabic, Archaeology, Buddhist Studies, Economics/Applied Economics, Banking, Education, English, Fine Arts, Geography, Greek and Roman Studies, Hindu Civilization, History, Islamic Studies, Law, Management, Pali, Philosophy, Physical Education, Political Science, Psychology, Sanskrit, Sinhala, Sociology, and Tamil. The Institute has recently commenced inter-disciplinary/multi-disciplinary/professional postgraduate programmes; these include Community Development & Planning, Development Practice, Environmental Management, Human Rights & Multi-culturalism, International Relations, Social Work and Sustainable Tourism. New programmes in Public Policy & Management are in the pipeline.

Vision:

To be the leader in postgraduate education, research and critical thinking in the Humanities and the Social Sciences in the country and a center of excellence of learning in the region.

Mission:

To provide high quality postgraduate education aimed at producing scholars, researchers and professionals who not only possess knowledge, skills and competencies in their respective fields of study but also have a sense of duty towards fellow humans, society and environment.

Values:

- Equality of opportunity
- Academic integrity and professionalism
- Critical pursuit of knowledge

- Social sensitivity and mutual respect
- Respect for diversity and freedom of expression
- Democratic governance and management
- Accountability and transparency of operations.

1.2 Administrative Structure

The Board of Management is the governing and policy making body of the Institute and the Director, the ex-officio Chairperson of the Board, is the principal executive officer, the principal academic officer and the chief accounting officer of the Institute. The general administrative matters of the Institute is overseen by the Assistant Registrar of the Institute under the directives given by the Director. The financial matters of the Institute are handled by the Assistant Bursar of the Institute subject to the control of the Director. The academic matters of study programmes are handled by the Boards of Study.

1.3 Boards of Study

The Institute offers its study programmes under the following Boards of Study:

Board of Study for Social Sciences
 Board of Study for Languages and Literature Studies
 Board of Study for Economics and Management
 Board of Study for Psychology, Philosophy and Education
 Board of Study for Religious and Cultural Studies

1.4 Study Programmes

The Postgraduate education in the Humanities and the Social Sciences at the University of Peradeniya commenced in 1956 in the form of a Postgraduate Diploma in Education. Since then, the higher degree programmes in the fields of the Humanities and the Social Sciences have gradually expanded with the addition of Masters' and Doctoral degrees in many other disciplines. In terms of the enrollment, diversity in courses and the quality of the study programmes, the postgraduate programmes of the Institute are the largest and the best of such programmes offered by any University in Sri Lanka.

The Institute presently awards the following qualifications:

Postgraduate Diploma;
 Master of Arts;
 Master of Arts in Applied Economics;
 Master of Education;
 Master of Development Practice;
 Master of Philosophy; and
 Doctor of Philosophy.

The Institute offers the following study programmes from 2019/2020 Academic Year:

Master of Science in Sustainable Tourism
 Master of Sustainable Tourism

Master of International Relations
Master of Human Rights and Multiculturalism
Master of Social Work
Master of Environmental Management
Postgraduate Diploma in Community Development and Planning

with the following Exit point programmes:
Postgraduate Diploma in International Relations
Postgraduate Diploma in Human Rights and Multiculturalism
Postgraduate Diploma in Social Work
Postgraduate Diploma in Environmental Management

The Institute offers the following new study programmes from 2025 Academic Year:
Master of Science in Banking

The annual intake of students for postgraduate programmes of the Institute is above thousand and all programmes are advertised in local newspapers, social media and the website of the Institute. Out of the total student population about 60 students are foreign students who mainly join courses in Pali and Buddhist Studies.

1.5 New Degree Programmes and Research Initiatives

The Institute is currently implementing strategic plans to expand and diversify its postgraduate programmes, with a strong emphasis on broadening access and enhancing the scope of its academic offerings. This expansion includes the introduction of new postgraduate degree programmes that integrate interdisciplinary and multidisciplinary perspectives, ensuring that students are equipped with a comprehensive understanding of complex, real-world challenges. These initiatives aim to cater to a wider audience, fostering inclusivity while addressing emerging academic and professional demands.

The introduction of new degree programmes is carefully aligned with the evolving needs of various sectors within society and the economy. By designing curricula that respond to industry-specific requirements and national priorities, the Institute seeks to produce graduates who are not only academically proficient but also capable of making meaningful contributions to their respective fields. This approach ensures that the Institute remains at the forefront of academic excellence while simultaneously supporting socio-economic development.

In addition to curriculum expansion, the Institute is directing more resources and facilities toward strengthening its research culture. Increased investment in research infrastructure, funding opportunities, and academic support services will enhance the capacity of postgraduate students to engage in high-quality research. By fostering a robust research environment, the Institute aims to encourage innovation, knowledge creation, and scholarly contributions that have both national and global relevance.

Furthermore, the Institute is committed to maintaining a high-profile research output through increased publications and academic presentations. By supporting postgraduate students and

faculty in disseminating their research findings through reputable journals, conferences, and academic forums, the Institute will reinforce its position as a leading center for research excellence. These efforts will not only elevate the Institute's academic standing but will also contribute to broader research and development initiatives, strengthening collaborations with industry, government agencies, and international institutions.

Through these comprehensive measures, the Institute is poised to play a more significant role in shaping the future of postgraduate education, fostering intellectual growth, and driving impactful research that benefits both academia and society.

1.6 Academic Collaborations

The institute has its plans to establish effective academic links with local and foreign individuals, groups and reputed organizations in order to expand its horizons of postgraduate education and research. Collaboration with local bodies such as ministries, departments and agencies, NGOs, research institutes, other higher educational and training institutes and the private sector is necessary to enhance the quality of programmes and the employability of graduates. The internationalization of degree and research programmes requires enhanced collaboration with foreign Universities and higher educational institutes, research institutes, multilateral agencies, International Non-governmental organizations, etc. Collaboration with foreign institutions will provide opportunities to maintain international standards in our programmes and provide foreign exposure for our students and staff. At present, the Master of Development Practice (MDP) and Master of Human Rights and Multiculturalism (MHRMC) programmes are offered by the Institute under foreign/global partnership programmes.

In 2016, the Institute won a project together with the University of Southeast Norway (USN) under NORPART project grants for academic cooperation in Human Rights and Multiculturalism. The project involves student and staff exchanges, research collaboration and joint degree programmes in the field. So far, under the project 15 students of the Institute have received scholarships to study for one semester at the USN on credit transfer basis and three postgraduate students of the USN also have studied at the PGIHS for one semester under the project. The Institute recently signed an MoU with Sichuan University of China for similar student and staff exchange programmes and research collaboration. Another MoU with the American University, Washington DC was also signed for the establishment of Gender Economics training and research programmes at the PGIHS. The activities of this MoU will be supported by initial funding from the Foundation Open Society Institute in Switzerland. The PGIHS has made arrangements with the Buddhist College of Minnan (BCM) for long-term student exchange under which Chinese students will follow programmes at the PGIHS. In 2018, the Institute received 07 students from the BCM to its study programmes and the number increased to 15 in 2019. Further, the Institute is about to sign an MOU with the Graduate School of Asian and African Area Studies of Kyoto University Japan to create opportunities especially for student exchange and promotion of research.

PGIHS successfully conducted a project aimed at integrating Multi-Level Teaching (MLT) into the curriculum of education-related programmes, with the support of UNICEF. The initiative included site visits to classrooms and stakeholder discussions in the Uva and Eastern Provinces,

where MLT had already been piloted. Key activities of this project encompassed curriculum development workshops, training sessions for lecturers on MLT methodologies, and the refinement of pedagogical strategies to enhance inclusive education practices. Despite some disruptions caused by the non-academic strike period, PGIHS successfully completed the project in 2024, marking a significant milestone in advancing innovative teaching methodologies within the institution.

PGIHS is actively working on expanding its international student recruitment efforts by establishing a partnership with Beijing Yude Study Abroad Consulting Service Co., Ltd., China. This collaboration aims to attract foreign students to PGIHS's postgraduate degree programmes, thereby fostering international academic engagement. A letter of intent is expected to be signed between the two institutions by February 2025. Through this partnership, foreign students will have the opportunity to enroll in PGIHS postgraduate programmes, further strengthening the institute's global academic presence.

PGIHS is in the process of developing a Foundation Course on Environmental and Social Risk Management, with the support of the World Bank. This short course is designed to equip participants with the necessary skills to assess and manage environmental and social risks associated with development projects. A multidisciplinary team comprising faculty members and university experts has prepared a comprehensive proposal, including detailed lesson plans, to finalize the course framework. Upon securing Senate approval in 2025, PGIHS plans to launch this course, positioning itself as a leader in Environmental and Social Risk Management education. This initiative is expected to pave the way for further course development in collaboration with the World Bank, enhancing PGIHS's reputation as a center of excellence in this critical field.

In 2024, the University of South Western Norway invited PGIHS to nominate four students for a full-time, two-year Master's Degree programme in Human Rights and Multiculturalism. Following University of South Western Norway's guidelines, PGIHS successfully nominated four candidates, who are expected to commence their studies in August 2025. These students receive full scholarships during their studies in Norway.

1.7 Research Congress, Seminars and Journal

For knowledge created in different fields of study to have a meaningful impact on society, it must be effectively disseminated. Recognizing this need, the institute launched its annual Research Congress in 2017. The PGIHS Research Congress continued successfully in 2024, with that year's abstracts being linked to D-Space in collaboration with the main library. This initiative provides students with the opportunity to present their research at an internationally recognized academic forum, allowing their findings to reach a global audience.

Beyond the Research Congress, the institute actively fosters academic dialogue by organizing conferences, symposia, and workshops in collaboration with various organizations. In recent years, it hosted a conference on Social Safeguard Measures of Sri Lanka's major development projects in partnership with the World Bank, as well as another on Greening the Belt and Road Initiative in collaboration with the National Academy of Development and Strategy of Renmin University, China, and the Pathfinder Foundation, Sri Lanka. Additionally, two specialized workshops on

Landscape Ecological Planning and Geo-space Mapping with Open Source Maps were conducted, offering significant benefits to both students and faculty members.

To further support academic research, PGIHS initiated the publication of its bi-annual research journal, the *Journal of Humanities and Social Sciences (JHS)*, in 2018. This journal provides an essential platform for students to publish and share their research work. Over the past six years, PGIHS has consistently released two issues per year and is now working towards indexing the journal, enhancing its visibility and academic impact.

1.8 Student Societies and Alumni Association

In 2018, the institute took a significant step towards fostering student engagement by initiating the establishment of student societies and an alumni association. These student societies serve as a structured platform for students to actively participate in the institute's academic and extracurricular activities. Students have the opportunity to form programme-level societies, catering to specific academic disciplines, as well as a General Student Society (GSS) that represents the broader student community.

The General Student Society (GSS) was officially established in 2018 and quickly became an integral part of student life, successfully organizing various events in 2019. However, its activities were significantly disrupted during the COVID-19 pandemic and the subsequent economic crisis. Recognizing the importance of student engagement and community building, the GSS resumed its operations in 2023, successfully revitalizing its initiatives and providing students with a platform to collaborate, share knowledge, and contribute to the academic and social environment of the institute.

In addition to student societies, the institute recognizes the importance of maintaining strong ties with its graduates. The alumni association will serve as a formal network for former students to stay connected with the institute, contribute to its growth, and engage in academic and professional collaborations. Plans are in place to officially establish the PGIHS Alumni Association in 2025, further strengthening the institute's community by fostering lasting relationships between past and present students.

Section 2

Application and Selection Procedure for Study Programmes

2.1 Application

The PGIHS calls applications for its postgraduate diploma/ degree programmes annually through newspaper advertisements and in the website of the Institute during the months of January and March each year. Application for admission as a special student, an exchange student (local/foreign), a casual student, an MPhil student and a Ph. D. student can be made at any time.

Application forms can be obtained by writing to:

Assistant Registrar
Postgraduate Institute of Humanities and Social Sciences (PGIHS)
University of Peradeniya
Peradeniya 20400
Sri Lanka

with a self-addressed envelope. Electronic version of the Application Form can be downloaded from the website of the Institute (www.pgihs.ac.lk) / can be obtained by writing to the Programme Officer at info@pgihs.ac.lk or pgihs@yahoo.com.

Applicants are requested to follow the instruction given in the Application Form when completing it. All students seeking registration for research degree programmes shall submit a synopsis of the research ranging between 300-500 words along with the application form. This synopsis should include the following: title of the research, background/ introduction, research question/s, research objective/s, methodology, a brief literature survey, expected outcome and a list references.

The duly completed application form along with the certified copies of educational and other qualifications and the payment slip of the Application Fee should be sent to the Assistant Registrar/PGIHS on or before the deadline for the submission of applications. Those who send the application online should produce the original payment slip of application fee to the Institute immediately. Applications will not be processed unless the application fee is paid. Since documents submitted in support of an application become the property of the Institute, applicants are required to submit certified copies of original certificates. Applicants are required to make arrangements with the relevant University or Institute to send official transcripts of their degree certificates to the Assistant Registrar of the PGIHS.

2.2 Selection of Students

The selection of postgraduate students to follow postgraduate programmes from among eligible candidates will be determined on merit basis by the relevant Board of Study. A written selection test or an interview, depending on the requirement, may be conducted by the Institute to choose students from among the shortlisted candidates. Every application for enrollment will be assessed in terms of the postgraduate programme regulations in force at the time of the application.

The applicant is responsible for the authenticity of information provided in the Application Form and in the supporting documents. The Institute reserves the right to reject an application if the information provided is found to be wrong, misrepresented or unverified. A person who has submitted a duly completed application form will be informed whether or not he/she is selected for the diploma / degree programme applied.

2.3 Calendar of Dates

Call for Applications	August to December
Selection	December/January
Notification of Selection Outcome	January
Inauguration of Programmes	January/ February
First Semester	January/February – June/ July
Second Semester	July/August –December/January

Section 3

Course Structure of Postgraduate Diploma Programmes by Discipline

3.1 Introduction

The Postgraduate Diploma programme offered by the PGIHS is designed to provide foundation knowledge in a given area of study in which a candidate wishes to switch disciplines, or a candidate does not possess sufficient knowledge/ background in the discipline at the Bachelor's degree level or equivalent qualifications. This postgraduate diploma programme which is placed at Level 8 of the Sri Lanka Qualification Framework (SLQF) broadens knowledge in the relevant discipline and opens a pathway for those candidates in their career progression and higher learning in the field.

Applicants with the following qualification may be admitted to follow the Postgraduate Diploma programme in a given discipline:

- (i) A Bachelors' degree; OR
- (ii) An equivalent qualification as acceptable to the relevant Board of Study.

In addition to educational and professional qualifications, work experience is considered for admission to some study programmes.

Award of Diploma: The Postgraduate Diploma will be awarded on successful completion of (minimum) 25 credits from courses. However, depending on professional requirements and the availability of courses with different credit values, the total number of credits required to complete a postgraduate diploma programme may vary from 25-31 credits.

Note:

One credit is equivalent to academic work of 50 notional hours. These 50 notional hours will be distributed among direct class-room contact hours, self-learning hours and time spent for preparation and conducting of assessments. The maximum number of hours allocated for direct class-room contact is 15 hours of a one-credit course.

3.2 Postgraduate Diploma in Geography

The aim of this diploma programme is to provide a foundation for students to pursue a Master's level education in Geography. The curriculum has been designed to ensure that students are provided with the essential foundational knowledge and skills in Geography.

Courses offered:

Course Code	Course Title	Credits	Status*
GGY 501	Research Methodology	3	C
GGY 502	Sri Lankan Geographical Themes	3	C
GGY 503	Resource Management and Strategic Planning	3	O
GGY 505	Recent Trends in Geographic Thought	3	C
GGY 506	Settlement Development	3	O
GGY 507	Advanced Cartography	4	O
GGY 508	Population Geography	3	O
GGY 509	Physical Geography	3	O

*C- Compulsory, O- Optional.

Students are required to complete 25 credits from the above courses to complete the programme.

3.3 Postgraduate Diploma in Archaeology

This postgraduate diploma programme intends to provide foundation knowledge in Archaeology for graduates who wish to improve their subject knowledge in Archaeology or who have obtained a Bachelor's degree in other disciplines to enable them to follow higher degree programmes in Archaeology.

Courses offered:

Course Code	Course Title	Credits	Status
ACL 501	Prehistoric Archaeology	3	C
ACL 502	Theory and Methods in Archaeology	3	C
ACL 503	Archaeological Heritage Management	3	C
ACL 504	Pre-modern Crafts and Technology	3	C
ACL 505	Epigraphic Studies	3	C
ACL 506	Ancient Architecture in South Asia	3	C
ACL 507	Ancient Painting and Sculpture in South Asia	3	C
ACL 510	Bronze Age and Early Iron Age Archaeology of South Asia	3	C

Students are required to complete 27 credits from the above courses to complete the programme. The programme may not be offered if the number of applicants is considered to be insufficient.

3.4 Postgraduate Diploma in History

The Postgraduate Diploma in History intends to provide knowledge of socio-political, economic and cultural developments in ancient Sri Lanka and provide guidelines to conduct projects on historical and related issues. The students will acquire knowledge of the main elements of historical methodology and historical writings, the ability to discuss and analyze socio-political, economic and cultural developments in the past and develop awareness on the interaction between developments in Sri Lanka and global processes.

Courses offered:

Course Code	Course Title	Credits	Status
HIS 501	Historiography and Historical Writings	3	O
HIS 502	Selected Themes in Sri Lankan History up to the present day	3	O
HIS 503	Sri Lanka in the Global Context	3	O
HIS 504	School projects and local history	3	O
HIS 506	Foundations of modern society	3	O
HIS 507	Culture, society and development in Sri Lanka	3	O

Apart from the above courses, students are required to follow courses equivalent to 9 credits from other disciplines to complete the programme. The programme may not be offered if the number of applicants is considered to be insufficient.

3.5 Postgraduate Diploma in Political Science

The Postgraduate Diploma in Political Science is a general programme providing access to all the main intellectual strands of contemporary Political Science. This programme is suitable for graduates of any discipline who for professional or personal reasons, wish to secure a stand-alone qualification in Political Science. It is also ideal for those who wish to undertake postgraduate work and whose first degree is in an unrelated field. It aims to provide a foundation in the principles of politics while developing critical skills for a wide range of real-world professional situations.

Courses offered:

Course Code	Course Title	Credits	Status
PSC 501	Government and Politics of Sri Lanka since Independence	3	C
PSC 502	Theories and Practices of International Politics	3	C
PSC 503	Bureaucracy and Public Policy	3	C
PSC 504	Contemporary Political Ideologies and Social Movements	3	C
PSC 505	Research Methodology	3	C
PSC 506	Human Rights and Human Security: Theory and Practice	3	C
PSC 507	Conflict and Cooperation in South Asia	3	C
PSC 505	Report	1	C

Apart from the above courses, students are required to follow courses equivalent to 3 credits from other disciplines to obtain 25 credits to complete the programme.

3.6 Postgraduate Diploma in Sociology

The Postgraduate Diploma in Sociology aims at providing the necessary knowledge of theoretical and applied aspects of Sociology and equipping candidates with foundation knowledge and understanding in the field to pursue higher degrees in Sociology.

Courses offered:

Course Code	Course Title	Credits	Status
SOC 501	Basic concepts in Sociology	3	C
SOC 502	Social Theories	3	C
SOC 503	Methods in Social Research	3	C
SOC 504	Sociology of South Asia	3	C
SOC 505	Culture and Personality	3	C
SOC 506	Foundation of Sociology and Anthropology	3	C
SOC 507	Community Development	3	C
SOC 508	Presentation and Writing Skills in Sociology	3	C
SOC 509	Sociology of Resettlement	3	C

Students are required to complete all the above courses and complete the programme with 27 credits.

3.7 Postgraduate Diploma in Economics

The Postgraduate Diploma Programme in Economics aims at equipping students with knowledge and tools of economic analysis and the ability to use those tools in explaining economic problems and issues. The programme is especially designed for graduates with no background in Economics. Successful completion of the Postgraduate Diploma in Economics can be a stepping stone (if so desired) to more technical Masters' degree programmes in Economics.

Courses offered:

Course Code	Course Title	Credits	Status
ECN 501	Microeconomics	3	C
ECN 502	Macroeconomics	3	C
ECN 504	Applied Social Statistics	3	C
ECN 506	International Economics	2	C
ECN 523	Economic Development	2	C
ECN 553	Regional Development & Planning	2	C
ECN 559	Entrepreneurship	3	C
ECN 560	Project Planning & Appraisal	2	C

Apart from the above courses, students are required to follow courses equivalent to 6 credits from other disciplines to complete the programme.

3.8 Postgraduate Diploma in Accounting and Finance

The Postgraduate Diploma in Accounting and Finance aims at providing students with a foundation knowledge and accompanying skills in the essential components of Accounting and Finance. This diploma programme prepares graduates with no background in Accounting and Finance related areas to follow higher studies in the field. The objectives of the programme are: to provide foundation knowledge and skills in Accounting and Finance; and to enable students to use the knowledge and skills gained in their work environments.

Courses offered:

Course Code	Course Title	Credits	Status
MGT 502	Advanced Financial Accounting	3	C
MGT 503	Corporate Finance	3	C
MGT 504	Strategic Management Accounting	3	C
MGT 505	Advanced Auditing	3	O
MGT 506	Financial Statement Analysis	3	O
MGT 511	Operations Research	3	O
MGT 512*	Corporate Governance	3	O
MGT 513*	Business Communication	3	C
MGT 515*	Strategic Management	3	O
MGT 516*	Project Management	3	O
MGT 517	Exposure Programme	1	C

*Shared with Postgraduate Diploma in Accounting and Finance.

Students are required to earn 13 credits from compulsory courses and 12 credits from optional courses to complete the programme with 25 credits.

3.9 Postgraduate Diploma in Management

The Postgraduate Diploma in Management aims at providing students with foundation knowledge and accompanying skills in the essential components of Management. The programme is designed to provide knowledge for graduates with no background in the discipline of Management to pursue higher studies in Management. The objectives of the programme are: to provide students with foundation knowledge and skills in Management; and to enable students to use the knowledge and skills they acquire in their work environments.

Courses offered:

Course Code	Course Title	Credits	Status
MGT 507	Management Theory & Practice	3	C
MGT 508	Strategic Marketing Management	3	C
MGT 509	Strategic Human Resource Management	3	C
MGT 512*	Corporate Governance	3	O
MGT 513*	Business Communication	3	C
MGT514	Entrepreneurship & Venture Creation	3	O
MGT515*	Strategic Management	3	O
MGT516*	Project Management	3	O
MGT 517	Exposure Programme	1	C

*Shared with Postgraduate Diploma in Management.

Students are required to earn 13 credits from compulsory courses and another 12 credits from optional courses to complete the programme.

3.10 Postgraduate Diploma in Philosophy

The Postgraduate Diploma in Philosophy intends to train students to think clearly, logically and critically about the deepest and broadest questions concerning life, being, knowledge, values and their connections to the full range of human activities. It has the following objectives: to provide

foundation knowledge required for graduates from other disciplines and to reinforce philosophical knowledge acquired by students during their Bachelor's degree programme.

Courses offered:

Course Code	Course Title	Credits	Status
PHY501	Issues in Philosophy	3	C
PHY502	Modern Western Philosophy	3	C
PHY503	Indian Philosophy	3	C
PHY504	Classical Ethics-East and West	3	C
PHY505	Ethics and Social Philosophy of Buddhism	3	C
PHY506	Philosophy and Psychology of Education	3	C
PHY507	Seminar on Methodology	3	C

Apart from the above courses, students are required to follow courses equivalent to maximum of 4 credits from other disciplines to complete the programme. The programme may not be offered if the number of applicants is considered to be insufficient.

3.11 Postgraduate Diploma in Psychology

The objectives of the Postgraduate Diploma in Psychology is, firstly to enable students to prepare for postgraduate education in Psychology and secondly to provide training in Psychology for the improvement of employment opportunities in sectors such as education, NGOs, mental health care provision, counselling, and so on. The programme provides training in theoretical as well as applied aspects of Psychology.

Courses offered:

Course Code	Course Title	Credits	Status
PSY 500	Introduction to Psychology	3	C
PSY 501	Health Psychology	3	C
PSY 502	Educational Psychology	3	C
PSY 503	Organizational Psychology	3	C
PSY 504	Cognitive Psychology	3	C
PSY 507	Social Psychology	3	C
PSY 508	Stages of Child Development	3	C
PSY 511	Positive Psychology	3	C

Apart from the above courses, students are required to follow courses equivalent to 6 credits from other disciplines to complete the programme.

3.12 Postgraduate Diploma in Education

The Postgraduate Diploma in Education is designed for graduate teachers in government schools and other educational institutes to upgrade their knowledge and skills in education. It expects to provide graduate teachers with necessary knowledge, understanding and professional skills to be competent teachers in primary and secondary schools. On successful completion of the diploma, students will be able to demonstrate knowledge and understanding of education theory and practice; apply them in teaching and learning processes; acquire a range of generic skills for

education; develop a set of classrooms teaching related skills and professional practices; and inculcate positive expectations, attitudes and ethics required in a professional teacher.

This programme offers two options:

- Option 1 Offered on full-time basis to graduate teachers in government schools with at least one year of work experience nominated by the Ministry of Education (MoE).
- Option 2 Offered on part-time basis to anyone who satisfies the eligibility criteria through open advertisement, especially graduate teachers in government schools and other educational institutes with at least one year of work experience.

Credit requirement to complete the diploma:

Component	Credits
Compulsory Courses	24
Optional (Elective) Courses	02
Compulsory Courses on Non-credit basis	
Teaching Practice	04
Action Research	01

Students should earn 31 credits from the above courses and components to complete the diploma programme. Please refer to Handbook of PG Diploma in Education for details.

3.13 Postgraduate Diploma in Physical Education

The Postgraduate Diploma in Physical Education is designed for Physical Education instructors/ teachers in government schools or other public and private educational institutes and offices to upgrade their knowledge and skills in Physical Education. The programme aims at producing well informed, competent, creative and professional physical education instructors, teachers and officers. The programme provides students with knowledge of concepts and principles and teaching methodology in physical education, trains them on coaching of games, provides training on curriculum design and development and also develops a set of interpersonal and transferable skills required for teaching, coaching and other relevant tasks in the field.

Eligibility Criteria

A candidate who possesses one of the following qualifications is eligible to apply for the Postgraduate Diploma in Physical Education:

- (a) A Bachelor's degree obtained from a recognized University or Higher Educational Institution And at least one-year work experience as a teacher in Physical Education/ Sports in a government or private school, a Physical Education Instructor/ Coach/ Lecturer in any other Higher Educational Institute or an officer in the field of Education.
OR
- (b) Any other professional qualification and at least three years' work experience as a teacher in Physical Education/Sports in a government or private school, a Physical

Education Instructor/Coach/Lecturer in any other Higher Educational Institute or an officer in the field of Education as acceptable to the relevant Board of Study.

The courses offered:

Course Code	Course Title	No. of Credits	C/O
PED 5001	Administration of Physical Education & School Sport	03	C
PED 5002	Pedagogy of Health & Physical Education	03	C
PED 5003	Applied Physiology	03	C
PED 5004	Developmental and Sports Psychology	03	C
PED 5005	Assessment for Learning in Health & Physical Education	03	C
PED 5006	Sports Counselling	03	C
PED 5007	Curriculum Designs in Health & Physical Education	03	C
PED 5008	Research Methods in Health & Physical Education	01	C
PED 5009	Teaching Practice/Coaching Practice	02	C
PED 5010	Action Research in Health & Physical Education	01	C
PED 5011	Human Sexuality Education	01	O
PED 5012	Improvement of Health and Sports and Prevention of Drugs and Injuries	01	O
PED 5013	Legal and Ethical Aspects of Sports	01	O
PED 5014	Health Promotion for Children and Adolescents	01	O
PED 5015	Coaching Games I	02	C
PED 5016	Coaching Games II	02	C
PED 5017	Information and Communication Technology	Non-credit	C
PED 5018	English for Communicative Purposes	Non-credit	C

The programme consists of compulsory and optional coursework components, teaching /coaching practice, action research projects and ICT and English language as non-credit compulsory courses. A student who successfully completes 31 credits from the courses, teaching practice and the action research project and two non-credit compulsory courses will be awarded the Postgraduate Diploma in Physical Education.

3.14 Postgraduate Diploma in Sinhala

The Postgraduate Diploma in Sinhala intends to provide the students foundation knowledge in Sinhala language, literature and culture. Those who have earned their first degree in subjects other than Sinhala are required to follow this course as a pre-requisite to enter higher postgraduate degree programmes in Sinhala. This is an independent degree programme that stands on its own and is generally offered in the Sinhala medium and may also be offered in the English medium on request.

Course Code	Course Title	Credits	Status
SLS 501	Classical Sinhala Poetry	3	C
SLS 502	Practical Sinhala: Grammar and Styles	3	C
SLS 503	Sinhala Folk Rituals, Folk Drama and Modern Theatre	3	C
SLS 504	Sinhala Exegetical Literature	3	C
SLS 505	Sinhala Culture	3	C
SLS 506	Classical Sinhala Prose: Intentions, Styles, Forms and Themes	3	C

SLS 507	Thematic Approach to Modern Literature	3	C
SLS 508	Mass Communication, Journalism and Creative Writing	3	C

Courses offered:

Apart from the above courses, students are required to follow courses equivalent to 3 credits from other disciplines to complete the programme.

3.15 Postgraduate Diploma in Tamil

The Postgraduate Diploma in Tamil intends to provide fundamental knowledge in Tamil language and literature required to follow higher studies in the field. The programme is specially designed for graduates who do not have sufficient background in the field or those from other disciplines for whom this programme is a pre-requisite to enter higher degree programmes in Tamil Language and Literature.

Courses offered:

Course Code	Course Title	Credits	Status
TLG 501	Modern Tamil Grammar	3	C
TLG 502	The Development of Modern Tamil Literature	3	C
TLG 503	Literary Criticism: Theory and Practice	3	C
TLG 504	Critical Study of Prescribed Texts	3	C
TLG 505	Tamil Language and Literature in Sri Lanka	3	C
TLG 507	Folk Literature and Folklore Studies in Tamil	3	C

Apart from the above courses, students are required to follow courses equivalent to 9 credits from other disciplines to complete the programme.

3.16 Postgraduate Diploma in English

The Postgraduate Diploma in English is intended for those students who have little or a scant specialist knowledge of the discipline and hope to advance their knowledge in the field. The Diploma is an independent, standalone study programme. However, it may also function as one of the prerequisites for a candidate's entry to the Master's degree programme in English.

Courses offered:

Course Code	Course Title	Credits	Status
ENG 501	Introduction to Critical and Cultural Theory	3	O
ENG 502	Introduction to the Study of Language I	3	O
ENG 507	Literatures of South Asia: Thematic Approaches	3	O
ENG 503	An Introduction to the Study of Language II	3	O
ENG 506	An Introduction to the Postcolonial Literatures in English	3	O
ENG 505	Shakespeare Our Contemporary	3	O
ENG 508	Drama and Performance: The Theatre of Our Times	3	O
ENG 504	Theories of Language Acquisition /Learning	3	O
ENG 509	Introduction to the Theory and Practice of Translation	3	O

ENG 510	An Introduction to Twentieth- Century British American Poetry	3	O
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Students are required to complete 27 credits from the above courses to complete the programme.

3.17 Postgraduate Diploma in Pali

The Postgraduate Diploma in Pali intends to provide students' knowledge of Pali literature, language and critical theory of doctrinal aspects of Buddhism. On successful completion of the course, the students will be able to explain the theory of Buddhist doctrinal aspects and the social, economic and political conditions reflected in the early texts and to perform hermeneutic skills. The programme will satisfy the required qualification to follow higher degree programmes in Pali.

Courses offered:

Course Code	Course Title	Credits	Status
PST 501*	Seminar in Research Methodology for Pali and Buddhist Studies	3	C
PST 502	Pali Prescribed Texts	3	C
PST 503*	Buddhism in the Pali Canon	3	C
PST 504	Pali Translation and Composition	3	C
PST 505	Pali Grammar and Syntax	3	C
PST 506*	Pali Textual Studies	3	C
PST 507*	Buddhist Sanskrit Texts	3	C

*Shared with Postgraduate Diploma in Buddhist Studies.

Apart from the above courses, students are required to complete courses equivalent to 6 credits from other disciplines. Due to insufficient number of applicants, the programme may not be offered regularly.

3.18 Postgraduate Diploma in Buddhist Studies

The Postgraduate Diploma in Buddhist Studies aims at providing foundation knowledge of the theory of Buddhist doctrinal aspects and Buddhist art and culture. On successful completion of the course, students will be able to describe and analyze the theory of Buddhist doctrinal aspects and explain the social, economic and political conditions reflected in Buddhism. The programme will satisfy the qualification to follow higher degree programmes in Buddhist Studies.

Courses offered:

Course Code	Course Title	Credits	Status
BST 501*	Seminar in Research Methodology for Pali & Buddhist Studies	3	C
BST 502	Background to Early Buddhism	3	C
BST 503*	Buddhism in the Pali Canon	3	C
BST 504	Development of Buddhist Doctrines	3	C
BST 505	Buddhism in Modern Sri Lanka	3	C
BST 506*	Pali Textual Studies	3	C
BST 507*	Buddhist Sanskrit Texts	3	O
BST 508	Buddhist Culture of Ancient Sri Lanka	3	C

BST 509	Asian Religious Thought and Culture	3	O
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*Shared with Postgraduate Diploma in Pali.

Students are required to earn 27 credits from the above courses to complete the programme.

3.19 Postgraduate Diploma in Greek and Roman Studies (GRS)

The course targets graduate who do not possess language skills in ancient Greek and Latin and/ or a sufficient background knowledge in Greek and Roman literature, culture and history to pursue higher postgraduate programs in GRS. The aims of this programme are: to provide the necessary language qualification in ancient Greek or Latin, to provide the necessary exposure to Greek and Roman literary history and culture, and to provide an opportunity to describe, discuss and analyze ancient sources and aspects of Greek and Roman culture.

Courses offered:

Course Code	Course Title	Credits	Status
GRS 501	Elementary Greek/Latin I	3	C
GRS 502	History of Greek Literature	3	C
GRS 503	Greek Sculpture of the Classical Period	3	O
GRS 504	Greek and Roman Mythology	3	O
GRS 505	Elementary Greek/Latin II	3	C
GRS 506	History of Roman Literature	3	C
GRS 507	Cicero, the Man and his Works	3	O
GRS 508	Greek and Roman Drama	3	O
GRS 509	History of the Roman Republic	3	O

Students are required to complete 27 credits from the above courses. The programme may not be offered if the number of applicants is considered to be insufficient.

3.20 Postgraduate Diploma in Sanskrit

The Postgraduate Diploma in Sanskrit is designed to provide foundation knowledge in Sanskrit for those who have interests in pursuing higher studies in Sanskrit language and literature. The aims of the programme are: to provide a general knowledge in Sanskrit literature from Vedic to the modern classical period, to develop the ability to read, understand and appreciate Sanskrit prose and poetical works while being familiar with Sanskrit dramatic and rhetoric theories, to provide opportunities to learn classical Sanskrit grammar which will enable them to translate from and to Sanskrit and to write short essays in Sanskrit.

Courses offered:

Course Code	Course Title	Credits	Status
SKT 501	Sanskrit Poetry I	3	C
SKT 502	Sanskrit Drama and Dramaturgy	3	C
SKT 503	Sanskrit Rhetorics	3	C
SKT 504	Sanskrit Grammar	3	C
SKT 505	Sanskrit Prose	3	C
SKT 506	Translation and Composition	3	C
SKT 507	Sanskrit Poetry II	3	C

SKT 508	History of Sanskrit Literature	3	C
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Apart from the above courses, students are required to complete courses equivalent to 6 credits from other disciplines. The programme may not be offered if the number of applicants is considered to be insufficient.

3.21 Postgraduate Diploma in Fine Arts

The Postgraduate Diploma in Fine Arts is designed for graduates who do not have an adequate background knowledge in Fine Arts, aesthetic theories and theories of performing arts to follow higher degree programmes in Fine Arts. The aims of the programme are: to introduce students to the theoretical and practical aspect of performing, plastic and image art, to provide the basic understanding of the theories of aesthetics and art criticism, to provide students an opportunity to implement their knowledge and creative abilities in a practical work and to equip them with basic knowledge on research methods.

Courses offered:

Course Code	Course Title	Credits	Status
FNA 501	Research Methodology with Special Reference to Fine Arts	3	C
FNA 502	Introduction to Aesthetics and Art Criticism	3	C
FNA 503	Cultural Heritage Management	3	C
FNA 504	Theories of Performing and Image Arts	3	C
FNA 505	Production Aspects of Fine Arts	3	C

Apart from the above courses, students are required to complete courses equivalent to 12 credits from other disciplines to earn 25 credits. The programme may not be offered if the number of applicants is considered to be insufficient.

3.22 Postgraduate Diploma in Islamic Studies

The Postgraduate Diploma in Islamic Studies aims at providing foundation knowledge in Islam, Islamic history and civilization, Islamic world in its socio - religious, cultural and political aspects and the history of science developed in the medieval period. The programme is designed as a stepping stone to higher degree programmes in Islamic Studies.

Courses offered:

Course Code	Course Title	Credits	C/O
ISC 502	Religious, Philosophical and Mystical Thoughts in Islam	03	C
ISC 503	History of Civilization of the Muslims of Sri Lanka (07 th – 20 th century)	03	C
ISC 504	Islamic Teachings and Contemporary Social Problems	03	C
ISC 506	Holy Quran and Hadith Studies	03	C
ISC 507	Islamic Education and Arabic Institutions	03	C
ISC 508	Islamic Political Thoughts	03	C
ISC 509	Case Study	01	C

Apart from the above courses, students are required to complete courses equivalent to 06 credits from other disciplines to earn 25 credits. The programme may not be offered if the number of applicants is considered to be insufficient.

3.23 Postgraduate Diploma in Community Development and Planning

The objective of the Postgraduate Diploma in Community Development and Planning (SLQF 8) is to train development workers, community leaders and other stakeholders in rural and community development work.

The target group of the diploma programme is mid-level and grass root-level development workers in the public and NGO sectors and those who wish to develop their career in community and rural development work, i.e., new graduates. Those who successfully complete the diploma will gain knowledge, skills and abilities required for community development activities and thus become competent in the field, serve the community and create a pathway to their career progression and promotion.

A candidate who possesses one of the following qualifications is eligible to apply for Postgraduate Diploma in Community Development and Planning:

- (a) A Bachelor's degree in a relevant subject area, OR
- (b) A Bachelor's degree in any other discipline and one-year work experience in a related field, OR
- (c) Any other professional qualification in a related area and three years of work experience in a related field as acceptable to the relevant Board of Study.

Courses offered:

Course Code	Course Title	Credits	Status
CDP 501	Community Development: Theory and Practice	03	C
CDP 502	Indigenous Knowledge for Community Development	03	C
CDP 503	Sri Lankan Society, Culture and Community Development	03	C
CDP 504	Research Methods for Community Development	03	C
CDP 505	Social Entrepreneurship	03	C
CDP 506	Community Capacity Building	03	C
CDP 507	Poverty Alleviation Policies and Strategies in Sri Lanka	03	C
CDP 508	Management of Community Development Projects	03	C
CDP 509	Fieldwork Practicum	04	C
	Total Credit	28	

A student will be awarded the Postgraduate Diploma in Community Development and Planning on successful completion of 28 credits from the above courses and fieldwork practicum.

Section 4

Course Structure of Masters' Degree (Coursework) Programmes by Discipline

4.1 Introduction

The Master of Arts (MA) degree by coursework provides theoretical knowledge and analytical skills of subject matters and skills required to deal with practical issues and problems in the relevant field. A student will generally be awarded the MA degree (by coursework) on successful completion of thirty (30) credits from courses and a guided project. The degree satisfies requirements for confirmation and promotion of employees of government and non-government sectors and admission to higher studies in the relevant field. This degree is recognized at Level 9 of the SLQF.

Applicants with the following qualification may be admitted to follow the Master of Arts degree programme:

- (i) A Bachelor's degree (Special/Honours) in the relevant subject, OR
- (ii) A Bachelor's (General/ Combined) degree with 30 credits from the relevant subject area with a minimum of average B grade or equivalent grade point in the relevant subject area, OR
- (iii) A Bachelors' degree in any discipline and a Postgraduate Diploma in the relevant subject area, OR
- (iv) An equivalent qualification as accepted by the relevant Board of Study

However, Masters' degree programmes such as Master of Arts in Applied Economics, Master of Education and Master of Development Practice programmes may have additional eligibility criteria. Refer to the relevant degree programme given in this section.

The minimum number of credits required for a one-year Master's degree is 30. The 30 credits should be earned from coursework and a guided project. However, depending on professional requirements and the duration of the programme, the credit limit may be higher than 30 in some degree programmes.

Note:

One credit is equivalent to academic work of 50 notional hours. These 50 notional hours will be distributed among direct class-room contact hours, self-learning hours and time spent for preparation and conducting of assessments. The maximum number of hours allocated for direct class-room contact is 15 hours of a one-credit course.

4.2 Master of Arts in Geography

The Master of Arts degree programme in Geography is based on course work. It aims at providing students with in-depth knowledge and skills in Geography by providing a combination of courses in Physical, Human and Applied Geography. Theoretical and practical components of Geographic Information Systems (GIS) and Remote Sensing are also included in the curriculum. The

programme includes both in-class, laboratory and fieldwork components to enhance practical and fieldwork skills of students.

Courses offered:

Course Code	Course Title	Credits	Status
GGY 601	Research Techniques in Geography	4	C
GGY 602	Gender and Development Planning	3	O
GGY 603	Tropical Agro-Forestry	3	O
GGY 606	GIS and Remote Sensing	3	C
GGY 609	Urban Development and Planning	3	O
GGY 610	Landscape Ecology	3	O
GGY 611	Climate Change and Human Response	3	O
GGY 612	Environmental Management	3	O
GGY 616	Post Disaster Impact Assessment	3	O
GGY 618	Environmental Impact Assessment	3	O
GGY 622	Indigenous Knowledge and Disaster Risk Reduction	3	O
GGY 696	Guided Project	5	C

Students should earn 25 credits from courses and 5 credits from guided project to complete the degree.

4.3 Master of Arts in Archaeology

The Master of Arts degree programme in Archaeology aims at providing a wide range of learning prospects in the field of Archaeology. It provides knowledge and skills required for employment and research in Archaeology through core and optional courses and projects. On successful completion of the programme, students will be able to describe, analyze and assess ancient sources, including literary, non-literary and material evidence. They will also be able to analyze and find solutions to complex problems and effectively communicate them to stakeholders and society.

Courses offered:

Course Code	Course Title	Credits	Status
ACL 603	Theory and Practice in Archaeology	3	C
ACL 604	Archaeological Heritage Management	3	O
ACL 605	Conservation of Archaeological Material	3	O
ACL 606	Crafts and Technology of Pre-Industrial South Asia	3	O
ACL 609	The Built-Environment of South Asia	3	O
ACL 610	Environmental Archaeology	3	O
ACL 611	Ancient Cultural Ecology	3	O
ACL 612	Bronze Age and Early Iron Age Archaeology of South Asia	3	C
ACL 696	Guided Project	6	C

Students should earn 24 credits from courses and 6 credits from guided project to complete the degree.

4.4 Master of Arts in History

The Master of Arts degree programme in History aims at providing advanced knowledge and enhancing analytical and critical explanation and research skills in the study of History. The programme focusses on providing knowledge of advanced subject matter and training in analytical and research skills for students to become competent practitioners and independent researchers.

Courses offered:

Course Code	Course Title	Credits	Status
HIS 601	Historical Methodology and Historiography	3	O
HIS 602	Selected Themes in Sri Lankan History I -up to 1500 AD	3	O
HIS 603	Selected Themes in Sri Lankan History II -from 1500 AD to the present	3	O
HIS 606	Religion and Cultural Revivalism in the 19 th and 20 th Centuries	3	O
HIS 610	Women in Sri Lankan History from the earliest times up to the present	3	O
HIS 611	Economic History of Sri Lanka in the Pre-colonial Era	3	O
HIS 612	Social Theories and Institutions of the Indian Sub-continent up to 1200 AD	3	O
HIS 613	Political Theories and Institutions in the Indian Sub-continent up to 1200 AD	3	O
HIS 614	Economic Institutions of the Indian Sub-continent up to 1200 A.D.	3	O
HIS 696	Guided Project	6	C

Students should earn 24 credits from courses and 6 credits from guided project to complete the degree.

4.5 Master of Arts in Political Science

The Master of Arts degree in Political Science is designed to provide advanced knowledge and training in Political Science, especially aiming at students who intend to pursue further studies in Political Science. This programme will enable students to acquire knowledge, understanding, skills and attitudes that are necessary to undertake careers in public or private institutions. The programme will enhance analytical and critical thinking in order to view the real world of politics rationally, develop reasoning and analytical skills and build competencies in oral and written expression, interpersonal and transferable skills such as critical thinking, independent inquiry skills in research and interpretation of data, writing and presentation skills and teamwork so as to enhance employment opportunities of the students.

Courses offered:

Course Code	Course Title	Credits	Status
PSC 601	Advanced Political Analysis	3	C
PSC 602	Public Management and Local Governance in Sri Lanka	3	C
PSC 603	Political Change in South Asia	3	O
PSC 604	Conflict Management and Resolution	3	C

PSC 605	Foreign Policy and Diplomacy	3	C
PSC 606	Citizenship and Governance	3	O
PSC 607	Theory and Practice of Modern Constitutions	3	C
PSC 608	Multicultural Societies in South Asia and Human Rights	3	O
PSC 609	Politics of Cultural Diversity in Sri Lanka	3	C
PSC 610	Electoral Politics in Multicultural Contexts: The Case of Sri Lanka	3	C
PSC 611	Advanced Research Methodology	3	C
PSC 696	Guided Project	6	C

Students should earn 24 credits from courses and 6 credits from the guided project to complete the degree.

4.6 Master of Arts in Sociology

The Master of Arts degree in Sociology aims at offering a wide range of learning prospects including advanced knowledge, analytical, research and subject-specific skills within the field of Sociology. This programme will enable students to acquire the knowledge, understanding, skills and attitudes that are necessary to undertake careers in public or private institutions, community and social work programmes and in various other projects.

Courses offered:

Course Code	Course Title	Credits	Status
SOC 601	Rural Sociology	3	O
SOC 602	Development and Underdevelopment in the Third World	3	O
SOC 603	Women in South Asia	3	O
SOC604	Ethnicity and Nationalism in the Third World with Special Reference to Sri Lanka	3	O
SOC 605	Sociology of Poverty	3	O
SOC 606	Applied Sociology	3	O
SOC 607	Medical Anthropology	3	O
SOC 608	Advanced Research Methodology	3	C
SOC 611	Political Sociology	3	O
SOC 612	Advanced Sociological Theory	3	C
SOC 616	Sociology of Social Work	3	O
SOC 696	Guided Project	6	C

Students should earn 24 credits from courses and 6 credits from the guided project to complete the degree.

4.7 Master of Arts in Economics

The Master of Arts degree programme in Economics aims at providing students with sound theoretical and applied knowledge of modern economic problems and the ability to understand and grapple with economic issues through a scientific and methodological approach. The programme caters to graduates from Economics and related disciplines who aspire to obtain postgraduate training in Economics. Upon completion of the programme, students are expected to cater to work

requirements either at their current work organizations or elsewhere. In the context of a rapidly globalizing world, such opportunities are not limited to the national boundaries of a single country either.

Courses offered:

Course Code	Course Title	Credits	Status
ECN 601	Microeconomics	3	C
ECN 602	Macroeconomics	3	C
ECN 603	Mathematics for Economics	3	O
ECN 604	Applied Econometrics I	3	C
ECN 609	Research Methods in Economics	3	C
ECN 623	Development Economics	3	C
ECN 629	Public Finance	3	O
ECN 633*	Gender and Development: Feminist Economics perspectives	3	O
ECN 634	Gender Analysis in Microeconomics	3	O
ECN 635	Gender Analysis in Macroeconomics	3	O
ECN 656**	Project Formulation and Evaluation	3	O
ECN 657**	Economics of Finance and Investment	3	O
ECN 696	Guided Project	6	C

*Shared with MA in Applied Economics and Master of Development Practice programs.

**Shared with MA in Applied Economics.

Students should complete 24 credits from courses and 6 credits from the guided project to complete the degree.

4.8 Master of Arts in Applied Economics

The Master of Arts degree in Applied Economics aims at providing students with the ability to apply theoretical knowledge and analytical skills to describe economic problems and issues and their causes and find solutions to them. The programme provides a solid foundation in Economics, an overview of contemporary economic issues and policy and exposure to the field of application. In the context of a rapidly globalizing economy, there is an increasing demand for postgraduates equipped with these skills and knowledge.

Applicants with the following qualification may be admitted to follow the Master of Arts degree in Applied Economics:

- (i) A Bachelor's degree, OR
- (ii) An equivalent qualification as accepted by the Board of Study, AND
- (iii) Two years of work experience.

The programme intends to cater to graduates who have obtained their first degree from a discipline other than Economics and who aspire to obtain postgraduate training in Applied Economics. Prior work experience enables students to apply their training to work environment settings.

Courses offered:

Course Code	Course Title	Credits	C/O
ECN 651	Economic Theory	03	C
ECN 652	Quantitative Methods	03	C
ECN 653	Contemporary Issues in Regional and Global Economy	03	C
ECN 654	Research Methods in Economics	03	C
ECN 655	Public Economic Policy in Sri Lanka	03	C
ECN 656	Project Formulation and Evaluation	03	O
ECN 657	Economics of Finance and Investment	03	O
ECN 658	Resource Economics	03	O
ECN 659	Industrial Economics	03	O
ECN 660	Energy Economics	03	O
ECN 661	Health Economics	03	O
MGT 641	Auditing and Assurance	03	O
MGT 642	Special Forms of Audit Engagement	03	O
ECN 696	Guided Project	06	C

Students should complete 24 credits from courses and 6 credits from the guided project to complete the degree.

4.9 Master of Development Practice (MDP)

The Master of Development Practice (MDP) at the University of Peradeniya was launched in September 2011 following a two-year curriculum development and approval process which was supported by funding from the MacArthur Foundation and guidance from the Earth Institute, Columbia University. The MDP is a two-year graduate-level global multi-disciplinary programme geared toward equipping development professionals with knowledge, skills and attitudes necessary to address today's complex development challenges. The Global MDP programme (see www.mdpglobal.org) which began in 2009 at Columbia University in New York with 23 students now reaches out to over 1500 participants from 25 universities in 20 countries. The University of Peradeniya is proud to be the only University in Sri Lanka and one of only five in Asia-selected to offer the MDP programme.

The programme prepares students to work across different fields such as Social Sciences, Natural Sciences, Health Sciences and Management. The programme will enable students to design and manage integrated development interventions, design, monitor and evaluate projects, communicate technical details effectively and also design appropriate policies to support equitable and sustainable development.

Career prospects for graduates of this programme include employment in Development Agencies, Non-Governmental Organizations, Private-Sector Companies and Government Departments. The pre-MDP programme prepares students from different backgrounds to follow the proper programme.

An applicant with the following qualifications may be admitted to follow the Master of Development Practice degree programme:

- (i) A Bachelor's Degree, OR
- (ii) A Diploma or its equivalent and five years' work experience in the relevant field. OR
- (iii) Any other equivalent qualification as accepted by the Board of Study, AND
- (iv) Evidence of English competency or satisfactory performance at a test to determine English competency.

Courses offered:

Course Code	Courses	Credits	Status
	Pre-MDP		
DPR402	Basic Mathematics	1	C
DPR403	Principles of Economics	1	C
DPR405	Colloquial and Communicative Sinhala	2	C
DPR406	Colloquial and Communicative Tamil	2	C
DPR407	Introduction to Biology	1	C
DPR408	Introduction to Physics/Chemistry	1	C
DPR501	Professional Writing and Communication Skills	1	C
DPR503	Principles of Leadership	1	C
DPR509	Data Collection for Development Practice	1	C
DPR510	Data Analysis for Development Practice	2	C
	Semester 1		
DPR511	Integrated Approaches to Sustainable Development	3	C
DPR512	Community Development and Social Dynamics	3	C
DPR513	Human Impact on the Natural Environment	3	C
DPR514	Energy and Environment	3	C
	Semester 2		
DPR521	Geographical Information Systems for Development Practice	3	C
DPR523	Budget Planning, Financial and Commodities Management	3	C
DPR524	Economic and Policy Analysis	3	C
DPR525	Gender, and Human Rights	3	C
	Internship		
DPR699	Field Training Internship	2	C
	Semester 3		
DPR601	Agriculture and Environment	3	C
DPR602	Microeconomics of Development and Policy Analysis	3	C
DPR604	Economic and Financial Evaluation of Projects	3	C
DPR606	Public Health and Nutrition	3	C
	Semester 4		
DPR605	Planning Urban and Rural Infrastructure	3	O
DPR621	Sustainable Agriculture, Forestry and Fisheries	3	O
DPR622	Disaster Management	3	O
DPR623	Environmental Economics	3	O
DPR624	Climate Change in South Asia	3	O
DPR625	Integrated Coastal Zone Management and Marine Affairs	3	O
DPR626	Environmental Impact Assessment	3	O

Students should earn sixty-one (61) credits from 500 and 600 level courses (45 credits of compulsory courses, 14 credits of optional courses and 2 credits from field training internship) to complete the degree.

4.10 Master of Arts in Philosophy

The Master of Arts degree in Philosophy aims at providing knowledge and training for students to think clearly, logically and critically about the deepest and broadest questions concerning life such as Being, knowledge, values and their connections to the full range of human activities. This programme has the following objectives: to broaden the philosophical knowledge of graduates and develop their analytical, research and interpersonal skills in order to be competent in their work stations and also in higher studies.

Courses offered:

Course Code	Course Title	Credits	Status
PHY 601	Contemporary Analytical Philosophy	3	C
PHY 602	Cotemporary Moral Philosophy	3	C
PHY 603	Philosophy of Mahayana	3	C
PHY 604	Elements of Buddhist Logic	3	C
PHY 605	French Philosophy	3	O
PHY 606	Modern German Philosophy	3	C
PHY 607	Modernity, Post-Modernity and Islamic Thought	3	O
PHY 609	Science and Society	3	C
PHY 610	Research Methodology	3	C
PHY 696	Guided Project	6	C

Students should earn 24 credits from courses and 6 credits from the guided project to complete the degree.

4.11 Master of Education (MEd)

The Master of Education (MEd) degree programme is designed to provide teachers and officers in the educational sector advanced knowledge in education theory and practice and develop skills in transferring knowledge obtained in order to enable them serve the system effectively. The programme aims at providing comprehensive knowledge in education, educational methodology and educational research methodology and intellectual and critical thinking abilities and transferable skills required for professional development in the field of education.

Please refer to the Handbook of Master of Education for details.

4.12 Master of Arts in Sinhala

The Master of Arts degree in Sinhala intends to provide students an in-depth knowledge in Sinhala language, literature and culture. It will help students to develop their skills and potentials for career advancement. The programme aims at providing an in-depth knowledge in the subject, enhancing abilities of students in critical evaluation of existing and new knowledge, training students in producing scholarly documents in elegant and correct Sinhala and creating and enhancing THE research abilities of students. The programme is generally offered in the Sinhala medium, but it can also be offered in the English medium on request.

Courses offered:

Course Code	Course Title	Credits	Status
SLS 601	Research Methodology and Writing Skills for Sinhala	4	C
SLS 602	Sinhalese Poetry during and after Colonialism	4	C
SLS 603	Contemporary Applications of Western Literary Theories	3	O
SLS 604	Socio-linguistics	3	C
SLS 605	History of the Sinhala Language	3	O
SLS 606	Cultural Studies	3	O
SLS 607	Modern Linguistics	3	C
SLS 608	Sinhala Fiction: Novels and Short stories	4	C
SLS 609	Principles of Sanskrit Literary Criticism and History of Sinhala Literary Criticism	3	O
SLS 696	Guided Project	5	C

Students should earn 25 credits from courses and 5 credits from the guided project to complete the degree.

4.13 Master of Arts in Tamil

The Master of Arts degree in Tamil intends to produce well-qualified intellectuals with an advanced knowledge and training in Tamil language and literature. The courses of the programme are designed to provide theoretical and practical knowledge in the field of language and literary studies in particular and knowledge in the linguistic study of the Tamil language by reviewing the development of the language through its history, its methodological approaches and literature critics.

Courses offered:

Course Code	Course Title	Credits	Status
TLG 601	Research Methodology with Special Reference to Language and Literary studies	3	C
TLG 602	Tamil Language and Linguistics	3	C
TLG 603	History of the Tamil Language	3	C
TLG 604	Tolkāppiyam and Tamil Grammatical Tradition	3	C
TLG 605	Studies in Classical Tamil Poetry	3	C
TLG 606	Modern Poetry in Tamil	3	C
TLG 607	Early Tamil Novels and Society	3	C
TLG 608	Modern Literary Theories	3	C
TLG 696	Guided Project	6	C

Students should complete 24 credits from courses and 6 credits from the guided project to complete the degree.

4.14 Master of Arts in English

The curriculum of the Master of Arts degree in English represents two aspects of pedagogic principles: the necessity to maintain the delivery of a high-quality education on par with international standards and a postgraduate education commensurate with changing trends and the imperatives of the contemporary world of work and life. The programme is designed as a composite programme in literature, language and critical theory, all of which are inter textual and inter related. Although there are no core courses, a balance between literature, language and discourse and theoretical studies will be maintained in the delivery of the programme.

Courses offered:

Course Code	Course Title	Credits	Status
ENG 601	An Introduction to Select Critical Strategies and Research Methodologies in the Study of Language and Literature	3	O
ENG 602	Advanced Critical Theory and Practice	3	O
ENG 603	Modernity, Its Discontents and Discontinuities	3	O
ENG604	An Introduction to the Study of Semantics and Pragmatics	3	O
ENG 605	Bilingualism	3	O
ENG 606	An Introduction to the Study of Systemic Functional Grammar	3	O
ENG 607	English Language Learning / Teaching: Theory and Practice	3	O
ENG 608	Learning/ Teaching English in 'New – Englishes' Contexts	3	O
ENG 609	Up from Slavery: African American Writing across the Ages	3	O
ENG 610	The Sri Lankan Novel of Expatriation	3	O
ENG 611	Narrating the Nation: The Contemporary South Asian Novel and the Nation	3	O
ENG 612	Women's Fiction in English after 1800	3	O
ENG 613	Twentieth and Twenty First Century English Fiction of India: Major Writers, Themes, and Issues	3	O
ENG 614	Sri Lankan Literature in English and Its Contexts	3	O
ENG 615	The Writing of Empire: A Textual Study of the Contours of European Colonialism	3	O
ENG 696	Guided Project	6	C

Students should earn 24 credits from courses and 6 credits from the guided project to complete the degree.

4.15 Master of Arts in Pali

The Master of Arts degree in Pali aims at providing students an in-depth knowledge in Pali canonical and post canonical literature, language and critical theory of Buddhist doctrinal aspects. The programme intends to broaden knowledge and create skills in students, enabling them to critically analyze the theory of Buddhist Doctrinal aspects, explain and make judgments on social, economic and political conditions reflected in the canonical, post canonical and commentarial literature and perform hermeneutic skills.

Courses offered:

Course Code	Course Title	Credits	Status
PST 601	Editing and Translating Pali Texts	3	C
PST 602*	Theravada Abhidhamma	3	C
PST 603	Textual Study-Sutta Literature	3	C
PST 604*	The Buddha Concept	3	O
PST 605	Pali Grammatical Literature	3	C
PST 606*	Buddhist Monastic Discipline	3	O
PST 607	Textual Study - Commentarial Literature	3	C
PST 608	Post Canonical Abhidhamma Literature	3	O
PST 609	Buddhist Sanskrit Texts	3	O
PST 610	Pali Composition	3	C
PST 696	Guided Project	6	C

*Shared with MA in Buddhist Studies.

Students should complete 24 credits from courses and 6 credits from the guided project to complete the degree.

4.16 Master of Arts in Buddhist Studies

The Master of Arts in Buddhist Studies degree programme aims at providing students with critical, analytical and in-depth knowledge in Buddhist philosophical aspects, Buddhist ethics, Buddhist Psychology, and Buddhist culture. On successful completion of the programme, students will be able to critically analyze Buddhist Philosophical aspects, and explain and elaborate Buddhist ethical and psychological teachings reflected in Buddhism.

Courses offered:

Course Code	Course Title	Credits	Status
BST 601	Theravada Buddhist Soteriology	3	C
BST 602*	Theravada Abhidhamma	3	C
BST 603	Buddhist Thought and Current Social Problems	3	O
BST 604*	The Buddha Concept	3	C
BST 605	Buddhist Counselling Psychology	3	C
BST 606*	Buddhist Monastic Discipline	3	O
BST 607	Scriptural Sources of Early Buddhism	3	O
BST 608	Scriptural Sources of Later Buddhism	3	O
BST 609	Buddhist Art & Architecture of Sri Lanka	3	C
BST 610	Buddhism in Contemporary Sri Lanka	3	O
BST 611	Philosophical Dimensions of Buddhism	3	O
BST 612	Socially Engage Buddhism	3	O
BST 696	Guided Project	6	C

*Shared with MA in Pali.

Students should earn 24 credits from courses and 6 credits from the guided project to complete the degree.

4.17 Master of Arts in Greek and Roman Studies

The Master of Arts degree programme in Greek and Roman Studies provides students with a wide range of learning prospects including analytical and subject-specific skills within the field of Greek and Roman Studies and research skills and training to enable them to progress to academic research in Western Classics / Greek and Roman Studies. On successful completion of the programme, students will be able to: demonstrate knowledge and skills at a more critical, reflective, and sophisticated level, especially in skills involving blending and analyzing information from a variety of sources, historical and/or literary interpretation, exercising independent and critical judgment.

Courses offered:

Course Code	Course Title	Credits	Status
GRS 601	Advanced Greek/Latin I	3	C
GRS 602	Advanced Greek/Latin II	3	C
GRS 603	Greek Political Thought	3	O
GRS 605	Classical Historiography	3	O
GRS 608	Roman Satire	3	O
GRS 609	Greek Poetry and Vase Painting	3	O
GRS 612	Slavery in the Ancient World	3	O
GRS 619	Reception of Greek and Latin Literature	3	O
GRS 620	Research Methodology and Writing Skills	3	C
GRS 696	Guided Project	6	C

Students should earn 24 credits from courses and 6 credits from the guided project to complete the degree.

4.18 Master of Arts in Sanskrit

The Master of Arts degree in Sanskrit is designed for those who wish to gain an advanced knowledge in the field of Sanskrit study. The programme intends to provide: in-depth knowledge of Sanskrit language and literature, the formation of Sanskrit language from the viewpoints of phonology, morphology and semantics, knowledge and skills in advanced editing and translation practices, essential competency in the tool languages required for advanced studies, Sanskrit usages in Sri Lanka, Sanskrit poetics, Sanskrit Ayurvedic and astrological literature, Sanskrit works on Arts, Crafts and Sciences, etc.

Courses offered:

Course Code	Course Title	Credits	Status
SKT 601	Research Tools and Methodology	3	O
SKT 602	Sanskrit as a Spoken Tongue	3	O
SKT 603	Buddhist Sanskrit Literature	3	O
SKT 605	History of Vedic Literature	3	O
SKT 606	Sanskrit in Sri Lanka	3	O
SKT 607	Editing and Translating Sanskrit Texts	3	O
SKT 608	Sanskrit Works on Arts, Crafts and Sciences	3	O
SKT 609	Exploring Contemporary Indian Culture	3	O

SKT 610	Critical Theories in Sanskrit	3	O
SKT 611	Sanskrit in Modern Contexts	3	O
SKT 612	History and Doctrines of Hinduism	3	O
SKT 613	Astrological Literature in Sanskrit	3	O
SKT 614	Ayurveda Literature in Sanskrit	3	O
SKT 615	Buddhist Philosophy & Logic in Sanskrit	3	O
SKT 616	Indic Esotericism	3	O
SKT 617	Tool Languages for Indological Studies (Chinese, Classical Tibetan, German, Hindi, Japanese)	3	O
SKT 696	Guided Project	6	

Students should complete 24 credits from courses and 6 credits from the guided project to complete the degree. Of these optional courses, maximum of 05 courses will be offered in a given semester. The programme may not be offered if the number of applicants is considered to be insufficient.

4.19 Master of Arts in Fine Arts

The Master of Arts in Fine Arts degree has the following objectives: to offer students diverse theoretical, historical, local and global perspectives of Fine Arts, to equip them with necessary tools to analyze works of image and performing arts, to provide students a space to develop as researchers, thus giving them the opportunity to become advanced scholars in the field, to offer necessary tools and contexts to conceptualize and organize a research project in their specific subject area; music, film, theatre, dancing, or painting.

Courses offered:

Course Code	Course Title	Credits	Status
FNA 601	Research Methodology	3	C
FNA 602	Art and Aesthetic Theories	3	C
FNA 603	Art and Society	3	C
FNA 604	Art in Asia with Special Reference to Sri Lanka	3	C
FNA 605	Genre differences and Genre Specifics in Art	3	C
FNA 606	Semiotics in Art and Culture	3	C
FNA 607	Theories and Technologies of Performance	3	C
FNA 608	Film and Literature	3	O
FNA 609	Contemporary Developments in Theatre Practices	3	O
FNA 610	Music, Technology and Sri Lankan Culture	3	O
FNA 611	Contemporary Art in Sri Lanka	3	O
FNA 612	Dance Studies	3	O
FNA 696	Guided Project	6	C

Students should earn 24 credits from courses and 6 credits from the guided project to complete the degree.

4.20 Master of Arts in Islamic Studies

The Master of Arts degree programme in Islamic Studies aims at providing advanced knowledge of Islam, Islamic history and civilization and socio-religious, cultural and politics of the Islamic

world. On successful completion of the programme, students will be able to evaluate the contribution of Muslim scholars towards religious and secular fields, compare and contrast the application of the Islamic judicial system in Islamic and non-Islamic states, find solutions for the challenges in the contemporary society and work in professional fields such as banking and law.

Courses offered:

Course Code	Course Title	Credits	Status
ISC 601	Modern Trends in Islam	3	C
ISC 602	Islamic History (1258 – 1924)	3	C
ISC 603	The Development of Islamic Civilization	3	C
ISC 604	Islamic Ethics and Social Institution	3	C
ISC 605	Islam and the West	3	C
ISC 606	Research Methodology	3	O
ISC 607	Religion and Politics in the Muslim world	3	O
ISC 608	Islam in South and South East Asia	3	O
ISC 609	Culture and Society in Iran	3	O
ISC 610	The Spread of Islam in Africa	3	O
ISC 611	Islamic Law	3	C
ISC 696	Guided Project	6	C

Students should earn 24 credits from courses and 6 credits from the guided project to complete the degree.

4.21 Master of Science in Banking

The Master of Science in Banking (SLQF 10) degree has been built on research-based principles and practical orientation with an international focus for the graduates to be able to resolve complex problems in the banking industry both nationally and internationally. The programme expects to lay the foundation for successful careers in the banking sector combining the study of modern economics with banking founded on the principles of social sciences, especially core knowledge in economics. The Master of Science in Banking –MSc (Banking) is a two year coursework and research degree programme.

The degree programme has the following objectives:

- Provide students with an opportunity to broaden and enhance their knowledge and skills in the areas of domestic and international banking,
- Provide a strong theoretical and practical learning to equip graduates to become successful bankers,
- Enable graduates to apply skills and competences in advanced banking,
- Develop research skills to enable graduates to be able to innovate in the banking industry for resolving complex problems,
- Inculcate the required temperament and values to make things happen for the better in the world of work,
- Inculcate the ability to resolve complex and evolving problems in the banking industry,
- Enable graduates to confront changing dynamics in the banking industry and contribute improving human welfare,

- Train graduates to be global citizens, and
- Produce a humanistic and competent banking professional.

Target Groups

The MSc in Banking targets the current and/or future employees in the banking industry (both national and international) including central banks. The program has a broad-based focus as graduates from different fields of study in the bachelor's degree levels become or expect to become employees in the banking industry who are expected to follow this study program. These different graduates require advanced and intellectually rich training in banking theory, practice, and skills with internationally recognized qualification to advance in the careers and contribute better to the progress of the banking industry and economic development. The program is, therefore, open to any graduate who is or will be, employed as a banking employee in the banking industry, including in Central Banks and related fields. The program also targets current and/or future employees of multilateral financial institutions such as the World Bank, International Monetary Fund, and Asian Development Bank.

Eligibility Criteria

A candidate who possesses one of the following qualifications will be eligible to apply for the Master of Science in Banking degree program:

- a) A Bachelor's degree in Banking, Economics, Management, Accounting, Finance, Business Administration, or Social Sciences obtained from a University or Higher Educational Institution recognized by the UGC; OR
- b) A Bachelor's degree in any other field obtained from a University or Higher Educational Institution recognized by the UGC with one year of work experience in the banking/financial sector; OR
- (c) Any other professional qualification/s equivalent to a Bachelor's degree as accepted by the Board of Study of the institute and the Senate and three years of work experience in the banking/financial sector.

Courses offered:

Course Code	Course Title	Credits	Status
BNK 5001	Communication Skills for Bankers	02	C
BNK 5002	Accounting in Banking	03	C
BNK 5003	Economics of Banking	03	C
BNK 5004	Information Technology in Banking	02	C
BNK 5005	Legal Aspects in Banking	02	C
BNK 5006	Principles and Practices in Banking	03	C
BNK 5007	Commercial Banking	03	C
BNK 5008	Bank Credit Management	03	C
BNK 5009	Corporate Governance in Banks	03	C
BNK 5010	Foreign Trade and Documentation	02	C
BNK 5011	Microfinance	02	O
BNK 5012	Hire Purchase and Leasing	02	O
BNK 5013	Insurance	02	O
BNK 5014	Financial Derivatives	02	O

BNK 6001	Risk Management in Banking	03	C
BNK 6002	Development Finance and Project Management	02	C
BNK 6003	Financial Econometrics	03	C
BNK 6004	Central Banking & Monetary Policy	02	C
BNK 6005	Auditing in Banking	03	C
BNK 6006	Research Methods	02	C
BNK 6997	Dissertation	15	C

*C-Compulsory, O-Optional.

Dissertation/Thesis

A student who follows the Master of Science in Banking – MSc (Banking) undertakes independent research under a supervisor/ panel of supervisors and writes a dissertation/thesis of 25,000-30,000 words on a selected title approved by the relevant Board of Study. This research project provides students with knowledge in the relevant area and skills required to undertake a scientific study, critically analyze research outcomes and present them in public. The dissertation will be assessed by two examiners and a Viva-voce Examination Board.

Programme Requirements

Students following the MSc in Banking degree programme are required to earn 60 credits (45 credits from courses with a minimum GPA of 3.00 and 15 credits from the dissertation) to complete the degree.

4.22 Master of Science in Sustainable Tourism and Master of Sustainable Tourism

The Master of Science in Sustainable Tourism (SLQF 10) and Master of Sustainable Tourism (SLQF 9) degree programmes cater to the development of human resources in the tourism sector of Sri Lanka by giving students training in economic, social, cultural, environmental and managerial aspects of the tourism and tourism related industries. These programmes intend to provide required training for the workforce involved in tourism and related fields to enhance the productivity of the sector. The Master of Science in Sustainable Tourism –MSc (Sustainable Tourism) is a two-year coursework and research degree programme and the Master of Sustainable Tourism – MST is a 18 months coursework degree programme.

The degree programmes have the following objectives:

- To introduce concepts and principles of tourism and its development aspects by emphasizing on theories and fundamentals of tourism systems and the history of tourism development,
- To focus the discussion on tourism policy, law, strategy, master plans as well as organizational planning and development and tourism management at central, provincial and local government levels,
- To prepare students for a career or career development in tourism and related industries by developing their professional skills and knowledge and
- To provide them with theoretical knowledge, methodologies and techniques and analytical and presentation skills to carry out projects/ advanced research in tourism.

Target Groups

With the ever-expanding markets, business opportunities and the interactive dynamism of its functions, the industry requires professionals and experts to drive the industry towards sustainable paths. Tourism education can be considered as the starting point in the training and development of human capital in a wider range, for example, convention and event managers, marketing directors and executives, human resource managers, general managers and executives in the tourism and hospitality sector, policymakers, planners and planning directors in government and non-governmental tourism organizations, academics and researchers, and impact assessors and evaluators in tourism related economic, social, cultural, environmental, etc.

Eligibility Criteria

A candidate who possesses one of the following qualifications is eligible to apply for the Master of Sustainable Tourism / MSc in Sustainable Tourism degree programmes:

- (i) A Bachelor's degree in tourism or a related field obtained from a recognized University, OR
- (ii) A Bachelor's degree in any other field obtained from a recognized University preferably with work experience in tourism or a related field, OR
- (iii) Any other professional qualifications with 2 years of work experience in the industry as acceptable to the relevant Board of Study.

Courses offered:

Course Code	Course Name	Credits	Status*	Relevant program
MST 501	Introduction to Tourism	02	C	Common for M(ST)/ MSc programs
MST 502	Economics of Tourism	03	C	
MST 503	Governance of Tourism	02	C	
MST 504	Visitor Management and Marketing	02	O	
MST 505	Environment and Sustainable Tourism	02	O	
MST 506	Human Resource Management in Tourism	02	C	
MST 507	Heritage and Cultural Tourism	02	O	
MST 508	Special Interest Tourism	02	O	
MST 509	Tourism Policy and Planning: Theory and Practice	03	C	
MST 510	Pro-Poor Tourism	02	O	
MST 511	Marketing Communication in Tourism	02	O	
MST 512	Accounting and Finance in Tourism	02	O	
MST 513	Destination Management and Marketing	02	O	
MST 514	Society, Culture and Tourism	02	O	
MST 515	Research Methodology	03	C	
MST 516	Destination Study Tour	01	C	
MST 601	Land Use Management in Tourism	02	O	
MST 602	Tourism Information Systems	02	O	
MST 603	Crisis and Disaster Management in Tourism	02	O	

MST 604	Cultural Resource Management	02	O	
MST 605	Entrepreneurship and Tourism Business Planning	03	C	
MST 606	Methods of Data Analysis	03	C	MSc only
MST 697	Independent Study	05	C	M(ST) only
MST 698	Thesis	20	C	MSc only

*C-Compulsory, O-Optional.

Destination Study Tour

This course will be conducted as a residential workshop outside the University, locally or internationally. Industry experts will conduct seminars and lectures on contemporary issues in the field of tourism management.

Independent Project

A student who follows the Master of Sustainable Tourism (MST) undertakes an independent study on a selected/assigned aspect of tourism. The outcome of the independent study can be a report, literature survey, business plan, policy framework or any other comparable form.

Dissertation/Thesis

A student who follows the Master of Science in Sustainable Tourism – MSc (Sustainable Tourism) undertakes an independent research under a supervisor/ panel of supervisors and writes a dissertation/thesis of 25,000-30,000 words on a selected title approved by the relevant Board of Study. This research project provides students with knowledge in the relevant area and skills required to undertake a scientific study, critically analyze research outcomes and present them in public. The dissertation will be assessed by two examiners and a Viva-voce Examination Board.

Programme Requirements

Students following the MSc in Sustainable Tourism degree programme are required to earn 60 credits (40 credits from courses and 20 credits from a dissertation) to complete the degree.

Students following the MST degree programme are required to earn 40 credits (35 credits from courses and 5 credits from an independent project) to complete the degree.

4.23 Master of International Relations

International Relations (IR) is one of the multidisciplinary fields that examines the role of the nature of international society, behavior of its main actors and their impact on political, socio-economic and cultural development in the global and regional contexts. The discipline of International relations draws upon expertise from diverse fields of social sciences, including Geography, History, Sociology, Political Science, Security Studies, Economics, and International Law. In a broader context, it helps students to understand how they connect with a wide range of contemporary international issues such as sovereignty, power balance, global security, environmentalism, development and human rights. With the development of cross border relations in the domestic and global job markets, there is a huge demand for IR graduates in all of fields. These include the diplomatic services, the armed forces, intelligence and risk analysis, relief and humanitarian work, the international and regional organizations and international business.

The aim of the Master of International Relations (MIR) degree programme is to impart required knowledge and training for students in order to prepare them for a career or career development in the fields related to international relations, and empower them with academic insights, practical skills, and research abilities to help devise viable responses and solutions to the issues that the country encounters in the international arena.

Target Group and Career Prospects

The Master of International Relations degree is expected to be particularly useful for candidates aspiring for careers in the diplomatic service, entry level and midcareer professionals in the foreign ministry, international organizations, and other connected institutions, analysts of foreign affairs and global issues, policymakers and planners in international relations, academics and researchers dealing with international economic and political issues.

Eligibility Criteria

A candidate who possesses one of the following qualifications is eligible to apply for the Master of International Relations degree programme:

- A Bachelor's degree in the field of Social Sciences obtained from a recognized University, OR
- A Bachelor's degree in any other field obtained from a recognized University with one-year work experience in international affairs or related fields, OR
- Professional qualification/s and / or a diploma in international relations or a related field and three years' work experience in international relations or related fields as acceptable to the relevant Board of Study.

Courses offered:

Special Stream	Course Code	Course Title	Credits	C/O
Common Courses	IRE 601	Approaches to the Study of International Relations	03	C
	IRE 602	Foreign Policy and Diplomatic Practices	03	C
	IRE 603	Sri Lanka in World Affairs	03	C
	IRE 604	Research Methodology	03	C
	IRE 605	International Relations under Globalization	03	C
	IRE 606	International Law	03	C
	IRE 607	Seminar on International Relations	02	C
Power Politics in the Indian Ocean Region	IRE 608	Indian Ocean: During and After the Cold War	03	C
	IRE 609	Indian Ocean and the Colonial Powers	03	O
	IRE 610	War and Peace in Asia	03	O
	IRE 611	South Asian Regionalism	03	O
	IRE 612	State and Identity Politics in South and Southeast Asia	03	O
	IRE 613	Politics of Trade and Investment in the Indian Ocean	03	O
	IRE 614	Modern China in the Indian Ocean	03	O
	IRE 615	Contemporary East Asia: Issues and Prospects	03	O
International Development	IRE 616	Development Discourses and Global Development Paradigms	03	C
	IRE 617	International Financial Order and Development	03	O
	IRE 618	International Regimes	03	O

	IRE 619	Global and Regional Mechanisms	03	O
	IRE 620	Politics of Global Development Strategies	03	O
	IRE 621	Human Security: Theory and Approaches	03	O
	IRE 622	International Politics: Theories and Concepts	03	O
Independent Study Report	IRE 696	Independent Study	05	C

Students have the opportunity to complete the degree programme in any one of the following specialization areas:

- (i) Power politics in the Indian Ocean Region, and
- (ii) International Development

Programme Completion Requirements

A student will be awarded the Master of International Relations upon successful completion of 40 credits from courses and an independent study.

Exit Point:

A student who is admitted to follow the Master of International Relations and wishes to leave the programme may obtain the Postgraduate Diploma in International Relations upon successful completion of 26 credits.

4.24 Master of Human Rights and Multiculturalism

Master of Human Rights and Multiculturalism (MHRMC) is a multidisciplinary degree programme which is designed to enhance the candidate's aptitude for advancing both theoretical knowledge and investigative skills and the ability to deal with practical issues of human rights in a multicultural society. The Master of Human Rights and Multiculturalism degree (SLQF 9) is 15 months interdisciplinary degree programme focusing on human rights and cultural diversity. The programme is designed to accommodate students with degrees in different academic disciplines. The programme is also designed to accommodate development practitioners and others who need knowledge of human rights to practice their respective professions.

The aim of the MHRMC programme is to impart required knowledge and training for students to enhance theoretical knowledge and develop their research and analytical skills and ability in order to help them deal with complex issues of Human Rights and Multiculturalism, address the needs of professionals and researchers who wish to develop knowledge and skills in the field of human rights and multiculturalism and supplement their skills in their respective fields.

Eligibility Criteria

A candidate who possesses one of the following qualifications is eligible to apply for Master of Human Rights and Multiculturalism:

- A Bachelor's degree in the field of Social Sciences or Humanities obtained from a recognized University or Higher Educational Institution, OR
- A Bachelor's degree in any other field obtained from a recognized University or Higher Educational Institution with one-year work experience in a related field; OR
- Professional qualification/s and/or a diploma in human rights or a related field and three-years' work experience in a related field as acceptable to the relevant Board of Study.

Target Group and Career Prospects

The MHRMC degree programme is expected to be particularly useful for development professionals in the state sector, NGO workers/social activists, school teachers, policy makers, planners, academics and researchers working on human rights issues and graduates who aspire to develop their professional career in the field of human rights and multicultural issues.

Courses offered:

Course Code	Course Title	Credits
Compulsory Courses		
HMC 601	Philosophical Foundations of Human Rights	3
HMC 602	Multiculturalism: Theories and Concepts	3
HMC 603	International and Regional Systems on Human Rights	3
HMC 604	Research Methodology	3
HMC 605	Policies and Mechanisms to Protect Human Rights in Sri Lanka	3
Optional Courses Group A: Cultural Diversity, Multiculturalism and Human Rights		
HMC 606	Cultural Diversity, Human Rights and Multiculturalism	3
HMC 607	Human Rights and Development	3
HMC 608	Epistemological Foundations of Social Science Research	3
HMC 609	Multiculturalism in International Context: Case Studies	3
HMC 610	Politics of Multiculturalism	3
HMC 611	Religious Perspectives on Human Rights and Multiculturalism	3
HMC 612	Human Rights, Multiculturalism and Education	3
Optional Courses Group B – Human Rights and Multiculturalism in Sri Lankan Contexts		
HMC 613	Vulnerable and Disadvantaged People in Sri Lanka	3
HMC 614	Fundamental Rights and Duties of Sri Lankans	3
HMC 615	Identity Politics in Sri Lanka	3
HMC 616	Gender, Sexuality and Women's Rights in the International Rights Regime	3
HMC 617	Ethics for Professionals	3
HMC 618	Seminar on Human Rights in Multicultural Contexts	3
HMC 696	Independent Study/Guided Project	5
<i>Note: In addition to the above courses, PSC 608, PSC 609 and PSC 610 of MA in Political Science will be cross listed as optional courses.</i>		

Programme Completion Requirements

A student will be awarded the Master of Human Rights and Multiculturalism upon successful completion of 32 credits from courses and an independent study/project.

Exit Point:

A student who is admitted to follow the Master of Human Rights and Multiculturalism programme and wishes to leave the programme may obtain the Postgraduate Diploma in Human Rights and Multiculturalism upon successful completion of 27 credits.

Scholarships

A limited number of scholarships are available under the NORPART Project of the Institute to study one semester at the University of South-eastern Norway (USN), Norway. The selected student shall complete 30 ECTS (equivalent to 15 credits)/15 ECTS (equivalent to 7.5 credits) in Human Rights and Multiculturalism at the USN. Credits earned at the USN will be transferred to the Master's degree programme at the PGIHS.

4.25 Master of Social Work

The Master of Social Work (MSW) degree aims at training and preparing a professional social worker to be conceptually and methodologically competent with knowledge, suitable attitude and practice skills and fully capable of delivering a nationally appropriate, yet internationally recognized generic or specific social work practice. The programme is essentially contextualized within Sri Lankan society and culture. Some significant socio-cultural aspects and broad concerns that are commonly seen across South Asian societies are also emphasized. This enables a rational relevance of the programme to the region, and as a result, the programme may be attractive to students from South Asian countries too.

Social work education and practice all over the world is guided by a set of universally recognized values, principles and codes of conduct. This sets a benchmark for the International Association of the Schools of Social Work Education (IASSW) and the International Federation of Social Workers (IFSW) to monitor and maintain standards in social work education across the world. The programme was designed strictly adhering to international standards.

Target Group and Career Prospects

A specific target group of the MSW programme is for those aspiring to obtain more advanced and specialized practical training. The others eligible to enroll in this programme are current practitioners in human service fields from different academic and professional backgrounds and those who desire to move into professional social work practice.

The Master of Social Work qualification will enable students to acquire employability skills to work either as generic professional social workers or specialized advanced practitioners. They may work as:

- (i) professional social or community workers and / or similar but differently designated positions in a wide range of public, private and community, including NGOs and other organizations,
- (ii) private social work practitioners, similar to other health sector professionals, especially in the growing urban areas in the country.

Experienced social workers are well placed to secure international careers, especially in areas such as social development, international development, international migration and refugee movements, human trafficking, peace missions, humanitarian and disaster relief programs and all areas of campaigns on Sustainable Development Goals (SDGs) at the global level. Experienced social workers are also highly valued in many Western developed countries as well as international organizations such as United Nations, Red Cross, Oxfam, World Vision, ILO, IMO, Amnesty International, etc.

Eligibility Criteria

A candidate who possesses one of the following qualifications is eligible to apply for MSW:

- Successful completion of the Bachelor of Social Work (BSW) degree, OR
- A Bachelor's degree in any discipline obtained from a recognized University or any other equivalent qualification and successful completion of Postgraduate Diploma in Social Work or one-year work experience in a related field, OR
- Other professional qualifications and five years of work experience in a field as acceptable to the relevant Board of Study.

Courses offered:

Course Code	Course Name	Credits	Status
SWK 501	Social Work & Social Welfare	3	C
SWK 502	Concepts in Sociology	3	C
SWK 503	Social Work Research and Social Work Practice	3	C
SWK 504	Social Work and Cultural Diversity	3	C
SWK 505	Social Psychology	3	C
SWK 506	Social Work Skills and Practice Methods	3	C
SWK 507	Working in Human Service Organizations	3	O
SWK 508	Social and Welfare Policy	3	C
SWK 509	Communication and Generic Counseling Skills	1	O
SWK 510	Social Work with Children and Young People	2	O
SWK 511	Working with Vulnerable Population Groups 1 – Elderly	2	O
SWK 512	Working with Vulnerable Population Groups 2 – PWDs	2	O
SWK 513	Community Based Correction	2	O
SWK 514	Social Work Practice and Spirituality	1	O
SWK 515	Supervised Field Practice 1	3	C
SWK 601	Modern Social Work Theory	3	C
SWK 602	Social Work in Legal, Rights and Ethics Contexts	3	C
SWK 603	Advocacy and Mediation	2	O
SWK 604	Working with Families	2	O
SWK 605	Group Work Practice	2	O
SWK 606	Social Work and Poverty Alleviation	3	O
SWK 607	Social Work Practice During Crisis and Disasters	3	O
SWK 608	Community-Based care Systems in Sri Lanka	3	O
SWK 615	Supervised Field Practice 2	3	C
SWK 609	Community and Social Development Practice	3	C
SWK 610	Holistic Practice with Clients of Complex Needs	3	C
SWK 697	Dissertation	9	C
Total credits required for MSW		60	

Programme Completion Requirements

A student will be awarded the Master of Social Work degree upon successful completion of 60 credits from courses and an independent project (Dissertation).

Exit Point:

A student who is admitted to follow the Master of Social Work and wishes to leave the programme may obtain the Postgraduate Diploma in Social Work upon successful completion of 25 credits.

4.26 Master of Environmental Management

Environmental Management can be viewed from a variety of perspectives. It basically involves the management of all components of the biophysical environment, both living (biotic) and non-living (abiotic). The essential aspects of environmental management can be more on social science focus as ethical, economic, political, Social, and Technological dimensions are becoming increasingly important and as it mainly and always includes behavioural relationships among all living species and their habitats. Managing environment aims to ensure that ecosystem services are protected and maintained for future human generations while maintaining social, economic and environmental balance. Therefore, this type of multi- disciplinary graduate level degree programme is a necessity in training required professionals in the field.

The general objective of this degree programme is to impart theoretical and practical knowledge on environmental issues and problems, environment conservation and management and transfer skills required to manage natural environment and establish environmental conditions and practices in line with sustainable development goals.

Target Groups

The Master of Environmental Management degree program will train professionals to undertake various tasks in the field of Environmental Management. The group of the degree programme includes managers, Evaluators, Analysts, Public sector officers, researchers, etc. employed in the field of natural resources and environmental management sectors, manufacturing industries relevant to natural resources, plantation industry, Agriculture Industry, Training Institutes, media resource personnel and graduates who wish to follow a career in these sectors. Upon successful completion of the programme, one will have the career opportunities in ministries, provincial and local government authorities, semi- government institutions and utility providers, consultancy firms and agencies, research institutions, NGOs and INGOs, international organizations, etc.

Eligibility/ Admission Requirements

A candidate who possesses one of the following qualifications may be eligible to apply for the Master of Environmental Management degree programme:

- A Bachelor's degree in the field or a related field in the Social Sciences obtained from a recognized University or Higher Educational Institution;
OR
- A Bachelor's degree in any other field and a Postgraduate Diploma in a related field obtained from a recognized University or Higher Educational Institution;
OR
- A Bachelor's degree in any other field obtained from a recognized University or Higher Educational Institution and one-year work experience in a related field;
OR
- Any other professional qualifications with at least three years of work experience in a related field as acceptable to the relevant Board of Study of the Institute.

An interview will be held to select the final list of candidates if necessary.

Courses Offered:

Course Code	Title	Credits	C/O
EMT 6001	Environmental and Resource Economics	03	C
EMT 6002	Ecology and Environment	03	C*
EMT 6003	Environmental Laws and Policies	03	C
EMT 6004	Environmental Valuation	03	C
EMT 6005	Geographic Information Systems and Remote Sensing for Environmental Management	03	C
EMT 6006	Environmental Crisis	03	O
EMT 6007	Nature Conservation and Management	03	O
EMT 6008	Disaster Management	03	O
EMT 6009	Waste Management	03	O
EMT 6010	Environmental Zone Management	03	O
EMT 6011	Environmental Impact Assessment	03	C
EMT 6012	Social Impact Assessment	03	C
EMT 6013	Independent Study Part I: Skills for Environmental Practitioners	03	C
EMT 6096	Independent Study Part II: Project Report	03	C
	Credits required for completion of the degree	36	

C - Compulsory; O- Optional; C* - Compulsory for those who do not have background knowledge in Ecology.

Satisfactory completion of 36 credits of which 30 credits from course work (with a GPA of not less than 3.00) and 6 credits from the independent study is required for the degree of Master of Environmental Management.

Exit Point:

If a candidate wishes to exist from the programme earlier, he/she will be awarded Postgraduate Diploma in Environment Management upon successful completion of at least 25 credits from courses.

Section 5

Master of Arts Degree Programme by Coursework and Research

5.1 Introduction

The Master of Arts degree by coursework and research is a two-year degree programme which is placed at the SLQF Level 10. It provides opportunities for students to obtain a comprehensive knowledge in the relevant area of study, develop critical thinking and analytical skills, research abilities and soft skills by following coursework requirements and undertaking a research under the guidance of a supervisor. The students follow 600 level courses of the discipline in the first year of the registration and complete a thesis in the second year. It prepares students to undertake advanced research projects under the Master of Philosophy or Doctor of Philosophy degree programmes.

5.2 Admission Requirement

Applicants with the following qualification may be admitted to follow the Master of Arts degree programme:

- (i) A Bachelor's degree (Special/Honours) in the relevant subject, OR
- (ii) A Bachelor's (General/ Combined) degree with 30 credits from the relevant subject area with a minimum of average B grade or equivalent grade point in the relevant subject area, OR
- (iii) A Bachelor's degree in any discipline and a Postgraduate Diploma in the relevant subject area, OR
- (iv) An equivalent qualification as acceptable to the relevant Board of Study

5.3 Disciplines

The Master of Arts Degree by Coursework and Research can be obtained from the following disciplines at the PGIHS: Archeology, Buddhist Studies, Economics, English, Fine Arts, Geography, Greek and Roman Studies, History, Islamic Studies, Pali, Philosophy, Political Science, Sanskrit, Sinhala, Sociology, Tamil and Education.

5.4 Degree Requirements

Students are required to follow 600 level courses of the discipline (please refer to the relevant course structure given in Section 4) in the first year to earn 30 credits from courses. Students may choose a few courses from other discipline but they should be related to the area of research.

Students should submit a thesis ranging between 20,000-30,000 words from an independent research for the partial fulfillment of the requirements of the degree. The thesis should critically review, analyze and evaluate current issues and developments in the area of study and make suggestions of practical relevance through research. The thesis should be completed during the second year of registration of a student. The student is also required to pass a viva-voce examination of the thesis.

Section 6

Master of Philosophy Degree Programme

6.1 Introduction

The Master of Philosophy is a two-year full-time research degree programme which allows a student to specialize in an area of study or discipline by conducting an in-depth research. However, students may be asked by the relevant Board of Study to follow recommended courses in their first year of registration on a non-credit basis. The coursework may facilitate the research work of the student to expand his/her knowledge on fundamental theories, research methodology, analytical tools and techniques. This degree is placed at SLQF Level 11 and is a requirement for promotion of service in academic fields and for admission to doctoral studies.

6.2 Admission Requirement

Applicants with the following qualification may be admitted to follow the Master of Philosophy degree programme:

- (i) A Master's degree in the relevant subject area, OR
- (ii) A Bachelor's (Special/Honours) degree with First/ Second Class (Upper Division) pass in the relevant subject area, OR
- (iii) Any other equivalent qualification as acceptable to the relevant Board of Study.

6.3 Disciplines

The Master of Philosophy degree can be obtained from the following disciplines: Arabic, Archeology, Buddhist Studies, Economics, Education, Physical Education, English, Fine Arts, Geography, Greek and Roman Studies, Hindu Civilization, History, Islamic Studies, Pali, Philosophy, Political Science, Psychology, Sanskrit, Sinhala, Sociology, and Tamil.

6.4 Degree Requirements

For the fulfillment of the requirements of the degree, a student registered for the Master of Philosophy degree programme of the Institute should submit a thesis produced from an in-depth research ranging between 40,000-50,000 words. The thesis should enhance knowledge of the discipline and its application by improving and extending methodologies and critically analyzing existing knowledge through research of a quality that satisfies peer review and merits publication. The thesis should be completed during the second year of registration of a student. The student is also required to pass a viva-voce examination of the thesis.

Though the degree awarded is completely based on the merit of the thesis, the relevant Board of Study may recommend the student to follow courses equivalent to 15 (maximum) credits as non-

credit courses based on his/her prior academic records. In addition, the student may follow some courses as audit courses if they are relevant for his/her research.

Section 7

Doctor of Philosophy Degree Programme

7.1 Introduction

The Doctor of Philosophy, a three-year full-time research degree, allows students to further specialize in an area of study or discipline by conducting extensive research in the relevant field. Students may be asked by the relevant Board of Study to follow a few recommended courses on a non-credit basis. The training aims at transforming a graduate to a highly skilled scientific researcher with effective communication and interpersonal skills. This degree is placed at Level 12 of the SLQF.

7.2 Admission Requirements

Applicants with the following qualification may be admitted to follow the Doctor of Philosophy degree programme:

- (i) A Master of Philosophy degree in the relevant subject area, OR
- (ii) A Master's degree with a research component in the relevant subject area; OR
- (iii) A Master's degree with research publications of good quality in the area of study as acceptable to the relevant Board of Study.

7.3 Disciplines

The Doctor of Philosophy degree can be obtained from the following areas: Arabic, Accounting and Finance, Archeology, Buddhist Studies, Economics, Education, English, Fine Arts, Geography, Greek and Roman Studies, Hindu Civilization, History, Islamic Studies, Management, Pali, Philosophy, Political Science, Psychology, Sanskrit, Sinhala, Sociology, and Tamil.

7.4 Degree Requirements

For the fulfillment of the requirements of the degree, a student registered for the Doctor of Philosophy degree programme of the Institute shall submit a thesis, from an extensive and in-depth research in the area of study, ranging between 60,000-80,000 words.

The thesis should create new knowledge with relevance of applicability by way of demonstrating critical reading, acquisition of knowledge with critical analysis and responding efficiently and effectively to the changing needs of the discipline through original research of a quality that makes a significant contribution to development of the discipline and satisfies peer review and merits publication. The thesis should be completed within the maximum period of the registration. The student is also required to pass a viva-voce examination of the thesis.

Though the degree awarded is completely based on the merit of the thesis, the relevant Board of Study may recommend the student to follow courses equivalent to 15 (maximum) credits as non-credit courses based on his/her prior academic records. In addition, the student may follow some courses as audit courses if they are relevant for his/her research.

Section 8

General Information for Students on Regulations

8.1 Classification of Students

An applicant for a postgraduate study programme may be admitted to any of the following distinct categories:

Regular Full-time Student

A regular full-time postgraduate student is a person who, having satisfied the appropriate admission requirements, has been admitted and registered by the PGIHS to follow a postgraduate programme on a full-time basis. A full-time student carries out coursework and/or research during normal working hours of the week and is not engaged in employment or any other income generating work other than working as a teaching assistant or a research assistant at the PGIHS/University of Peradeniya.

Regular Part-time Student

A regular part-time postgraduate student is a person who, having satisfied the appropriate admission requirements, has been admitted and registered by the PGIHS to follow a postgraduate programme on a part-time basis. A part-time student should devote only a part of his/her time to the coursework and the research during normal working hours of the week and may engage in employment or any other income generating work.

Provisional Student

A candidate whose academic performance cannot be fully evaluated due to unavailability of final certificates of qualifications at the time of registration may be admitted as a provisional student to follow a study programme at the Institute, provided that the effective date of the degree/study programme with pending results shall be a date not later than the commencement of the study programme of the Institute in which the candidate seeks registration. A provisional student status shall be transferred to a regular student status on submission of the final certificates of education and other qualifications required for admission. A provisional status student will not be eligible to sit end-semester examinations of the programme.

Casual Student

A casual postgraduate student is a student (local/foreign) who is in every respect eligible for admission as a regular postgraduate student and who, although not enrolled in a degree programme at this University, enrolls in one or more postgraduate level courses or engages in a research project. An applicant who wishes to study under this category should apply to the relevant Board of Study for approval. The relevant qualification possessed by the candidate should be supported by acceptable certificates. Admission as a casual student does not imply eligibility for admission to a study programme of any Board of Study. A casual postgraduate student is entitled to supervision and, where applicable, to attend seminars/lectures and use the library and the other

facilities of the University. A casual postgraduate student is required to submit quarterly reports to the relevant Board of Study for approval.

Exchange Student

An exchange postgraduate student is a student (local/foreign) who is registered in a postgraduate degree programme at another University or Higher Educational Institution and has obtained written permission in advance from that University or Institution to take one or more courses of this Institute and/or to engage in research for transfer of credits/ courses towards his/her degree programme. An applicant who wishes to study under this category should apply to the relevant Board of Study for approval.

Admission as an exchange postgraduate student does not imply eligibility for admission to a study programme of any Board of Study. An exchange postgraduate student is entitled to supervision and, where applicable, to attend seminars/lectures and use the library and the other facilities of the University. An exchange postgraduate student is required to submit quarterly progress reports to the relevant Board of Study for approval.

8.2 Registration

Selected candidates are required to register for the relevant degree programme by paying the registration and other relevant fees. Once registered, students receive information of their registration. The information will include a registration number, the programme of study, the academic calendar and the requirements to pass the relevant diploma / degree programme. All registered students will receive a Student Identity Card.

Students should produce their identity cards upon request by Institute/University authorities to verify their student status. A student should refer to his/her registration number in all correspondence with the Institute. For a regular student, the validity of the registration begins from the date of acceptance of his/her application for the degree programme. For a casual/ exchange student, the date of registration would be the date on which the relevant Board of Study accepted the application under special qualifications/exchange programme. The date of registration for Master of Philosophy and Doctor of Philosophy students is the date of the acceptance of their synopses by the relevant Board of Study.

Provisional Registration

Candidates who applied with provisional certificates or pending results will be given a provisional registration provided that the final certificate/s of admission qualifications is/ are submitted to the Assistant Registrar of the Institute within three months from the date of the provisional registration. Failing to do so will lead to the termination of his/her provisional registration.

Concurrent Registration

The Institute does not permit concurrent registration for a Bachelor's degree at the University or any other Higher Educational Institute (HEI) and a postgraduate degree or a postgraduate diploma at the Institute or two postgraduate programmes at the Institute or one at the Institute or another at any other University or HEI. A full-time research degree student of the Institute or any other

University or HEI however, will be allowed to register concurrently for a taught postgraduate programme of the Institute on a part-time basis.

Duration of Registration

A registered student is required to complete his/her diploma or degree programme within the minimum and maximum periods of registration of the relevant degree or diploma programme.

The minimum and maximum periods of programmes are given below:

Programme	Duration (Academic Years)	
	Minimum	Maximum
Postgraduate Diploma	01	02
Masters' degrees by Coursework	01	02
Masters' degrees by Coursework and Research	02	04
Master of Philosophy	02	04
Doctor of Philosophy	03	06

Renewal of Registration

A registered student is required to renew his/her registration once a year within the maximum period of candidature by paying the relevant fees to keep his/her registration status activated until he/she completes all requirements of the diploma/degree programme. Applications for renewal of registration should be sent to the Assistant Registrar of the Institute at least two months before the date of expiry of the current registration.

Change of Registration

If a student wishes to make any changes in his/her registration, he/she should submit a request to the Registrar of the Institute through the relevant Programme Coordinator for approval of the relevant Board of Study. These changes may include adding /dropping of courses/ subjects with a written examination component, change of thesis topic/title, change in medium of registration, change of diploma/degree programme, etc.

If a student wishes to change his/her personal information recorded at the time of initial registration, he/she should make a request to the Assistant Registrar of the Institute to amend such information in his/her registration. However, changes of personal information such as name and title are not permitted after the completion of all requirements of a study programme.

Deferment of Registration

A student, upon request, may be given deferment of registration for one (01) academic year at a time on medical grounds or any other reason acceptable to the relevant Board of Study. The approval of the Chief Medical Officer of the University Health Center/ any other medical professional appointed by the Institute is required for all medical certificates. An affidavit or documentary proof should be provided with the application for deferment under any other reason. Requests for extensions of deferment should be made to the Assistant Registrar of the Institute at least one month before the date of expiry of the current deferment.

Withdrawal of Registration

A student may request for withdrawal of his/her registration for a degree programme at any time with a valid reason. The request for withdrawal should be approved by the relevant Board of Study. If not requested/stated, the effective date of withdrawal of registration is the date of approval of the withdrawal given by the relevant Board of Study.

Downgrading of Registration

The registration of a research student whose research is deemed to be of inadequate academic standing for the registered degree/qualification may be downgraded to a lower level qualification in the same area of study. The relevant Board of Study reserves the right to down grade the candidature of a student based on recommendation made by the viva-voce Examination Board of the student.

Upgrading of Registration

The registration of a research degree student whose thesis has the potential to be improved and evaluated for a higher degree qualification in the same area of study shall be considered for upgrading to the relevant higher qualification. The request for upgrading of registration should be made by the student before the submission of the thesis for evaluation under the current registration. The request for upgrading of registration should be made by the student through the supervisor/s to the Assistant Registrar of the Institute at least three (03) months before the date of expiry of the current registration.

Suspension of Registration

The Director of the Institute by consulting the Chairperson of the relevant Board of Study and the relevant Postgraduate Programme Coordinator may temporarily suspend the registration of a student for a period of one month if the student has violated rules and regulations of the Institute and/or the University. The Director of the Institute also reserves the right to appoint a committee of inquiry to investigate the matter.

Termination of Registration

The Board of Management of the Institute reserves the right to terminate the candidature of a student upon recommendation from the relevant Board of Study after formal consideration of reports submitted by supervisor/s and / or committee/s of Inquiry appointed by the Director of the Institute.

One or more of the following reasons may lead to the termination of registration: failure to meet registration requirements, expiry of maximum period of registration and extensions, failure to meet required academic standing in three sittings, fail the viva-voce examination twice, and violation of any other rules and regulations and codes of conduct of the Institute and/or the University.

8.3 Student Requests

Students are required to submit formal requests for matters relating to his/her registration in a degree programme. These requests may include the following matters: renewal of registration, amendment of personal information, change the degree programme/discipline/courses, upgrading of the registration, deferment of registration, withdrawal/cancellation of registration, extension of

registration, postponement of examinations, matters relating to supervision, reimbursement of fees paid in excess, etc.

Students should submit the duly completed Student Request Form to the Institute for approval. The Institute reserves the right to approve or reject a request/ requests made by a student as per the Regulations of the Institute.

8.4 Examinations

A registered student of the Institute should duly apply for any/all examination/s conducted by the Institute. Application for entry to postgraduate examinations should be made only by those who have been duly registered for a course, whose registration continues to be in force, and who are eligible to take the examination in the semester determined based on class participation and performance in in-course assessments.

Admission for Examinations

Each application for entry to a postgraduate examination should be made on the prescribed form obtainable from the Institute and sent to the Assistant Registrar of the Institute on or before the closing date as specified in the Examination Entry Form. A student should attach the payment receipt of the prescribed fees (applicable only for repeat examinations) and any other relevant documents with the duly completed Examination Entry Form.

An application of a student who is not eligible to sit an examination or which has been received late or is incomplete will be rejected and the decision will be intimated to the student by the Assistant Registrar of the Institute.

A student who is registered for an examination will receive the admission card and the timetable of the relevant examination fourteen (14) days before the commencement of the examination. A student who has not received the above documents by the seventh (7th) day before the commencement of the examination that he/she has applied for should inform the same to the Assistant Registrar of the Institute.

Withdrawal from Examination

A student who registered for an examination and wishes to withdraw from it after the receipt of the Examination Admission Card should make a request for the withdrawal by a letter sent through registered post or faxed to the Assistant Registrar of the institute at least 24 hours before the commencement of the examination. The student is required to provide a reason/s and documentary evidence of such reason/s for withdrawal from the examination.

The Institute may allow a student to withdraw from examinations due to medical reasons or death of a close family member such as spouse/child/parent. A student may also be eligible to withdraw from an examination because he/she has to face another examination or selection test conducted by a public or private institution for job recruitment or confirmation/ promotion of the job held on the same day. In such cases of withdrawal from examinations, it should be the responsibility of the student to return the Admission Card for the examination confidentially to the Assistant Registrar of the Institute immediately.

Absence from Examinations

Absence from an examination without a proper request for withdrawal made to the Assistant Registrar of the Institute will be considered as an examination attempt. However, absence from an examination due to a sudden illness/ disability or death of a close family member as stated above may be considered as withdrawal from the examination if the student informs the same with medical reports and/or evidence to the Assistant Registrar of the Institute within seven (07) days from the date of examination.

Make-up Examinations

A student who fails to sit the end-semester examination due to medical reasons or the death of a close relative or because he/she had to face another examination / selection test conducted by a public or private institution for his/her job recruitment or confirmation or promotion of the job held on the same day may request for a make-up examination within fourteen (14) days from the date of the examination of the PGIHS. The relevant Board of Study will have the discretion to accept or reject a request for a make-up examination.

The Institute may arrange make-up examinations only during the examination period of the immediate next semester. After the approval of the Board of Study for a make-up examination, the student is required to register for the said examination as instructed by the Assistant Registrar of the Institute.

Medium of Examination

A student should be entitled to be examined in the medium in which he/she has registered for the course of study. The final decision on the medium of registration will be determined by the Board of Study based on the written language of answer scripts of a student. If a student has written answers to questions in a language other than in which he/she has registered or in multiple languages, the answer scripts will not be marked and the student will receive a fail grade for the paper/ subject.

Rules and Regulations of Examinations

All postgraduate students of the Institute should follow the rules and regulations regarding Examination Procedure, Offences and Punishment of the University of Peradeniya and therefore they should be familiar with the Rules and Regulations regarding the Examination Procedure, Offences and Punishments of the University.

Please refer to Sections 11 and 12 of this Prospectus.

8.5 Coursework Component

Credit Courses

A credit course is a course that a student offers in order to earn and accumulate the required number of credits for the successful completion of a diploma or degree programme. A student who offers a credit course should fulfill all requirements of the course as indicated in the course syllabus. The Institute may offer courses with credit of values one (01), two (02), three (03), and four (04). One credit of a course unit is the equivalent of 50 notional learning hours which involves direct classroom contact, self-learning and preparation for and undertaking assessments.

The number of credits earned from a credit course by a student will be counted for calculating his/her Grade Point Average (GPA) of the diploma or degree programme. The course will be listed in the academic transcript of the student with the credit value, relevant grade and grade point.

Non-credit Courses

A non-credit course is a course that a student offers in excess of the minimum number of credits required for a diploma or degree programme. A student who offers a non-credit course should fulfill all the requirements of the course. A non-credit course shall not be counted for calculating the GPA but will be listed in the academic transcript of the student with the relevant grade and grade point. A student who offers a course on a non-credit basis is required to register for the course by paying the prescribed fees and fulfill all the requirements of the course as indicated in the course syllabus.

Audit Courses

An audit course is a course that a student offers in excess of the required number of credits for successful completion of a diploma or degree programme without fulfilling any assessment requirements. Audit courses will not be counted for calculating the GPA nor will they be listed in the academic transcript of the student. A letter of participation will be issued by the Assistant Registrar of the Institute only to those students who have fulfilled attendance requirement in the audited course, upon the recommendation of the lecturer in charge of the course. A student of the Institute should obtain approval from the relevant Board of Study to offer a course on audit basis and register for the course/s.

Common Courses

The Institute may offer some courses as common courses on credit/ non-credit basis in a given degree programme. The number of credits earned from the common courses should however not exceed one third of the total credits of the degree programme.

Courses outside the Main Discipline

A student of a degree programme in a particular subject/discipline may offer courses from other disciplines as credit or non-credit courses. If a course outside the main discipline is followed as a credit course, the qualification level of the course shall be at least equivalent to the qualification level of the degree programme registered. A student of any postgraduate diploma/ degree programme, as otherwise specified in the regulations of the relevant programme, may offer courses equivalent to a maximum of six (06) credits as credit courses from outside the main discipline/ subject.

Adding and Dropping of Course/s

A course can be added or dropped (withdrawn) within three weeks (21 days) from the date of the commencement of the study programme in a semester. When adding or dropping a course, the student should obtain approval to do so from the lecturer/s in charge of the course/s and inform the Assistant Registrar of the Institute immediately. If a student fails to complete a course which has not been recorded as dropped, it will be counted as absence from examination and a fail grade will be awarded.

Credit Transfer and Exemption of Courses

A student who has successfully completed a postgraduate programme in the relevant field of study in any University/ HEI recognized by the UGC, may request a transfer of credits/ an exemption of course/s of the current registration for courses substantially similar in content followed in the previous programme, at least one month before the date of the examination of the course/s for which transfer of credits or exemption is sought.

Any exemptions of requirements for the completion of the diploma or degree programme, credit transfers related to any diploma or degree programme and any condition therein will be considered and determined by the relevant Board/s of Study subject to the verification of authenticity of evidence provided and provisions made in the relevant Memorandum of Understandings/Agreements.

8.6 Assessment of Courses

In-course Assessment

In-course assessment may include assignments, tutorials, homework, presentations, field work, quizzes, laboratory work, etc. The teacher of a course will be responsible in giving details of in-course assessment such as type of assessments, deadlines for submission of materials, marks allocation, etc. to the student at the beginning of the course. The teacher will display marks of in-course assessment before students sit the end-semester examination of the course. If a student fails to submit in-course assessments of a course, he/she is not be eligible to sit the end-semester examination of the course.

Please refer to Section 10 of this Prospectus for details.

End-semester Examination

A student of a study programme is required, as stated otherwise, to sit an end-semester examination of each course. The marks allocated for end-semester examinations are determined as stated in the syllabus of the course.

Grading of Courses

Each course will be graded based on the total marks obtained for in-course assessments and end-semester assessment using the following scheme:

Grade	Grade Point	Marks Range
A	4.00	80 and above
A-	3.70	70-79
B+	3.30	65-69
B	3.00	60-64
B-	2.70	55-59
C+	2.30	50-54
F	0.00	Below 50

A student who obtains a grade F for a course is required to repeat the course in the next available examination. The maximum number of attempts a student is allowed to sit the examination of a course will be three (03).

8.7 Independent Study/Guided Project

A student of a Master's degree programme by coursework should complete an independent study/ a guided project in addition to the coursework requirement to successfully complete the degree. The independent study/guided project should be assigned a minimum of 05 credits and a maximum of 06 credits as specified in the regulations of the degree programme. The independent study/guided project may consist of two/three distinct components with specified credit values which will be carried out and evaluated separately.

The aim of the independent study/guided project is to develop and assess knowledge in the relevant field, analytical thinking, writing skills, communication and presentation skills and/or collaborative skills/team work skills of students.

8.8 Assessment of Independent Study/Guided Project

The independent study / guided project may be assessed and graded based on written reports and oral examinations and / or evaluation of assignments, reports and artistic work, etc. as approved by the relevant Board of Study. The evaluation of the independent study/guided project will contain two components: (i) Desk evaluation of final outcome submitted by students in written form; (ii) oral presentation of the final outcome of the project. A student should obtain a minimum of 50% of marks allocated for each component of the project to successfully complete it. A group of students/a student who obtain/s a grade below C+ for the study/project is required to repeat the examination process of the study/project as instructed by the Institute.

Please refer to Section 13 of this Prospectus for details.

8.9 Grade Point Average

The Grade Point Average (GPA) measures the overall academic performance of a student in a given programme. The GPA is the average of all the grade points obtained for courses and the guided project. The GPA will be calculated for a semester and for the entire academic programme and given to the second decimal point.

GPA calculation formula:

$$GPA = \frac{\sum_{i=1}^n c_i g_i}{\sum_{i=1}^n c_i}$$

where c_i is the credit value for i^{th} course and g_i is the grade point for i^{th} course.

Both the GPA of courses followed on credit and the study/project will be given in the academic transcript of the student.

8.10 Thesis/ Dissertation

A research degree student of the Institute should complete a thesis/dissertation based on an independent research, in addition to the completion of coursework prescribed by the relevant Board of Study for the requirement of the completion of the degree programme. A student should not submit a thesis/dissertation or part thereof on which a degree has already been conferred upon him/her or any other person by any University/HEI in Sri Lanka or abroad or containing materials published without prior written approval of the Institute.

PhD Thesis/Dissertation

A student registered for the Doctor of Philosophy degree programme of the Institute should submit a thesis/dissertation ranging between 60,000-80,000 words for the fulfillment of the requirements of the degree. The thesis/dissertation should create new knowledge with relevance of applicability by way of demonstrating critical reading, acquisition of knowledge and critical analysis. They should also be able to respond efficiently and effectively to the changing needs of the discipline through original research of a quality that makes a significant contribution to the development of the discipline and satisfies peer review and merits publication.

MPhil Thesis/Dissertation

For the fulfillment of the requirements of the degree, a student registered for the Master of Philosophy degree programme of the Institute should submit a thesis/dissertation ranging between 40,000-50,000 words. The thesis/dissertation should enhance knowledge of the discipline and its application by improving and extending methodologies and critically analyzing existing knowledge through research of a quality that satisfies peer review and merits publication.

MA/MSc Thesis/Dissertation

A student registered for the Master of Arts /the Master of Science degree (by course work and research) should submit a thesis/dissertation ranging between 20,000-30,000 words for the partial fulfillment of the requirements of the degree. The thesis/dissertation should critically review, analyze and evaluate current issues and developments in the area of study and make suggestions with practical relevance through research.

Research Proposal

A student registered for a degree programme with a research component should submit a proposal of his/her intended research in the format prescribed by the Institute along with the duly completed Research Proposal Submission Form to the Assistant Registrar of the Institute within the first twelve (12) months of his/her candidature.

The Research Proposal should be developed under the direction and guidance of the supervisor/s and submitted for evaluation with endorsement from the supervisor/s. The student is required to orally present his/her research proposal to a panel of evaluators and obtain a pass grade for the proposal in order to continue the research.

Progress Reports

A research degree student should submit a progress report of his/her research every six months in the prescribed form through the supervisor/s to the Assistant Registrar of the Institute for approval

of the relevant Board of Study. Progress reports which are unsatisfactory as decided by the relevant Board of Study, not submitted with a detailed report from supervisor/s or not received on time may lead to the suspension of the registration.

Seminar/ Conference Presentations

Before the submission of the thesis/dissertation for evaluation, a student of the Master of Arts/ Master of Science degree programme (SLQF Level 10) of the Institute should produce evidence of presenting his/her research work at least once in nationally/ internationally recognized academic forums including the PGIHS Research Congress from the date of registration for the programme.

Before the submission of the thesis/dissertation for evaluation, a student of the Master of Philosophy degree programme (SLQF Level 11) of the Institute should produce evidence of presenting his/her research work at least twice in nationally / internationally recognized academic forums including the PGIHS Research Congress from the date of registration for the programme.

Before the submission of the thesis/ dissertation for evaluation, a student of the Doctor of Philosophy degree programme (SLQF Level 12) of the Institute should produce evidence of presenting his/her research work at least three times in nationally/internationally recognized academic forums including the PGIHS Research Congress from the date of registration for the programme.

Acknowledgement

In all such presentations of a part/parts of a thesis/dissertation in academic forums, the student should indicate his/her correspondence/affiliation to the Institute and acknowledge that the work presented is a part of his/her thesis/dissertation submitted/ to be submitted to the Postgraduate Institute of Humanities and Social Sciences of the University of Peradeniya. Presentations of a part/parts of a thesis/dissertation without due correspondence and acknowledgement of the Institute may not be considered as fulfilling the above requirement.

Publications from the Thesis/Dissertation

A student should submit proof of publication of at least one article/paper from a part/parts of MPhil or PhD thesis/dissertation in internationally accepted journals/ edited volumes including the *Journal of Humanities and Social Sciences* (JHS), the official journal of the PGIHS, before submitting the thesis/dissertation for evaluation.

It is recommended for students to publish the main chapters of an MPhil or a PhD thesis/dissertation in internationally accepted journals/ edited volumes as joint publication with the supervisor/s.

Pre-submission Seminar

A student who has completed most of his/her research and writing of the thesis/ dissertation should lead a thesis/dissertation pre-submission seminar on his/her thesis/ dissertation three (03) months before the intended date of submission of the thesis/dissertation for examination. The completion of the pre-submission seminar will be a requirement for the submission of the thesis/ dissertation for examination. If required, the student may revise the thesis/ dissertation incorporating comments and suggestions made at the pre-submission seminar.

Submission of Thesis/Dissertation for Examination

A student should inform the Director of the Institute in writing through the supervisor/s the intended date of submission of the thesis/dissertation for evaluation at least three months before the intended date of submission so as to arrange the examination process.

A student is required to submit three copies of the thesis/dissertation to the Assistant Registrar of the Institute in the prescribed format in temporary binding along with the duly completed Thesis/Dissertation Submission Form for examination.

Please refer to Sections 14, 15 and 16 of this Prospectus for details.

8.11 Assessment of Thesis/Dissertation

The assessment of a thesis/dissertation submitted for a research degree will include two components of evaluation: desk evaluation and viva-voce examination of the thesis/ dissertation.

Desk Evaluation

The thesis examiners evaluate suitability, adequacy and consistency of information, arguments and results, innovations and contribution to the literature, and practical relevance of conclusions and recommendations presented in the thesis/ dissertation. The thesis examiners will examine the thesis comprehensively and submit a detailed report of the thesis with their recommendations to the Institute.

Viva-voce Examination

The viva-voce examination of a thesis/dissertation will be held soon after the completion of the desk evaluation. The viva-voce Examination Board will evaluate theoretical knowledge, analytical thinking, adequacy of information, creativity and innovations in the research, suitability and practical relevance of conclusions and recommendations, and communication and presentation skills of the student. The maximum number of attempts at viva-voce examination for a student is two (02).

Grading of Thesis / Dissertation

Based on the average marks given by two thesis examiners and the viva-voce Examination Board for the performance of the student at the viva-voce examination, a grade will be assigned for a thesis/ dissertation.

The grade of a thesis/dissertation will be determined in a weighted scale of marks in which 60% weight is given to the average mark given by the thesis examiners at the desk evaluation and 40% weight is given to the average mark given by the viva-voce Examination Board. The minimum grade required to pass the thesis/dissertation examination shall be C+ and the maximum grade obtained by a candidate in his/her second attempt of thesis/dissertation examination shall be B. The title of the thesis/dissertation, the grade and the grade descriptor obtained for the thesis/dissertation will be listed in the student's academic transcript.

8.12 Thesis Final Submission

A student whose thesis/dissertation is accepted by the viva-voce Examination Board for the award of a degree should submit four (04) copies of the corrected thesis/dissertation in fully bound form and the softcopy of the thesis/dissertation in PDF format written in a Compact Disk (CD) to the Assistant Registrar of the Institute.

Upon submission of the final thesis/dissertation, a candidate should sign a Thesis/ Dissertation Release Form which permits the Institute/University to use with restrictions the printed and PDF versions of the thesis/dissertation for scholarly purposes immediately or one year/two years after the submission of the final thesis/dissertation to the Institute.

8.13 Effective Date of Diplomas and Degrees

The effective date of the award of a postgraduate diploma/ degree will be the date on which all the requirements of the diploma/ degree programme specified by the regulations relevant to the study programme are completed.

Section 9

Policy on Fees and Charges

9.1 Programme Fees

Fees paid in respect of a study programme of the Institute include Registration fee, Academic fee, Library fee and a refundable Library Deposit. The academic fee includes course fee (tuition fee) and examination fee (of the first attempt) and student society fee. It can be paid in four installments: first 25% at the time of registration; second 25% before the first semester examination; third 25% at the beginning of the second semester and the final 25% before the second semester examination. Research degree students whose registration lasts for more than one academic year are allowed to pay the total academic fee as a shared annual payment.

The rates for foreign students will be determined by the Board of Management of the Institute from time to time based on the higher educational policies of Sri Lanka. The Institute will however adopt a concessionary fee structure for students from SAARC countries and foreign students who are in the order of clergy. Concessionary Rates may also be available for foreign students admitted from Universities/HEIs under agreements and memorandums of understanding with the Institute.

9.2 Other Charges

The Institute maintains separate rates of charges for renewal of registration, registration as an exchange or a casual student, offering of courses on non-credit/audit basis, make-up/repeat examination in courses, repeat viva-voce examination, issuing of certificates and academic transcripts, etc. Students are allowed to pay such other fees/ charges according to the task/activity/ requirement.

9.3 Revision of Fees and Charges

The institute reserves the right to adjust fee structure as well as rates of fees of degree programmes from time to time. Adjustments of programme fees will only apply to candidates who register for programmes after the date of approval of new rates by the Institute.

9.4 Refundable Deposits

A refundable deposit for borrowing books from the library is charged at a rate of Rs. 1000 per book. This deposit will be refunded to the student upon request on the completion of the degree programme. Students are also required to register for the use of the library.

9.5 Mode of Payment of Fees

Fees and charges of degree programmes are payable in the following modes:

- Pay in respect of the PGIHS Bank Account 057-1-001-6-0027421 maintained at the People's Bank, Peradeniya, Sri Lanka (Bank SWIFT Code: PSBKLKLX023);

- Pay to the Shroff Counter of the PGIHS by cash;
- Pay by cheque written in favor of the *Postgraduate Institute of Humanities and Social Sciences*.

Students are requested to submit the original copy of the payment slip to the Assistant Registrar of the PGIHS while keeping the carbon copy or a photocopy with them for future reference.

9.6 Refund Policy

Refund of fees paid to the Institute in terms of degree programmes will be available only on the following occasions:

- Fee or the excess of fee paid due to a mistake /lapse on the part of officials of the Institute will be fully refunded upon request or detection;
- Fee or the excess of fee paid will be refunded less 10% of administrative charge where a fee is paid under a mistake of fact on the part of the student or where it is paid in excess under such a mistake;
- Academic fee paid for a degree programme by a student will be refunded less 20% of the administrative charge if the student withdraws from the programme within thirty (30) days from the date of the commencement of the study programme;
- Fee paid by a student will be refunded immediately after the realization of an equivalent amount of payment made by a sponsor/employer of the student to the credit of the Bank Account of the Institute.

9.7 Details of Fees and Charges

Students may obtain a copy of the programme fee structure from the Assistant Registrar of the Institute. Detailed tables of fees and charges can also be obtained from the website of the Institute: www.pgihs.ac.lk/fee_structure .

Section 10

Guidelines for In-course Assessments of Courses

10.1 In-course Assessments

- (i) In-course assessments may include assignments, tutorials, homework, presentations, field work, quizzes, laboratory work, mid-term examinations, etc. as indicated in the course syllabus. It is generally recommended that only two in-course assessments are given in a course.
- (ii) In general, 40% of the total marks is allocated for in-course assessments in a course. However, depending on requirements of courses, this percentage may vary from course to course.

10.2 Conducting of In-course Assessment

- (i) The following information should be made available to students by the teachers (preferably in the first week of the semester): types of in-course assignments, assessment methods, deadlines for submissions, marks allocation and schedule of coordinating and conducting in-course assessments. The teachers also should make marks of in-course assessments available to students before they sit the end-semester examination of the course.
- (ii) Students are required to submit materials of in-course assessments to the teacher of the course before the deadline given. Any material of in-course assessment submitted after the deadline may carry a penalty of marks or may not be accepted for assessment by the relevant teacher.
- (iii) It is the responsibility of teachers and students to maintain records of submission of materials of in-course assessments and students' attendance at presentations, fieldwork, etc.
- (iv) Students have the right to know the marks they obtained for each component of the in-course assessments before they sit the final examination of a course.
- (v) Students may also request the teacher to return marked assignments or any other materials of in-course assessment and retain them for future reference if necessary.
- (vi) If a student does not agree with the marks received for an in-course assessment and if the matter could not be resolved with the relevant teacher, he/she may make a written complaint to the Director of the Institute immediately requesting an inquiry.

- (vii) In a case where a student fails to obtain adequate marks for in-course assessments, the student may liaise with the teacher to re-submit the in-course assessment/ do extra work/ assignment to earn required additional marks.

10.3 Plagiarism in In-course Assessments

- (i) Submission of in-course assessment with unacknowledged content and materials copied from published or unpublished work of others or materials posted in websites is considered a serious offense. Such cases will be considered as plagiarism and will be severely dealt with after an inquiry. Please read Section 12 of this Prospectus for more information.
- (ii) Students are encouraged to submit in-course assessments with a report on plagiarism check using a standard plagiarism checker. Any report on plagiarism will be investigated preliminary by a Committee appointed by the Director of the Institute. The Institute reserves the right to take further action based on the reports of the preliminary investigation.

Section 11

Guidelines for End Semester Examinations of Courses

11.1 Registration for Examinations

- (i) To apply for any examination conducted by the Institute, a registered student of the Institute is required to use the prescribed form.
- (ii) A student sitting for his/her second or third attempt is required to pay the repeat examination fee when applying for re-examinations.
- (iii) A candidate registered for an examination will receive the admission card and the timetable of the examination in advance.

11.2 Entering and Leaving the Examination Hall

- (i) A candidate of an examination is expected to be at the examination hall at least 15 minutes before the commencement of the examination but should not enter the hall until he/she is requested to do so by the supervisor of the examination.
- (ii) On admission to the examination hall, a candidate is required to occupy the seat allotted to him/ her and he/she should not change the seat except on the specific instruction given by the supervisor of the examination.
- (iii) In examinations of two hours or more, a candidate is not allowed to enter the examination hall after half an hour from the commencement of the examination.
- (iv) A candidate is not allowed to leave the examination hall until half an hour has elapsed from the commencement of the examination or during the last half hour of the examination.

11.3 Identification Documents Required for Examinations

- (i) A candidate of an examination should possess his/her student record book/student identity card and examination admission card with him/her in the examination hall on every occasion he/she presents himself/herself for examinations. His/her candidature for the examination is liable to be cancelled if he/she does not produce the student record book/ student identity card /admission card when requested to do so.
- (ii) If a candidate of an examination fails to bring his/her student record book/student identity card or admission card, he/she should give a declaration of the subject and the date of the examination for which he/she had not produced the student record book/student identity card /admission card. The student is required to produce the

student record book/student identity card /admission card to the Assistant Registrar of the Institute within three working days from the date of the examination of the subject.

- (iii) If a candidate of an examination loses his/her student record book/student identity card/admission card during the examination period, he/she is required to obtain a duplicate of the student record book/student identity card/admission card as the case may be from the Assistant Registrar of the Institute to produce at the examination hall.

11.4 Authorized Materials

- (i) A candidate of an examination should bring his/her own pens, ink, mathematical instruments, erasers, pencils or any other equipment or stationery which he/she has been instructed to bring to the examination hall.
- (ii) The use of any technical device such as a calculator or any other instrument will be permitted only for question papers that contain a rubric to that effect.
- (iii) Examination stationery such as writing papers/answer books, graph papers, drawing papers, ledger papers, etc. with date and session stamp of the Institute will be supplied at the examination hall. A candidate is not permitted to use papers /answer books given in an earlier session/a date or papers other than those supplied to him/her by the supervisor/ invigilators at the time of the examination.
- (iv) Materials such as statistical tables, maps, drawings, etc. will be supplied at the examination for question papers that contain a rubric to that effect.
- (v) A candidate should make sure that no sheet of writing paper, answer book, etc. supplied to him/her are torn, crumbled, folded or otherwise mutilated.

11.5 Index Numbering of Answer Books/ Scripts

- (i) A candidate is required to write clearly his/ her index number/ registration number, the course code and other necessary particulars on each answer book and on every paper of the answer script.
- (ii) An answer book/a script with no or illegible index number/registration number may be treated separately. Results of such a candidate will be withheld until the index/registration number and examination attendance records of the candidate are verified by the Institute.
- (iii) A candidate is not allowed to disclose/write his/her personal particulars such as name, postal address, email address, telephone numbers or any other identification marks on the answer book/script unless otherwise authorized.

11.6 Conduct at the Examinations

- (i) A candidate of an examination is under the authority of the supervisor and is expected to assist the supervisor by carrying out his/her instructions and those of the invigilators during the examination and immediately before and after the examination.
- (ii) Within the examination hall and its precincts, a candidate is required to behave in a proper way; he/she should not cause disturbance or inconvenience to the supervisor or his/her staff or to the other candidates. A candidate is liable to be sent out of the examination hall for improper/disorderly conduct.
- (iii) A candidate is required to maintain absolute silence when entering or leaving the examination hall, in the examination hall and its precincts. During the examination, reading question papers loudly and oral recitation of any answers during /after the time of writing the answers is strictly forbidden.
- (iv) A candidate is not permitted for any reason to communicate with any person in the examination hall other than the supervisor and invigilators of the examination. He/she is also prohibited to have any dealings with any person outside the examination hall.
- (v) A candidate may draw the attention of the supervisor/invigilators for any requirement such as additional answer books/papers, any clarification related to the question paper, time or any other matter by raising his/her hand from where he/she is seated.
- (vi) During the course of answering a question paper, a candidate is not permitted to leave the examination hall temporarily. In case of an emergency, the supervisor may grant permission to a candidate to leave the examination hall temporarily under his/her surveillance.
- (vii) The supervisor reserves the right to request any candidate to make a signed statement on any matter which may/might have arisen during the course of the examination. The statement should provide the candidate's own explanation/ account of the matter that came up and be preferably written in his/her own handwriting.
- (viii) If a candidate refuses to make a statement regarding a matter that arose during the course of examination, the supervisor and the relevant invigilators should report the matter in detail to the Director of the Institute.
- (ix) A candidate is required to do all calculations and rough work only on paper supplied for the examination with the date stamp and the session stamp and cross-out the rough-work and attach them to the answer scripts at the end.
- (x) Any answer or a part of an answer, which is not to be considered for the purpose of assessment should be neatly crossed out. If the same question has been attempted in more than one place the answer or answers that are not to be considered should be

neatly crossed out. A reference to the answer book/page should be given if a part of a question is answered in another answer book or a separate sheet.

- (xi) The supervisor should announce the remaining time of the examination, 30 minutes and 10 minutes before the end of the examination. During the last ten minutes of the examination, all candidates are required to annex answer books/scripts and papers of rough work properly and continue writing if needed.
- (xii) Candidates are also required to return materials such as statistical tables, maps, drawings, paintings, etc. and all unused answer books and papers to the invigilators before the end of the examination.
- (xiii) Candidates are required to stop writing answers promptly when ordered by the supervisor to do so and be ready to handover answer scripts/ books to the invigilators.
- (xiv) A candidate, under any condition, should not hand over his/her answer script to a hall attendant, a minor employee or another candidate or leave the answer scripts unattended on a desk, a seat or the floor.
- (xv) Candidates are required to remain quiet in their seats until all answer scripts are collected by invigilators and the supervisor requests them to leave the examination hall.

11.7 Examination Offences

- (i) The following are considered as examination offences:
 - Possession of unauthorized materials
 - Copying
 - Cheating
 - Removal of stationery from the examination hall
 - Disorderly conduct in the examination
 - Impersonation
 - Unauthorized assistance
 - Aiding and abetting in the commission of the above offences
 - Any other offense
- (ii) Possession of unauthorized material:
 - A candidate is not permitted to possess unauthorized material such as books, articles, notes, signs or formulae, tables, figures, etc. on his/her person. Unauthorized materials should also not found/written on his/her clothes, body, admission card/student record book/student identity card.
 - All unauthorized items which a candidate has brought to the examination hall with him/her should be kept at a place indicated by the supervisor or invigilators before the commencement of the examination.
- (iii) Copying:
 - A candidate is not permitted to copy or attempt to copy from any unauthorized material or from the answer books/ scripts of another candidate.

- If any candidate is found to have copied from another candidate by an examiner at the time of marking the answer scripts, he/she will be treated as having committed the offence of copying at the examination.
- (iv) Cheating
- The following acts are considered as cheating at examinations by a candidate:
- helping another candidate or obtaining help from another candidate or any other person to answer questions during the examination;
 - providing opportunity, intentionally/unintentionally, to any other candidate to read anything written by him/her or allowing any other candidate to watch any practical examination performed by him/her;
 - inserting, intentionally/unintentionally, on answer books/ scripts an index number /registration number other than his/her own;
 - using any other unfair means or obtaining or rendering improper assistance at the examination.
- (v) Removal of stationery supplied by the Institute from the examination hall
- A candidate is not allowed to remove examination stationery such as writing papers/answer books or any other papers supplied by the Institute, whether used/ unused from the examination hall.
- (vi) Disorderly conduct at the examination
- A candidate should not cause disturbance or inconvenience to the supervisor or his/her staff or to other candidates in the examination hall or in its precincts.
- (vii) Impersonation
- Impersonating a candidate at the examination (sitting the examination for another candidate) or allowing somebody to impersonate a candidate (allowing someone to sit the examination for a candidate) are prohibited and considered as serious examination offenses.
- (viii) Unauthorized assistance
- A candidate is not allowed to obtain advice, guidelines, clarification, etc. through any means of communication from any person other than the supervisor and invigilators during the period of the examination.
- (ix) Aiding and abetting in the commission of the above offences
- A candidate who aids and abets a candidate /candidate in the conduct of the above examination offenses will also be treated as having committed the same examination offense.
- (x) Any other offence
- This includes any examination offense other than the above reported to the Director of the Institute by the supervisor of the examination.

11.8 Suspension of Examination

- (i) If circumstances arise which in the opinion of the supervisor render the cancellation or postponement of the examination necessary, the supervisor of an examination reserves the right to stop the examination, collect the scripts already written and then report the matter as soon as possible to the Director of the Institute.

11.9 Punishment for Examination Offenses

If a candidate is found guilty of an examination offense by an Examination Disciplinary Committee, the following punishment may be imposed on him/her:

- (i) Possession of unauthorized materials:
 - Candidature of the student for the examinations of that semester shall be cancelled and he/she shall be prohibited from sitting any examination of the Institute/ University for a period of 1-5 semesters.
- (ii) Copying:
 - Candidature of the student for the examinations of that semester shall be cancelled and he/she shall be prohibited from sitting any examination of the Institute /University for a period of 1-5 semesters.
- (iii) Cheating:
 - Candidature of the student for the examinations of that semester shall be cancelled and he/she shall be prohibited from sitting any examination of the Institute/ University for a period of 1-9 semesters.
- (iv) Removing examination stationery and other material provided for the examination:
 - Candidature of the student for the examinations of that semester shall be cancelled and he/she will be prohibited from sitting any examination of the Institute/ University for a period of 1-3 semesters.
- (v) Disorderly conduct in examination:
 - Candidature of the student shall be cancelled from the examination of that semester and he/she shall be prohibited from sitting any examination of the Institute/ University for a period of 1-3 semesters.
- (vi) Impersonation:
 - Candidature of the student for the examinations of that semester shall be cancelled and he/she shall be prohibited from sitting any examination of the Institute/ University.
 - Impersonator/s shall also be liable to any punishment under the Penal code/ Criminal Law of Sri Lanka.
 - In the event the impersonator is found to be a graduate of the University of Peradeniya, his/her degree may be withdrawn by the University.

- (vii) Unauthorized Assistance:
 - Candidature of the student for the examination of that semester shall be cancelled and he/she shall be prohibited from sitting any examination of the Institute/ University for a period of 1-5 semesters.
- (viii) Aiding and abetting in the commission of any of the above examination offences:
 - The candidate shall be considered as having committed the offense and shall be punished in respect of the offense in accordance with the provisions of the relevant offence.
- (ix) Any other offence:
 - The reported event/action, such as plagiarism, shall be inquired into and appropriate action will be taken.

11.10 Procedure of Inquiry of Examination Offenses

- (i) Reporting Examination Offenses detected at the Examination Hall
 - In all cases of violation of examination rules detected, the supervisor shall act as outlined below and forward his/her report to the Director of the Institute.
 - In a case of disorderly conduct, the supervisor should in the first instance warn the candidate. Disorderly conduct is considered grave, only if such conduct in the opinion of the supervisor is considered as causing disturbances in conducting the examination. In situations where the candidate persists in unruly or disorderly behavior, the supervisor may ask the candidate to leave the examination hall and issue him/her a letter cancelling his/her candidature of the examination. The copy of the said letter should be sent to the Director of the Institute.
 - In all cases of examination offences detected in examination centers/halls, the supervisor shall send a report to the Director of the Institute along with material taken into custody. Material taken into custody should be authenticated by placing the signatures of the candidate and the Supervisor /Invigilator and the date and time of detection of the offense. The supervisor's report should be countersigned by the invigilator who detected the material or one of the invigilators of the examination in duty at the time of the detection of the offence.
- (ii) Reporting Examination Offenses Detected in Marking
 - A marking examiner of answer scripts, in-course assessments, a project report and a thesis who detects an examination offence should report the matter in writing to the Director of the Institute with evidence.

(iii) Inquiry of Examination Offenses Reported

- The Director of the Institute after a preliminary inquiry may submit reports or any other evidence of examination offence/s submitted by supervisors/examiners to the relevant Examination Disciplinary Committee for further action.
- An Examination Disciplinary Committee comprises of not less than 3 members of whom at least one member is from outside the relevant Board of Study/Faculty, appointed for each case by the Vice-Chancellor/by the Director as instructed by the Vice-Chancellor to inquire into and make recommendations including punishments on the examination offences referred to.

11.11 Imposing Punishment/s and Appealing against Punishments

- (i) The punishment recommended by the Examination Disciplinary Committee will be submitted to the Board of Management for a decision and the decision will be forwarded to the Senate for ratification.
- (ii) On the instructions of the Vice-Chancellor after the approval of the Senate, the Director of the Institute implements the punishment.
- (iii) Appeals regarding the decision on examination offenses may be sent to an Appeals Board, consisting of three members, appointed by the Vice-Chancellor of the University. Any student on whom a punishment has been imposed, may within a period of two weeks from the date of communication to him/her of the punishment, appeal against such punishment to the Vice-Chancellor.
- (iv) The Appeals Committee will have the power to review the decision regarding the punishment imposed and may either affirm, vary as deemed necessary or set aside the decision regarding the punishment.

Section 12

Guidelines on Plagiarism and Prevention of Plagiarism

12.1 Plagiarism

Under the current regulations of the University of Peradeniya, plagiarism is considered as a serious and punishable examination offence under the category of copying. At postgraduate level however, plagiarism is a serious offence covering broad areas and issues including both ethical and legal. Plagiarism at the postgraduate level can occur in the following cases: (i) in coursework assignments, homework, presentations and project reports, etc., (ii) in thesis research and thesis writing, and (iii) in publications and presentations at workshops/seminars and other forums.

12.2 Forms of Plagiarism

The following are the most common forms of plagiarism:

(i) Direct plagiarism:

Direct plagiarism refers to the act of taking someone else's ideas and work and producing the same one's own idea/work. Direct plagiarism occurs when someone quotes from published or unpublished material of others without citation/reference. In one type of direct plagiarism, the structure of sentences and words remain the same but some words in the original text are deleted and other words with similar meaning inserted. Direct plagiarism is considered a serious offense and often leads to punishment and legal action under copyright law or criminal charges.

(ii) Purchase-and produce as yours

This is also another type of common plagiarism in higher education and research. If a student pays for someone else to write/prepare his/her assignments/reports/any artistic work/ a thesis, it comes under this type of plagiarism because the written document contains ideas and views of someone else and not those of the student who claims the ownership of the document or the work done. A similar work done by a friend / a family member of the student and submitted with the name of the student, without any monetary transaction, is also an offense under this type of plagiarism.

(iii) Self-plagiarism:

Self-plagiarism can occur mainly in two ways:

First, self-plagiarism occurs if a student converts an assignment, report, any artistic work, a thesis/a part of a thesis submitted for a course/degree, an article/a paper previously published in full or substantially similar content to another course/degree or publication in a journal. This is considered a serious offense under the policies on prevention of plagiarism.

Second, self-plagiarism occurs when a student uses ideas/phrases from his/her previous work without citation in his/her present work. So long as verbatim quotation of large parts of the previous work is avoided and due citation is made for ideas and phrases used in the current work, this type of self-plagiarism can be avoided easily.

(iv) Paraphrasing without citation from published or unpublished work of others:

Plagiarism occurs when paraphrasing from published or unpublished work of others without due acknowledgement/citation. Paraphrasing becomes a serious offence when a student produces someone else's idea as his/her own or when a student combines ideas of a number of writers and produces the same as his/her own. If a student borrows original ideas/information from the works of other authors and produces them as his/her own, the student commits a serious offense under the policies of prevention of plagiarism/ copyrights or property rights law.

(v) Copy-and-paste (mosaic/patchwork) plagiarism:

Copy-and-paste plagiarism occurs when a student copies and pastes texts from different sources, adding them together to make a new text by slightly changing wordings of the original texts. In practice, copying may be done mostly from unknown and less popular websites or internet sources.

Copy-and-paste plagiarism may also occur when a student copies and pastes several sentences or a paragraph/a part of a paragraph, even by slightly changing words, without quotation marks but with a citation to the original work. This becomes an offense as the student does not provide the full credit to the original source of the idea.

Copy-and-paste plagiarism is difficult to detect manually as the original sources may be not in common usage. However, plagiarism detecting software can easily trace copy-and-paste plagiarism in documents.

(vi) Other Types of Plagiarism:

In addition to the above, the use of views of others not necessarily expressed in written form without due acknowledgement, accepting or offering authorship without sufficient intellectual contribution, borrowing words and ideas of others and citing them incorrectly (unintentional plagiarism) also come under the offenses of plagiarism.

Acknowledgement:

Section 12.2 benefited from ideas and contents posted on the following websites:

<https://www.scribbr.com/plagiarism/5-common-types-plagiarism/> (visited on 26 July 2018),

<https://www.bowdoin.edu/studentaffairs/academic-honesty/common-types.shtml> (visited on 03 August 2018)

<https://www.reference.com/world-view/different-types-plagiarism-aa77ba3d49de4ad5> (visited on 03 August 2018)

12.3 Plagiarism at Postgraduate Study and Research at the PGIHS

- (i) Plagiarism may appear in materials of in-course assessments of courses such as assignments, homework, presentations, fieldwork reports, impact assessment reports and guided projects;
- (ii) Plagiarism may appear in theses of research degrees;
- (iii) Plagiarism may appear in research publications in the *Journal of Humanities and Social Sciences* and/or proceedings of the PGIHS Research Congress.

12.4 Punishment for Plagiarism at Postgraduate Studies and Research

- (i) For plagiarism appearing in materials of in-course assessments of courses and guided projects:

Punishment may be in the form of (i) verbal/written warning issued by the teacher or the supervisor, (ii) reduction of marks by a certain percentage, (iii) rejection and re-submission of the material within a given period of time and a penalty of marks on the resubmitted material.

In cases of (ii) or (iii) punishments given above, the relevant teacher or the supervisor should inform the matter to the Director of the Institute in writing with evidence. The Director reserves the right to take further disciplinary action depending on the severity of the offense.

- (ii) For plagiarism appearing in a thesis of a research degree:

If the plagiarism is detected before the submission of the thesis, the punishment may be in the form of an official letter of warning issued by the Director based on reports/evidence submitted by the supervisor/s.

If the plagiarism is detected in the examination process of the thesis, the punishment may be in the following forms: (i) The Viva-voce Examination Board assigns a fail grade to the thesis and recommends the student to resubmit the thesis after major revisions (to remove plagiarized parts), (ii) The Viva-voce Examination Board rejects the thesis. If the Viva-voce Examination Board rejects the thesis on the evidence of plagiarism, the Director of the Institute will take necessary action to inquire into the matter.

- (iii) For plagiarism appearing in articles/papers submitted for the publication in the *Journal of Humanities and Social Sciences* and/or in abstracts to be published in Proceedings of the PGIHS Research Congress.

If the author is a student of the Institute, the punishment may be in the form of (i) resubmission of the paper/article/abstract correcting for plagiarism; (ii) rejection of the

paper/article/abstract with a written warning from the Director of the Institute; and (iii) rejection of the paper/article/abstract and considered for further disciplinary action.

If the author is not a student of the Institute, the punishment may be in the form of (i) resubmission of the paper/article/abstract with corrections; (ii) rejection of the paper/article/abstract and non-consideration of papers /articles/ abstracts submitted by the individual for a period of one year, (iii) rejection of the paper/ article/ abstract and the Director of the Institute reports the matter to the employer of the individual concerned.

12.5 Procedures of Further Disciplinary Action

- (i) Once plagiarism is detected, the relevant teacher, supervisor, examiner, panel of oral examiners, the viva-voce examination board, or any other authorized person should report the matter annexing all materials of evidence to the Director of the Institute in writing. The Director will impose punishment as given in Sub-section 12.4 depending on the degree of the severity of the offense.
- (ii) The Director of the Institute if he/she feels that further investigation is necessary after a preliminary inquiry of the reports and the materials of evidence, should send a request with the approval of the relevant Board of Study and the Board of Management to the Vice-Chancellor of the University for further inquiry and recommendation of punishment. In such a case, the Director should forward all relevant documents and evidence to the Vice Chancellor for consideration.

12.5 Instructions for the Prevention of Plagiarism

Students are advised to adhere to the following instructions to avoid plagiarism in their postgraduate work at the Institute:

- (i) Provide due acknowledgement and recognition in the text itself to the original work from which you borrow idea /arguments/information by summarizing the works of other writers in your own words and indicating their contribution to the literature in your work with citations;
- (ii) Enclose any verbatim text taken from another work/source in quotation marks and provide with citation just before or immediately below the quotation and avoid excessive quotation from the works of other writers. Make sure that all quotations are related to your analysis and are adequately discussed and analyzed in your work.
- (iii) Use your own words and structure of sentences when you are paraphrasing the works of other writers and indicate the contribution of each work in the text and also make sure that you re-produce the same meaning of the original work when you are paraphrasing the works of other writers as misinterpretation or wrong interpretation of the works of other writers is also an offense under plagiarism;

- (iv) Always provide a citation/citation when you are not sure whether a concept/principle/fact is common knowledge. Failure to provide citation for concepts/principles/ facts which are believed to be common knowledge by the student also ends in committing plagiarism;
- (v) For any argument/idea/finding of a previous work, always cite the original work. If the original work is not accessible /available, then produce the argument/idea/finding as produced by any other author citing the original work giving reference to the later work. In this case, do not include the original work as a cited work in your reference list /bibliography.
- (vi) Reveal all variables, equations and models, sources of data, methods and techniques used in the analysis, results and findings of your work enabling someone else to re-employ them, re-produce results and test the validity of your findings.
- (vii) Always adhere to the spirit of academic work and ethics of academic writing and avoid re-using your own previous work without citation. It is not recommended to depend heavily on your previous work even with proper citation as it makes the contribution of your current work repetitive.
- (viii) If the current publication is a re-production of a previous work, clearly indicate the details of the previous publication and clearance of copyrights and adhere to academic ethics of re-production.
- (ix) Make sure to agree upon the authorship and order of authorship before the publication and only to include names of persons who have made a substantial contribution to the work as authors.
- (x) Re-check your text for adequacy and accuracy of citations and consult your supervisors and mentors for further advice and clarification.

Acknowledgement:

Section 12.6 also benefited from ideas and contents posted on the following websites:

<https://www.scribbr.com/plagiarism/5-common-types-plagiarism/> (visited on 26 July 2018),

<https://www.bowdoin.edu/studentaffairs/academic-honesty/common-types.shtml> (visited on 03 August 2018)

<https://www.reference.com/world-view/different-types-plagiarism-aa77ba3d49de4ad5> (visited on 03 August 2018)

Section 13

Guidelines for Independent Study/Guided Project

13.1 Independent Study/Guided Project

- (i) A candidate of the Master of Arts degree programme by coursework is required to complete an independent study/a guided project and obtain a minimum of C+ grade (GP 2.30) in addition to the coursework requirement to successfully complete the degree. The independent study/guided project will be assigned a minimum of 5 credits and a maximum of 6 credits depending on the requirements.
- (ii) Students will undertake the study/project on a topic in an identified aspect/problem/issue in the field of study. The aim of the study/project is to assess theoretical knowledge in the related field, analytical thinking, writing skills, creativity, communication and presentation skills and/or group work skills of students.
- (iii) The outcome of the study/project may be a report, literature survey, policy framework, an impact assessment report, an artistic work or any other similar form.
- (iv) The study/project should be undertaken by students as a group work in which a group may consist of three students. The contribution of each member of the group to the outcome of the study/project should be a minimum of 25% of the work done and it should be revealed clearly in the prescribed form for the Submission of the concept paper of the study/project. In exceptional circumstances, a student may be allowed to undertake the study/project individually with the approval of the Board of Study.

13.2 Concept Paper of the Study/Project

- (i) The concept paper of the study/project should include the following information: title, objectives, nature of the final outcome and allocation of work among group members of the study/project. The approval of the relevant Board of Study should be obtained for the concept paper of the study/project.
- (ii) Students should consult the relevant Postgraduate Programme Coordinator and supervisor/s (if appointed) in selecting a title, forming the group and undertaking the study/project.
- (iii) Students are advised to start work related to the study/project during the first semester of the academic year and submit the concept paper of the study/project before the commencement of the examinations of the first semester.

13.3 Final Outcome of the Study/Project

- (i) If the final outcome of the study/project is a written document, it should be in the range of 4000-5000 words. If the final outcome of the study/project is an artistic work or any other material, its content should be approved by the relevant Board of Study.
- (ii) The structure of the final outcome may depend on the work done. However, if a written document is submitted, it should include the following sections: Introduction, Objectives, Literature Survey, Methodology (including data, sources of data and tools and techniques of data analysis), Discussion or Analysis of Results/Presentation of Information, Summary/Conclusion and a List of References.
- (iii) Students will be given a period of two months from the last date of their second semester examinations of the programme to submit the final outcome of the study/project to the Postgraduate Programme Coordinator of the relevant discipline.

13.4 Assessment of the Study/Project

- (i) The assessment of the study/project includes three components: the concept paper, final outcome and oral presentation of the study/project.
- (ii) The concept paper will be assessed for its completeness and clarity and relevance to the study/project. This will be allocated 10% of the total marks.
- (iii) The final outcome of the study/project will be allocated 40% of the total marks. The assessment will be done based on the following marking scheme:

S/N	Criteria	Marks Allocated
(i)	Clarity of objective/s	02
(ii)	Suitability of the title and objective/s	02
(iii)	Relevance and accuracy of information used and source/s of information	02
(iv)	Relevance and adequacy of methods and techniques used	05
(v)	Adequacy and completeness of analysis/discussion/ presentation of information	10
(vi)	Relevance and coherence of conclusions/summary/ appreciation/ assessment of the study/project	05
(vii)	Creativity/innovations/new interpretations and presentation of information	05
(viii)	Relevance and adequacy of literature and information cited	05
(ix)	Relevance and adequacy of section and sub-section arrangement	02
(x)	Consistency and coherence of presentation of information	02
	Total	40

- (iv) The oral presentation and discussion will be allocated 50% of the total marks. The group of students who submit the final outcome of the study/project is required to collectively lead an oral presentation of the study/project before a panel of examiners.

The oral presentation and discussion may last about 30 minutes. The oral examiners will evaluate the performance of each student at the presentation using the following marking scheme:

S/N	Criteria	Marks Allocated
(i)	Preparation for the presentation	05
(ii)	Presentation skills, clarity of expression, eye-contact and posture	15
(iii)	Overall knowledge in the area of study (Theory, empirics, ability to answer questions and explain in detail)	20
(iv)	Teamwork and shared responsibilities and skills (as shown in the presentation)	05
(v)	Time management	05
	Total	50

13.5 Grading of the Study/Project

- (i) The marks obtained by a group for the concept paper and the final outcome of the study/project will be assigned commonly among members of the group.
- (ii) The group should obtain a minimum of 20 marks from the 40 marks assigned to the final outcome. If the group fails to obtain 20 marks for the final outcome of the study/project, the group is required to re-submit it by incorporating all revisions suggested by the examiners.
- (iii) A student of a group is required to obtain a minimum of 25 marks for the oral presentation to pass the study/project. If a student/a group of students obtains marks less than 25 marks for the presentation he/she/group should avail for another oral presentation within a period of two-weeks from the date of the first oral presentation.
- (iv) The maximum number of examination attempts in any components of the study/ project is two.
- (v) The final grade assigned for a study/project is determined by the total marks obtained as per the grading scheme given in Section 8.6.
- (vi) If a student/a group of students obtains a Grade below C+ for the study/project, he/she/the group should repeat the evaluation process as recommended by the Institute.
- (vii) A student who repeats the oral presentation of the study/project is required to pay a re-examination fee of Rs. 5000/-.

13.6 Project Information in the Academic Transcript

The title of the independent study/ guided project, number of credits allocated, grade obtained and grade points will be listed in the academic transcript of students.

Section 14

Guidelines for Thesis Research Proposal

14.1 Research Proposal

- (i) Once admitted to follow a research degree, a student will be assigned supervisor/s and the student is required to develop a detailed proposal in consultation with the supervisor/s within the first 12 months of his/her candidature. However, students are encouraged to complete the research proposal as early as possible.
- (ii) With the approval of the supervisor/s and the relevant Board of Study, a student may write the M.Phil./ PhD thesis in one of the following formats:

(i)	Monograph style work analyzing a particular problem identified on existing knowledge	This is a conventional thesis format. It is based on a pre-identified research problem and with interrelated objectives to analyze its interconnected aspects using a common research methodology.
(ii)	Collection of connected essays and articles on a particular theme or an issue	This type of thesis may be written as self-contained yet related essays in an area of study. Each essay may have its own specific research problem, objectives and methodology, analysis and conclusion/s.
(iii)	Critical edition with a historical introduction and with/without annotated translation.	A thesis in this category may include translations, deciphering and other similar contributions in addition to critical analysis and commentary.

- (iii) The research proposal should be developed in the area of study as given in the synopsis submitted for admission/ as instructed by the supervisor/s. A student may be allowed to change the title of the thesis within the area of study in the process of proposal development.
- (iv) If a student wishes to change the area of study during the progress of his/her studies, he/she is required to obtain the approval of the relevant Board of Study to do so. Requests for changes in thesis title, area of study should be submitted to the Director of the Institute through the supervisor/s.
- (v) The length of the research proposal may be in the range of 3000-4000 words. It should be prepared according to the format given below and should be written in English or in the medium of registration of the candidate.

14.2 Format of Research Proposal

- (i) Students are required to prepare the Research Proposal in the following format:

Preliminary Pages:	
Title Page	This page should include the following information: title of the thesis, name of the student and registration number as in the student file, contact information such as telephone numbers and email address, degree programme, name of the Board of Study.
Table of Content	The Table of Content should indicate components and sub components of the research proposals with relevant page numbers.
Summary	If the proposal is written in a language other than English, the student should provide a summary of his/her research proposal in English. The summary should be limited to 300-500 words.
Sectional Arrangement:	
1. Background of Research	This section explains the reason(s)/ justifications for choosing the research topic/title, how the student developed interest in research on the topic, how this research links with previous research, how and in which ways the research is different from previous studies and why this research is important.
2. Literature Survey	The existing theoretical and empirical knowledge on the proposed research project should be discussed in this section. Review of the relevant literature that the student has done so far to place his/her research in context. The literature survey will help the student to identify both knowledge created in the area of study and research gaps. In this section, the student is required to review and discuss the most important and relevant literature in detail. The literature survey should be arranged in a thematic/issue-based manner citing the most relevant and up-to-date work.
3. Statement of Research Problem/s	Based on research gaps identified in the area of study, the student should develop the statement of his/her research problem/s. The student may write the problem statement of the research based on a question/questions for which he/she intends to find answers.
4. Research Objective/s	Based on his/her research question/s, the student may develop objectives of the research. The student may form a primary objective and a few

	specific objectives of the research. The primary objective is directly related to the research question/s and intends to find answer/s to research questions raised. The specific objectives are to study different aspects of the research topic in answering the research question/s.
5. Hypotheses of Research	Based on the research objective/s, the student may form research hypotheses of the thesis, which can be tested for theoretical or empirical validity/suitability. This section is however optional as research in certain areas of study especially in the Humanities are often non-testable.
6. Research Methodology	In this section, the student identifies the methodology that underpins the chosen research with a rationale for the selected approach. This requires extensive review of research paradigms and epistemologies that support the research in the area of study, construction of new research methodology and/or extension of existing research methodology. In a PhD research, the student should device a new methodology or extend existing methodology substantially to make a significant contribution to the development of the discipline. In an MPhil or a Master's degree with a thesis, the student should improve and extend existing methodologies to critically analyze existing knowledge and its applicability. In this section, the student is required to provide a detailed account of data and research design such as the use of qualitative /quantitative/mix methods, interviews, questionnaires, experiments, observations, etc. The section indicates how the collected data is used to achieve objectives and research outcomes and the tools to be used. The section should also explain ethical considerations of the research and limitations of the methodology. This section may be arranged under the following sub-sections: - Research Design (survey, experimental, etc.) - Selection of subjects (population, samples, etc.) - Description of instrumentation (questionnaire, case study formats, etc.) - Assumptions/hypotheses (if any) - Tools and techniques of presenting data/analysis. - Limitations of the study
7. Outline of the Thesis	In this section, the student is required to provide a broad outline of chapters indicating titles of chapters, i.e. Chapter 1: Introduction, etc.
8. Time Line of Research and thesis writing	The student is required to provide a timeline of activities of the research and the writing of the thesis which is expected to be completed within the minimum period of the registration. The timeline will help the student in

	planning the activities. The supervisor/s should help the student to develop the timeline and monitor the completion of activities accordingly.
9. Budget and Resource Requirement	The student is required to submit a budget and a list of resource requirements, if he/she intends to apply for external financial assistance.
10. Referencing and the List References	Students are required to follow the Harvard method (author-date system) for referencing in the text, footnotes (for details) and List of References/ the Bibliography. Please visit https://www.imperial.ac.uk/media/imperial-college/administration-and-support-services/library/public/harvard.pdf for details. However, students in the fields of the Humanities may use the Modern Language Association (MLA) method of referencing. Please visit for details: https://www.ucd.ie/t4cms/Guide70.pdf If the thesis is written in Sinhala or Tamil in the fields of the Humanities, the Chicago method of referencing is recommended. Please visit for details: https://www.chicagomanualofstyle.org/tools_citationguide.html.

14.3 Submission of Research Proposal

- (i) Students are required to submit the final research proposal to the Assistant Registrar of the Institute for oral presentation and approval of the Board of Study along with the duly completed Research Proposal Submission Form.
- (ii) The supervisor/s of the student should recommend the submission of the proposal by endorsing the Research Proposal Submission Form. The approval of the relevant Board of Study for the Research Proposal is required to continue the research and the writing of the thesis.

14.4 Oral Presentation of Research Proposal

- (i) A candidate is required to lead an oral presentation of his/her research proposal before a panel of evaluators. The panel of evaluators consists of the supervisor/s and two members appointed by the relevant Board of Study from the relevant field of study. The Chairperson of the relevant Board of Study / his/her nominee will be the Chairperson of the Panel of Evaluators.
- (ii) The panel will assess the feasibility of the proposed research, adequacy of the research for the registered degree, validity and clarity of research question/s, objectives and their relevance, suitability and adequacy of the proposed methodology, data and tentative chapter arrangement of the thesis.

- (iii) The student is required to do a 15-minute presentation and engage in a 15-20-minute discussion with the panel.
- (iv) The student is advised to arrange the presentation in PowerPoint presentation format preferably with less than 10 slides. Slides can be mainly arranged to provide the following information:
 - Topic/Title of the study with a brief introduction and importance of the study;
 - Literature survey both theoretical and empirical (the most relevant work) and Research Gap/s;
 - Research problem/s;
 - Objectives and hypotheses (if any);
 - Methodology (This should include a discussion on theoretical and empirical research design, selection of samples, tools and techniques of data collection, modelling, tools and techniques of data analysis and limitations of the methodology)
 - Tentative chapter arrangement;
 - List of References; and
 - Timeline of the research and the writing of the thesis.

14.5 Outcome of Proposal Presentation

- (i) If the student completes the proposal presentation successfully he/she is allowed to proceed to the next stage of the research and commence the writing of the thesis.
- (ii) If the student is unsuccessful in the proposal presentation, he/she is required to revise the proposal as suggested at the oral presentation of the proposal and avail for another presentation within a period of six months from the date of the first presentation of the research proposal.

Section 15

Guidelines for Research and Thesis Writing

15.1 Thesis Supervision

- (i) A research student is required to maintain regular meetings with his/her supervisor/s and records of meetings as indicated in the Student Supervisory Record Book. Details of online meetings and communication, such as emails, online discussions, telephone conversations, etc. with supervisors should also be reported/copied or submitted to the Assistant Registrar of the Institute.
- (ii) The student is required to communicate the same to the Director of the Institute immediately if a supervisor does not provide/refuses to provide guidelines and directives for the student to complete the research and the writing of the thesis successfully.
- (iii) Poor records of progress in research and the writing of the thesis due to inadequate commitment from the student to obtain feedback from supervisor/s and failure to follow instructions given by supervisor/s may lead to non-acceptance of the thesis for examination and cancellation of the registration.

15.2 Submission of Progress Reports

- (i) It is the responsibility of the student to submit progress reports every six months to the Institute with detailed reports from the supervisor/s on work completed and work to be done.
- (ii) The duly completed Progress Report Form (downloadable from the website of the Institute) should be submitted to the Assistant Registrar of the Institute. The student should provide details of each chapter of work completed, i.e. literature survey, methodology, research design, data collection, analysis and writing of the thesis. Endorsement of progress reports should be obtained from the supervisor/s before submission to the Assistant Registrar of the Institute.
- (iii) The final progress report of the thesis writing should be submitted to the Assistant Registrar of the Institute three (03) months before the intended date of submission of the thesis for examination.

15.3 Thesis Pre-submission Seminar

- (i) A student who has almost completed writing the thesis is required to lead a public seminar at the Institute on his/her thesis before the submission of the thesis for examination.
- (ii) The Institute will organize the pre-submission seminar of the thesis immediately after the submission of the final progress report by the student. In this public seminar, the student may present his/her thesis in 25-30 minutes using PowerPoint presentation or a similar technique and engage in a discussion.
- (iii) The main supervisor of the student will be the chairperson of the session. The Chairperson of the session is required to inform the Director of the Institute in writing the successful completion of a pre-submission seminar.
- (iv) The student is allowed to submit the thesis for examination by incorporating comments made at the pre-submission seminar, if any, with the approval of the supervisor/s.
- (v) The Institute reserves the right to reject the acceptance of a thesis for examination if the pre-submission seminar is not done.

15.4 Submission of Thesis for Examination

- (i) Students who expect to submit the thesis for examination should inform the same to the Assistant Registrar of the Institute at least three months before the expected date of submission.
- (ii) A thesis will not be accepted for examination if the student has failed to maintain his/her registration, settle due fees of the programme, provide satisfactory progress reports, complete the pre-submission seminar and submit the thesis as per the Thesis Submission Format along with the duly completed Thesis Submission Form.
- (iii) The student should submit three (03) copies of the thesis in temporary binding for examination. Each copy should be printed on A4 size (210 x 297 mm) clear white paper of good quality. One type of paper must be used throughout the thesis. Papers of different quality and size may however be used for figures, plates, maps, etc.

15.5 General Format of the Thesis

- (i) The following components should be included in a thesis:

Cover Page
Title Page
Declaration
Acknowledgements
Abstract
Abstract in English

(if the thesis is written in a language other than English)
Table of Contents
List of Tables (if any)
List of Figures (if any)
List of Plates/Maps, etc. (if any)
List of Abbreviations (if any)
Chapter 1
Chapter 2
:
:
List of References/ Bibliography
Appendices (if any)

15.6 Chapter Arrangement of a Thesis

- (i) The following chapter arrangement may be recommended for a thesis:

Type of thesis	Chapter Breakdown	Chapter description
Monograph style thesis on a pre-identified research problem	Chapter 1: Introduction	Background of research including an overview of main literature, research gap/s, statement of research problem/s, research objectives, hypotheses of research (if any), research methodology in detail, limitations of the study, chapter outline of the thesis
	Chapter 2: Literature Survey	Detailed survey of literature on theoretical and empirical work
	Chapter 3	Analytical chapter
	Chapter 4	Analytical chapter
	Chapter 5	Analytical chapter
	Chapter 6: Concluding Remarks	This includes an overview of the thesis, findings, conclusions, policy implications (if any) and suggestions for further research
Collection of connected essays/ articles	Chapter 1: Introduction	Background of research including an overview of main literature, research gap/s, statement of research problem/s, research objectives (in general), chapter outline of the thesis
	Chapter 2: (Essay one)	Introduction, statement of the research problem, research gap/s, research objectives, literature survey, hypotheses of research (if any), research methodology in detail, results and findings, summary/ conclusion

	Chapter 3: (Essay two)	(do)
	Chapter 4: (Essay three)	(do)
	Chapter 5: Concluding Remarks	This includes an overview of each essay including research problem, objective/s, methodology used, findings and conclusions and suggestions for further research.
Critical edition with a historical introduction and with/without annotated translation	Chapter 1: Historical Introduction	Background of research including an overview of main literature and family tree of the editions selected for collating, research gap/s, statement of research problem/s, research objectives, hypotheses of research (if any), research methodology in detail, limitations of the study, chapter outline of the thesis
	Chapter 2: Literature Survey	Detailed survey of literature on theoretical and empirical work
	Chapter 3:	Critical edition in a selected aspect of the work including variant readings where necessary
	Chapter 4	Critical edition in another selected aspect of the work including variant readings where necessary (If the translation is a substantial contribution to the literature, this chapter will be optional)
	Chapter 5	Translation with annotations.
	Chapter 6: Concluding Remarks/Summary	This includes an overview of the thesis, literary work, analytical findings, summary/conclusions and suggestions for further research

- (ii) It is generally recommended to have at least three analytical chapters in a PhD thesis, at least two analytical chapters in an MPhil thesis and at least one analytical chapter in a MA/MSc thesis.

15.7 Sectional Arrangement of Thesis

(i) Cover Page of the Thesis

The cover page of the thesis should include the following information: title of the thesis, name of the student, name of the Institute and the year of the submission of the thesis for examination. Use bold capital letters with font size 14.

Sample (use without border lines)

**MINDFULNESS:
AN EXPLORATORY STUDY OF BUDDHIST MEDITATION IN SRI LANKA**
SUMANA RATNAYAKA
**POSTGRADUATE INSTITUTE OF HUMANITIES AND SOCIAL SCIENCES
UNIVERSITY OF PERADENIYA
SRI LANKA**

2018

(ii) Title Page of the Thesis

The title page of the thesis should include the following information: title of the thesis, name of the student, name of the degree, the name of the Institute and the year of submission. Use bold capital letters with font size 14.

Sample (use without border lines)

**MINDFULNESS:
AN EXPLORATORY STUDY OF BUDDHIST MEDITATION IN SRI LANKA**
SUMANA RATNAYAKA
**A THESIS SUBMITTED FOR
THE DEGREE OF DOCTOR OF PHILOSOPHY IN BUDDHIST STUDIES**
**TO THE
POSTGRADUATE INSTITUTE OF HUMANITIES AND SOCIAL SCIENCES
UNIVERSITY OF PERADENIYA
SRI LANKA**

2018

(iii) Declaration:

The student is required to include the following declaration in the thesis with his/her name (as appearing in the registration), registration number, signature and the date of signature and with names and signatures of supervisors given just below the declaration. Use italic font size 12.

Sample - Doctor of Philosophy degree

I, (name of the student), hereby declare that this thesis is submitted for the fulfillment of the requirements of the Degree of Doctor of Philosophy in (discipline/field of study) at the Postgraduate Institute of Humanities and Social Sciences of the University of Peradeniya. This thesis is the result of my own independent research, except where due references are made. No part of this thesis has been submitted in any form earlier or concurrently for the same or any other degree or diploma in any other university/ institution.

.....		
Name of the Student	Signature	Date

I/We certify that the above declaration given by the student is true and accurate.

.....		
Name of Supervisor	Signature	Date

.....		
Name of Supervisor	Signature	Date

Sample - Master of Philosophy degree

I, (name of the student), hereby declare that this thesis is submitted for the fulfillment of the requirements of the Degree of Master of Philosophy in (discipline/field of study) at the Postgraduate Institute of Humanities and Social Sciences of the University of Peradeniya. This thesis is the result of my own independent research, except where due references are made. No part of this thesis has been submitted in any form earlier or concurrently for the same or any other degree or diploma in any other university/institution.

.....		
Name of the Student	Signature	Date

I/We certify that the above declaration given by the student is true and accurate.

.....		
Name of Supervisor	Signature	Date

.....		
Name of Supervisor	Signature	Date

Sample - Master of Arts /Master of Science degree

I, (name of the student), hereby declare that this thesis is submitted for partial fulfillment of the requirements of the Degree of Master of Arts/Master of Science in (discipline/field of study) at the Postgraduate Institute of Humanities and Social Sciences of the University of Peradeniya. This thesis is the result of my own independent research, except where due references are made. No part of this thesis has been submitted in any form earlier or concurrently for the same or any other degree or diploma in any other university/institution.

.....		
Name of the Student	Signature	Date

I/We certify that the above declaration given by the student is true and accurate.

.....		
Name of Supervisor	Signature	Date

.....		
Name of Supervisor	Signature	Date

(iv) **Abstract Page**

The abstract page should consist of the title of the thesis, abstract of the thesis, 10-12 keywords, name of student, registration number, degree programme and the year of the submission of the thesis for examination. The abstract should briefly provide research problem/s, objectives, methodology used, findings, conclusions and policy implications. It should not be arranged under sub-titles and should be in the range of 500-600 words. If the thesis is written in a language other than English, an English translation of the abstract should also be included in the thesis.

(v) **Acknowledgement**

The student may include a section of acknowledgement in the thesis to extend his/her appreciation for various individuals/institutions that he/she received assistance for studies, research and the thesis work. The acknowledgement should be limited to 200-300 words.

(vi) **List of References/ Bibliography**

All references in the text should be listed at the end of the thesis with names of authors arranged alphabetically. Students are required to follow the Harvard method (author-date system) for referencing in the text, footnotes (for details) and List of References/ the Bibliography. However, the students in the fields of the Humanities may use the Modern Language Association (MLA) method of referencing, if required.

Please see instructions given in Section 14 for the Submission of Research Proposal.

(vii) **Appendices**

A student may include questionnaires, case study formats, detailed information of tools of analysis used, raw data, original documents, output/result sheets and other relevant materials as appendices. Appendices should be numbered consecutively using uppercase Roman numerals, i.e. Appendix I) and provided with a title.

15.8 Textual Format of the Thesis

A student is required to follow the following guidelines in formatting the text of a thesis:

Type setting:	MS Word, Times New Roman, 12 size, double-space, justified, margins top and bottom 1" and left and right 1.25".
Chapter number and title:	Chapters of the thesis should be numbered consecutively using Arabic numerals and should have titles, for eg. Chapter 1 Introduction. Use bold font with size 14.
Headings and sub-headings:	Headings and sub-headings of a chapter should be numbered using Arabic numerals consecutively with not more than 4 digits to read chapter number, section number, sub-section number, etc., for eg. 2.1, 2.1.2., 2.1.2.3 . Use bold font with size 12.

Paragraphs:	Paragraphs should be separated from headings/ sub-headings by two carriage returns and should not extend 200 words.
Units of measurements:	Standard international units of measurement should be used wherever applicable, for eg. 25 kg, USD ten million, etc.
Using numbers in the text:	All numbers under 10 should be spelt out in letters and all numbers of 10 or more should be rendered in digits. If a number is used at the beginning of a sentence, it should be spelt-out in letters.
Tables/ Figures /Charts:	Charts, diagrams, drawings and photographic images, tables, etc. should be clear in quality numbered consecutively with Arabic numerals by chapter (for eg. first table in Chapter 2 should be given as Table 2.1, tenth figure in Chapter 3 should be given as Figure 3.10), and provided with a suitable title (on the top) and the source (at the bottom).
Equations and Formulae:	All mathematical equations and formulae should be clearly typed with symbols correctly aligned and adequately spaced. Equations should be numbered by chapters using Arabic numerals given in parenthesis, for eg. third equation in Chapter 3 should be given as Equation (3.3) on the same line after the equation /line below.
Abbreviations:	Details of the abbreviations should be given in the text when it appears first and the abbreviation used thereafter, for eg. Sustainable Development Goals (SDGs)
Notes:	Notes should be kept minimum and given as Footnotes or Endnotes. The footnotes or endnotes should give additional information of a matter. Use font size 11 for footnotes or endnotes.
Numbering of Pages:	The preliminary pages (from title page to abbreviations) should be numbered using lowercase Roman numerals given in parenthesis, for eg. (i) and placed at the midpoint of the bottom of the page. All pages of Chapter 1 to appendices of the thesis should be numbered using Arabic numerals and placed at the midpoint of the bottom of the page.

Section 16

Guidelines for Final Submission of the Thesis and Publications

16.1 Final Submission of the Thesis

- (i) A student whose thesis is accepted by the Viva-voce Examination Board for the award of a degree is required to make all revisions suggested by the examination board and prepare the thesis for the final submission as per guidelines provided.
- (ii) The cover page of the thesis should be prepared in colour given below as per degree programme and bound with Rexene or with a material of equivalent quality. The specified colour of the cover of thesis are given below:

PhD Thesis	Blue
MPhil Thesis	Green
MA/MSc Thesis (Coursework and Research)	Maroon

- (iii) The **front cover page** of the thesis should include the following information: title of the thesis, name of the student, name of the Institute and the year of the effective date of the degree. Use bold capital letters with font size 14 in **gold lettering**.

Sample (use without border lines)

MINDFULNESS:
AN EXPLORATORY STUDY OF BUDDHIST MEDITATION IN SRI LANKA
SUMANA RATNAYAKA
POSTGRADUATE INSTITUTE OF HUMANITIES AND SOCIAL SCIENCES
UNIVERSITY OF PERADENIYA
SRI LANKA
2018

- (iv) The **Spine** of the cover of the thesis should include the following information: title of the thesis, name of the student and the year of the effective date of the degree in three columns. Use bold capital letters with font size 12-14 in **gold lettering**:

Sample (use without border lines)

**MINDFULNESS:
AN EXPLORATORY STUDY OF BUDDHIST MEDITATION IN SRI LANKA**

SUMANA RATNAYAKA 2018

- (v) **Title Page of the Thesis** should include the following information: title of the thesis, name of the student, name of the degree, the name of the Institute and the year of the effective date of the degree. Use bold capital letters with font size 14.

Sample (use without border lines)

**MINDFULNESS:
AN EXPLORATORY STUDY OF BUDDHIST MEDITATION IN SRI LANKA**

SUMANA RATNAYAKA

**A THESIS SUBMITTED FOR
THE DEGREE OF DOCTOR OF PHILOSOPHY IN BUDDHIST STUDIES**

**TO THE
POSTGRADUATE INSTITUTE OF HUMANITIES AND SOCIAL SCIENCES
UNIVERSITY OF PERADENIYA
SRI LANKA**

2018

- (vi) The thesis is required to be prepared exactly as per guidelines given in Section 15 for formatting and chapter and sectional arrangements. It should be printed in good quality paper and be free from smudging.
- (vii) The student is required to submit 04 (four) copies of the thesis in fully bound form and the softcopy in PDF format written in a compact disk (CD) to the Assistant Registrar of the Institute along with the duly completed Thesis Final Submission Form on/before the deadline given to him/her by the viva-voce examination board.
- (viii) Two (02) copies of the printed thesis will be kept at the Library of the University of Peradeniya, one copy will be kept at the office of the PGIHS and the other copy will be returned to the student with the official endorsement of the Institute.
- (ix) A student is required to sign a Thesis Release Form which permits the Institute/University to use the thesis for scholarly purposes. The abstract of the thesis (in PDF) will be uploaded to the website of the Institute immediately and the thesis will be uploaded to the website of the Institute as per the agreement between the student/degree holder and the Institute.

16.2 Requests for Publication of Thesis

- (i) A person who successfully completes a research degree, especially a PhD or an MPhil degree at the Institute is encouraged to publish his/her thesis / a part of the thesis with prior written approval of the Director of the Institute.
- (ii) Requests of approval for publication of thesis should be submitted to the Director of the Institute with details of publication such as monograph, drafts, review reports/ recommendations for publication, etc. and financial assistance/requirements (if necessary).
- (iii) The Institute may provide approval for publication and may consider financial assistance subject to conditions such as the inclusion of an acknowledgement in the form of recognizing the publication as a result of a thesis submitted to the Institute and copy rights, royalty payments, etc. as agreed upon by the author/s and the Director of the Institute.
- (iv) In all publications generated from a thesis submitted to the Institute, it is recommended that authors should provide due acknowledgement to the Institute by inserting the following clause: *“This book/article/paper is written/prepared based on a thesis submitted to the Postgraduate Institute of Humanities and Social Sciences of the University of Peradeniya for the degree of (name of the degree) in the year (year)”*.

Section 17

Guidelines for Presentations of Guided Project, Research Proposal and Thesis

17.1 Background

The postgraduate students, especially research degree students, of the Institute are required to make presentations in public seminars, research proposals, research congress and viva-voce examinations of their theses to share their knowledge and findings. The coursework degree students are also required to make presentations of their assignments, projects, etc. The guidelines provided here, although not exhaustive, are intended to help and facilitate a student to make a presentation worthy of academic excellence that befits a postgraduate student, an independent researcher and a professional.

17.2 Preliminaries for Presentation

(i) **Getting the Purpose and the Audience Clear**

It is always important to have a clear understanding of the purpose and the audience of the presentation before you prepare for the presentation. For example, an oral examination of a thesis and a paper presentation in a conference will have different purposes and audience and therefore requirements of the presentations may be different.

(ii) **Choosing Information and Facts**

It is also important to prepare a list of information and facts to be presented. Given the time constraint and the purpose, the student needs to prepare a list of information and facts under each heading in order of priority for presentation to be effective.

(iii) **Using Visual Aids in Presentations**

The use of visual aids such as MS PowerPoint to present ideas, information and facts is highly recommended. In a presentation, it is important to pass/communicate ideas to the audience clearly, succinctly and quickly. Visual aids help the student to achieve this purpose and will keep him/her on track in presenting information to the point.

(iv) **Practicing the presentation**

A few days prior to the presentation, the student should find a friendly audience, however small, and go through the presentation using the visual aids. The comments received from the audience may help the student to revisit the arrangement of information and the visual aids and also boost his/her confidence.

17.3 Directions for Presentation of Independent Study/ Guided Project

- (i) Since the independent study/ guided project covers a narrow area of study and may be of limited intellectual capacity, it is easy to handle knowledge requirement in the presentation. However, more attention should be paid to the display of soft-skills such as preparedness for presentation, presentation skills, group work and responsibility and time management.
- (ii) Since this is a joint presentation and only 15 minutes are available for the group, it is recommended to use visual aids in the presentation. If you are using MS PowerPoint as your visual aid, do not use more than 10 slides to present your whole project report.
- (iii) In your presentation, emphasize the following: title of the project and information of the group (slide 1); objective/s of the project (slide 2); literature review (slide 3); methodology including data and variables, sources of information, collection of information, tools and techniques of data analysis (slides 4-6); results and findings (slides 7-8); summary/conclusions (slide 9); and references (slide 10).
- (iv) Arrange the presentation among group members in such a way that each member of the group presents at least two slides. Do not rely on your partners too much in answering questions and in the discussion. However, you should give sufficient time for your partners/group members to answer questions or engage in the discussion.

17.4 Directions for Preparing for Presentation of Research Proposal

- (i) The Research Proposal presentation does not involve an examination but requires you to satisfy the panel of evaluators who are mainly specialists in the area of study. You should have the flexibility to consider the points raised by the panel members and be willing to discuss the feasibility of incorporating such views into your research.
- (ii) It is recommended to use audio-visual aids in the presentation. If you are using MS PowerPoint as your visual aid, do not use more than 12 slides to present your thesis proposal as you have only 20 minutes for the presentation.
- (iii) In your presentation, the following should be highlighted:
 - Title of the thesis;
 - Background of research
 - Key references and research gaps
 - Research question/s
 - Research objective/s
 - Hypotheses of research (if any)
 - Research methodology inclusive of theoretical model and modelling, research design (survey, experimental, etc.), population and selection of sample, data collection methods or instruments (questionnaire, case study formats, textual study, etc.), tools and techniques of presenting and analyzing data,
 - Chapter arrangement of the thesis
 - Limitations of the study

Key references, and
Timeline of the research

- (iv) In the discussion, the panel of evaluators may ask questions focusing more on literature and research gaps, research questions, research objectives, suitability of the title, feasibility of the study, importance of the study, soundness and adequacy of the methodology, limitations of the study, etc.

17.5 Directions for Presentation of Thesis at the Viva-voce Examination

- (i) The presentation at the viva-voce examination should be a highly specialized work resulting from an in-depth research. The audience consists of both the general public and experts in the field and some of them are thesis examiners who have evaluated the thesis.
- (ii) The presentation at the viva-voce examination will be held as a public seminar and therefore you should be able to discuss and communicate highly specific and advanced subject matter in a simple and general format.
- (iii) The student should also be prepared to engage in a discussion on advanced subject matter related to the study after the presentation. In the discussion, the student should demonstrate advanced knowledge related to the thesis, the methodological soundness of the research, analytical capacity and power, contributions to knowledge, validity of conclusions and their policy implications.
- (iv) The Viva-voce Examination Board will also evaluate the student's presentation skills, analytical skills, ability to answer questions related to the study, communication skills and the ability to pass on knowledge and findings effectively.
- (v) It is recommended to use audio-visual aids in the presentation and the discussion. If you are using MS PowerPoint as your visual aid, do not use more than 15 slides to present your thesis work as you have only about 20 minutes for the presentation.
- (vi) In your presentation, the following should be highlighted:
 - Title of the thesis;
 - Background of research
 - Research gaps
 - Research question/s
 - Research objective/s
 - Hypotheses of research (if any)
 - Research methodology inclusive of theoretical model and modelling, research design (survey, experimental, etc.), population and selection of sample, data collection methods or instruments (questionnaire, textual study, etc.), tools and techniques of presenting and analyzing data
 - Limitations of the study
 - Results and findings of the research by chapters

Conclusions/concluding remarks
Validity and policy implications of conclusions
Your contribution to the literature/ knowledge
Suggestions for future studies

- (vii) Give details of publication if you have already published a chapter of the thesis as an article/ a paper, at the beginning of the discussion of the chapter. This information will help you convince the Viva-voce Examination Board of the importance of the study and your contribution to the existing knowledge in the related field.
- (viii) In the discussion, the members of the Viva-voce Examination Board may ask questions focusing more on research gaps, research questions, research objectives, soundness and adequacy of the methodology, limitations of the study, research findings and their policy implication, your contribution to the knowledge in the related field and suggestions for future studies, etc.
- (ix) The student should not depend on his/her supervisor/s in the presentation and discussion. A supervisor participates in the Viva-voce Examination Board as an observer and he/she engages in the discussion only if the Chairperson of the Viva-voce Examination Board requests him/her to do so.
- (x) The student should be able to explain matters in detail and answer questions related to the research independently. However, it not expected from the student to provide clear answers or detailed explanations on any matter which is not related to his/her research or area of study.

17.6 General Instructions for Presentations

- (i) It is generally distracting to the audience to view too many slides in a short presentation. Therefore, you should restrict the number of slides in your presentation.
- (ii) It is important to arrange your presentation in a logical flow, preferably based on matters to be presented. When presenting different analytical chapters, follow a similar flow of information.
- (iii) It is highly advisable not to load a slide with too much text or information. Your audience wants you to explain matters in detail with a simple guide from your slides. Use clear visual aids such as illustrations, figures, tables, pictures, photographs, audio-videos, etc. to make the passing of information more interesting and effective.
- (iv) You should avoid reading the text included in slides and focus on explaining the meaning and ideas in the text. Use the text included as a guide for analysis and discussion. It is worthwhile to repeat the main message of the text twice.
- (v) You should not include any personal matters of you/ your supervisors/ any other persons in your presentation.

- (vi) It is important to make sure that you maintain a clear voice loud enough to reach the last person in the room. But you should be careful not to speak too loudly because it may annoy your audience.
- (vii) It is recommended to save your files on a data stick or other portable memory device with backups and bring them to the presentation venue. You should arrange all supporting documents in a particular order and bring them to the presentation venue for reference if required.
- (viii) You should check the technical requirements for accuracy and suitability before the beginning of the presentation with the help of the technical officers of the Institute.
- (ix) At the presentation, you should be relaxed, be conscious about time, keep eye-contact with the audience, believe in what you are saying, be natural with non-verbal actions, make it easy to go back to a previous slide to prove/elaborate a point, demonstrate your in-depth knowledge in the different aspects of the research you are dealing with, etc. You should not worry about time management during the discussion period as it is the responsibility of the Chairperson of the session.
- (x) At the discussion, you should listen to the commentators/ examiners carefully and allow them to complete their comments or questions before answering. You should not make any unwarranted personal remarks on any researcher, supervisor, examiner, officers, fellow students, etc. during your presentation and discussion. You should also avoid any unpleasant verbal exchange with any individual in the audience.

Section 18

Provisions for Student Societies of the PGIHS

(1) Preamble

The primary responsibility of a Student Society of the Institute is to promote interests, rights, and needs of member students; undertake and organize events, activities, and programmes that facilitate interaction and harmony among students and staff; enhance learning and research opportunities for students; and contribute to the development of programmes of the Institute.

The Institute will have two levels of student societies:

- (i) General Student Society (GSS), and
- (ii) Programme Student Societies (PSSs).

A postgraduate student of the Institute reserves the right to be a member of both the GSS and the PSS relevant to him/ her. The GSS will be the umbrella organization of all PSSs.

(2) General Student Society (GSS)

2.1 Scope and Functions

- (i) The GSS will represent registered students of all postgraduate programmes of the Institute.
- (ii) A registered postgraduate student of the Institute is eligible for membership of the GSS.
- (iii) With the approval of the Director of the Institute, the GSS will arrange/organize events, activities, and programmes that promote interests, rights, and needs of member students; facilitate interaction and harmony among students and staff; enhance learning and research opportunities for students; and assist programme promotion and development activities of the Institute.

2.2 Office Bearers and Executive Committee

- (i) The GSS will have seven (07) Office Bearers:
 - President,
 - Two (02) Vice Presidents,
 - Secretary,
 - Assistant Secretary,
 - Senior Treasurer, and
 - Junior Treasurer.
- (ii) The President, Vice Presidents, Secretary, Assistant Secretary, and Junior Treasurer of the GSS will be elected from among the members of the GSS.

- (iii) The Executive Committee of the GSS will consist of:
 - (a) the Office Bearers of the GSS;
 - (b) ten (10) members appointed by the GSS; and
 - (c) President of each PSS.
- (iv) The Executive Committee of the GSS will execute the decisions and activities/ functions of the GSS.
- (v) The tenure of an Office Bearer/ Executive Committee Member of the GSS will be one academic year from the date of his/ her election, given that his/ her registration at the Institute remains valid during the period. A student will not be elected to the same post for more than two consecutive terms.
- (vi) The post of any Office Bearer or an Executive Committee Member of the GSS will be deemed to be vacant if he/ she:
 - (a) ceases to be a registered student of the Institute; or
 - (b) resigns from the post in writing under his/ her hand addressed to the Director of the Institute; or
 - (c) is found guilty of violation of any student disciplinary, examination, or any administrative regulation of the Institute or the University.
- (vii) Where the post of an Office Bearer of the GSS falls vacant, a member of the Executive Committee will be elected to the post for the unexpired portion of the term of office of his/ her predecessor.
- (viii) An Office Bearer of the GSS can be removed from office by a vote of censure passed by a two-thirds majority of members present at a Special General Meeting (SGM) of the GSS convened for the purpose. If the relevant officer is the President of the GSS, one of the Vice Presidents will chair such a meeting.

2.3 Meetings

2.3.1 General Meetings (GMs)

- (i) GMs of the GSS will be convened at least twice in a given academic year, including the Annual General Meeting (AGM). The decisions of the Executive Committee of the GSS will be ratified at the GMs of the GSS.
- (ii) The AGM of the GSS will be held at least 15 days before the end of the term of current Office Bearers to elect new Office Bearers. The quorum for the AGM will be two third of its total membership.
- (iii) The President of the GSS will convene an SGM when there is a request to do so with the signatures of one third of the total membership of the GSS.
- (iv) The Director of the Institute reserves the right to instruct the President of the GSS to call an SGM if he/she feels that there is reasonable grounds to do so.

2.3.2 Executive Committee Meetings

- (i) The Executive Committee of the GSS will meet whenever necessary but not less than three times in a given academic year.
- (ii) The quorum for the meetings of the Executive Committee of the GSS is one third of its total membership.

2.4 Duties and Functions of Office Bearers

- (i) The President of the GSS will be responsible for:
 - (a) instructing the Secretary to convene meetings of the Executive Committee and the general meetings of the GSS, and preside at all meetings, except where a vote of censure is considered against him/ her;
 - (b) preparing the Annual Calendar of Events of student societies of the Institute with recommendation from the Senior Treasurer; and
 - (c) giving effect or ensuring that effect is given to the decisions of the GSS.
- (ii) The Vice Presidents of the GSS will be responsible for:
 - (a) presiding at any meeting of the GSS in the absence of the President, or when a vote of censure against the President is being considered;
 - (b) coordinating affairs of foreign students of the Institute;
 - (c) coordinating activities of the GSS with the Alumni Association of the Institute; and
 - (d) assisting the President in the discharge of his/ her duties.
- (iii) The Secretary of the GSS will be responsible for:
 - (a) convening meetings of the GSS and the Executive Committee under the instructions of the President;
 - (b) preparing and distributing the agenda and other documents to be discussed in advance among members;
 - (c) recording minutes of meetings and circulating them among all members; and
 - (d) submitting the confirmed minutes of meetings of the GSS to the Institute.
- (iv) The Assistant Secretary of the GSS will be responsible for:
 - (a) maintaining a registry of its members;
 - (b) undertaking the responsibility of giving publicity and promotion of the GSS and its respective events;
 - (c) assisting the Secretary in discharging his/ her duties; and
 - (d) any other work assigned by the President.
- (v) Under the direction of the Executive Committee and the Senior Treasurer, the Junior Treasurer of the GSS will be responsible for:
 - (a) collecting membership fees, grants, donations, etc. and crediting the same to the account of the GSS;

- (b) submitting proposals for fund allocation for events, activities, and programmes organized by the GSS and PSSs based on the Annual Calendar of Events approved by the Executive Committee of the GSS;
- (c) submitting the income-expenditure statements upon completion of events, activities, and programmes to the Institute through the Senior Treasurer;
- (d) proposing and organizing fund raising activities of the GSS;
- (e) presenting the audited annual financial report for the AGM of the GSS for approval; and
- (f) providing details of monthly financial transactions of the GSS to the Assistant Bursar of the Institute and obtaining approval from the Board of Management.

(3) Programme Student Societies (PSSs)

3.1 Scope and Functions

- (i) Registered postgraduate students of the Institute, with the approval of the Director, may form a Programme Student Society in their respective discipline or degree programme. The name of such a PSS would reflect the discipline or the title of that particular degree programme.
- (ii) A registered postgraduate student of the Institute is eligible for the membership of the relevant PSS.
- (iii) A PSS, as given in the Annual Calendar of Events of student societies and with the approval of the Director of the Institute, may arrange/ organize events, activities, and programmes that facilitate interaction and harmony among students and staff, enhance learning and research opportunities and assist programme promotion and development activities relevant to their own programme.

3.2 Office Bearers and Executive Committee of a PSS

- (i) A PSS will have five (05) Office Bearers:
 President,
 Vice President,
 Secretary,
 Assistant Secretary, and
 Junior Treasurer.
- (ii) The President, Vice President, Secretary, Assistant Secretary, and Junior Treasurer of a PSS will be elected from among the members of that PSS.
- (iii) The Executive Committee of a PSS will consist of:
 - (a) the Office Bearers of the PSS; and
 - (b) four (04) members of the PSS.
- (iv) The Executive Committee of a PSS will execute the decisions and activities/ functions of the PSS.

- (v) The tenure of an Office Bearer /Executive Committee Member of a PSS will be one academic year from the date of his/ her election, given that his/ her registration at the PGIHS remains valid during the period. A student will not be elected to the same post for more than two consecutive terms.
- (vi) The post of any Office Bearer or an Executive Committee Member of a PSS will be deemed to be vacant if he/ she:
 - (a) ceases to be a registered student of the Institute; or
 - (b) resigns from the post in writing under his/ her hand addressed to the Director of the Institute; or
 - (c) is found guilty of violation of any student disciplinary, examination or administrative bylaw of the Institute or the University.
- (vii) Where the post of an Office Bearer of a PSS falls vacant, a member of the Executive Committee will be elected to the post for the unexpired portion of the term of office of his/ her predecessor.
- (viii) An Office Bearer of a PSS can be removed from office by a vote of censure passed by a two-thirds majority of members present at a Special General Meeting (SGM) of that PSS convened for the purpose. If the relevant officer is the President of the PSS, the Vice President, or in his absence any other member elected for the purpose, shall chair such a meeting.

3.3 Meetings

3.3.1 General Meetings (GMs)

- (i) GMs of a PSS will be convened at least twice in a given academic year, including the Annual General Meeting (AGM). The decisions of the Executive Committee of a PSS will be ratified at the GMs of that PSS.
- (ii) The AGM of a PSS will be held at least 15 days before the end of the term of current Office Bearers to elect new Office Bearers. The quorum for the AGM of a PSS shall be two thirds of its total membership.
- (iii) The President of a PSS will convene an SGM when there is a request to do so with signatures of one third of the total membership of that PSS.

3.3.2 Executive Committee Meetings

- (i) The Executive Committee of a PSS will meet whenever necessary but not less than three times in a given academic year.
- (ii) The quorum for the meetings of the Executive Committee of a PSS is one third of its total membership.

3.4 Duties and Functions of Office Bearers

- (i) The President of a PSS will be responsible for:
 - (a) instructing the Secretary to convene meetings of the Executive Committee and the general body of the GSS, and preside at all meetings, except where a vote of censure is considered against him/ her;
 - (b) coordinating the activities of that PSS with the GSS and the Director of the Institute; and
 - (c) giving effect or ensuring that effect is given to the decisions of that PSS.
- (ii) The Vice President of a PSS will be responsible for:
 - (a) presiding at any meeting of the PSS in the absence of the President, or when a censure motion against the President is being considered;
 - (b) assisting the President in the discharge of his/ her duties.
- (iii) The Secretary of a PSS will be responsible for:
 - (a) convening meetings of the PSS and the Executive Committee under the instructions of the President;
 - (b) preparing and distributing the agenda and other documents to be discussed in advance among members;
 - (c) recording minutes of meetings and circulating them among all members and submitting confirmed minutes of meetings of the PSS to the Institute; and
 - (d) submitting the tentative Annual Activity Plan of that PSS to the Director of the Institute.
- (iv) The Assistant Secretary of a PSS shall be responsible for:
 - (a) assisting the Secretary in discharging his/ her duties; and
 - (b) any other work assigned by the President.
- (v) Under the direction of the Executive Committee and the Senior Treasurer, the Junior Treasurer of a PSS will be responsible for:
 - (a) preparing proposals for fund allocation for events, activities, and programmes organized by the PSS based on its annual events;
 - (b) submitting income-expenditure statements upon completion of activities/ events to the Institute;
 - (c) organizing fund raising activities of that PSS with the approval of the Director of the Institute.

(4) Membership Fee

- 4.1** A postgraduate student of the Institute will pay a one-time student society membership fee of Rs. 2000/- to the credit of the account of the Institute at registration.
- 4.2** The proceedings of the student society membership fee will be maintained in the account of the Institute with a separate ledger account under the name of “Student Society Fund”. The said funds will be utilized for events, activities, and programmes organized by student

societies in line with the General Rules and Procedures governing Student Societies of the Institute.

(5) General Rules and Procedures

5.1 Activities and Events

- (i) The events, activities, and programmes organized by a student society will be subject to the general guidelines, directions, rules, and regulations of the Institute and the University and require prior written approval of the Director of the Institute.
- (ii) Each PSS is required to identify tentative events, activities, and programmes for the following year and submit such lists before the end of October of a given year to the Director of the Institute for approval.
- (iii) Requests seeking approval from the Director for any event, activity, or programme and budget allocations for the same shall be made jointly by the President, the Secretary and the Junior Treasurer through the Senior Treasurer.
- (iv) The GSS is required to organize annual events with the participation of students of all postgraduate programmes of the Institute. The GSS is also expected to participate actively in organizing events of the Institute such the Annual Research Congress, Inauguration Ceremony of academic programmes and any other event as requested by the Director of the Institute.
- (v) Based on the approved events, activities, and programmes of the GSS and the PSSs, the GSS will prepare an Annual Calendar of Events with an estimated allocation for each from the Student Society Fund. The GSS will be responsible in preparing the Annual Calendar of Events without a conflict of scheduled events and with an even distribution of events throughout the academic year.
- (vi) If any event, activity, and programme of a student society become or is found to be disruptive or causing damage to any student or any other personnel affiliated to the Institute or the University and the general administration and functions of the Institute and the University, the Director of the Institute reserves the right to suspend, cancel, or ban the said event, activity, or programme.

5.3 Allocation of Funds and Control of Financial Matters

- (i) The funds of the Student Society Account will be allocated for activities of the GSS and PSSs as of the Annual Calendar of Events of Student Societies approved by the Director of the Institute.
- (ii) In addition to the allocation of funds from the Student Society Account, the Institute may financially support activities of a student society for the purposes of promoting student welfare, student-staff interaction, social engagement, and harmony from its

annual budget, provided that the amount allocated from the budget of the Institute shall not exceed 25% of the budget of the said event, activity, or programme.

- (iii) Any funds raised by the GSS or a PSS from external sources should be maintained under a separate sub-ledger account to be utilized for activities organized by the said student society or as recommended by the said student society under the approval of the Director.
- (iv) The financial matters of the GSS and a PSS is under the control of the Board of Management of the Institute. Annual audited accounts of a student society should be submitted to the Director of the Institute for approval.

5.3 Intermediate Student Grievances Committee (ISGC)

- (i) The President of the GSS or a PSS will make submissions to the consideration of the ISGC appointed by the Director with the approval of the Board of Management to discuss and propose potential solutions to issues and problems faced by students as individuals or as a community.
- (ii) The ISGC will include the following members: Director of the Institute, Chairpersons of Boards of Study, Senior Treasurer of the GSS, President of the GSS and three students nominated by the GSS. The Chairman of the ISGC shall be the Director of the Institute.
- (iii) The ISGC will consider any matter relating to postgraduate students other than eligibility requirements, registration requirements, coursework and other degree requirements, etc. which are governed by the bylaws of the Institute. The Director of the Institute should implement decisions taken at the ISGC with the approval of the relevant Board of Study and/ or the Board of Management as necessary.
- (iv) The Director of the Institute in consultation with the ISGC will establish a mentoring mechanism for newly recruited research students involving resource persons, senior MPhil and PhD students and the Alumni Association of the Institute to facilitate their research and thesis writing.

Section 19

Visa Information

A foreign student selected to study in Sri Lanka as a regular, casual or exchange student or a visiting scholar of the Institute should obtain Residence Visa to study or undertake research in Sri Lanka. Initially foreign students or visiting scholars will be provided with an Entry Visa for a period of one month or as approved by the Department of Immigration and Emigration of Sri Lanka (DIE). Once a student or a visiting scholar enrolls with the degree programme or engages in a research project his/her Entry Visa should be converted to Residence Visa.

Entry Visa

Upon the selection of a foreign candidate to follow a degree program or a visiting scholar, the PGIHS issues a letter to the Controller of the DIE, Colombo requesting to issue an Entry Visa for the candidate or the visiting scholar. A candidate or visiting scholar should submit the following documents to the Assistant Registrar of the PGIHS by posts or as email attachments to process the Entry Visa:

- (i) The bio page of the passport (the Passport should have the validity at least for a period of six months from the date of application for Entry Visa);
- (ii) Police or security clearance report for the candidate or visiting scholar which had been obtained from his/her country of residence;
- (iii) A passport size photograph of the candidate or visiting scholar obtained within 03 months from the date of application for Entry Visa (online photograph);
- (iv) Receipt of the payment of Registration Fee of the degree programme (USD 250/-) to the credit of the Bank Account of the PGIHS
- (v) A covering letter written by the candidate or the visiting scholar to the Director/PGIHS, University of Peradeniya, Sri Lanka informing his/her intended dates of entry to Sri Lanka and requesting Director/ PGIHS to process his/her Entry Visa application.

A candidate or a visiting scholar is required to submit the above information at least one month before his/her intended date of entry into Sri Lanka.

The Assistant Registrar of the PGIHS will submit duly completed Entry Visa application documents of a candidate or a visiting scholar to the DIE through the University Grants Commission and the Secretary to the Ministry of Higher Education (MOHE), Sri Lanka for approval.

Once approval is granted for Entry Visa, the DIE will fax the Entry Visa of the student or the visiting scholar to the Sri Lankan Embassy/Consular Office of the relevant country. The Assistant Registrar of the PGIHS will send an email notification to the student or the visiting scholar

requesting him/her to collect his/her Entry Visa from the Sri Lankan Embassy/Consular Office of the relevant country.

Residence Visa

Once enrolled in the degree programme or research project at the PGIHS, a foreign student/ visiting scholar is required to convert his/her Entry Visa to Residence Visa (Student Category) before the date of expiry of the Entry Visa.

The student/ visiting scholar is required to submit in person the following documents to the DIE to convert his/her Entry Visa to Residence Visa:

- (i) The covering letter issued by the Director/PGIHS to the DIE with the recommendation form the Vice Chancellor of the University of Peradeniya;
- (ii) Certified copy of the passport (the bio page) of the student / visiting scholar;
- (iii) Duly completed Application Form of Residence Visa with recommendations of the Director/PGIHS and the Vice Chancellor, University of Peradeniya;
- (iv) Landing Entry/ Learning Entry Visa of Applicant;
- (v) Health Protection Plan (HPP) issued by the Health Assessment Centre of the Ministry of Health, Nutrition and Indigenous Medicine Sri Lanka

Residence Visa is issued for a period of one year at a time and can be renewed annually with the provision of justification and evidence of study and research. An applicant is required to pay the Residence Visa fee to the Visa Counter at the time of application.

For more information please visit the website of the DIE:

http://www.immigration.gov.lk/web/index.php?option=com_content&view=article&id=151&Itemid=196&lang=en

Health Protection Plan (HPP)

The Health Protection Plan (HPP) issued by the Health Assessment Centre of the Ministry of Health, Nutrition and Indigenous Medicine Sri Lanka is mandatory for the application of Residence Visa in Sri Lanka. An applicant is required to apply for HPP within seven (07) days from the date of entry into Sri Lanka. An appointment can be made online through the website of the Immigration Health Unit (IHU). Under the HPP, an applicant of Residence Visa is screened for diseases such as Tuberculosis, Malaria, HIV/AIDS and Filariasis. As given in the relevant website of the Ministry, a foreign student/ visiting scholar is entitled to receive the following benefits under the HPP: Emergency care, primary out-patient care and treatment for diseases identified in the health assessment in government hospitals. A fee of USD 75 is charged for the HPP and cash payment in SLR is accepted only at the IHU. The renewal of the HPP is required for extension of Residence Visa annually. For more information, please visit the website of the IHU: <http://www.health.gov.lk/IHU/> .

Extension of Residence Visa

A foreign student/ visiting scholar of the PGIHS is required to extend his/her Residence Visa annually before the date of expiry of the current Residence Visa.

The student/ visiting scholar is required to submit in person the following documents to the DIE to extend his/her Residence Visa:

- (i) The covering letter issued by the Director/PGIHS to the DIE with the recommendation from the Vice Chancellor of the University of Peradeniya;
- (ii) Certified copies of the passport (the bio page) of the student / visiting scholar and the page of the current Residence Visa;
- (iii) Duly completed Residence Visa Application Form with recommendation from the Director/PGIHS and the Vice Chancellor, University of Peradeniya;
- (iv) Renewal of Health Protection Plan (HPP) issued by the Health Assessment Centre of the Ministry of Health, Nutrition and Indigenous Medicine Sri Lanka

A foreign student is required to submit documents for extension of Residence Visa two months before the date of expiry of the current Residence Visa to the Director of the PGIHS with a covering letter indicating his/her progress of study/research and his/her tentative work plan for the next year with recommendation from his/her supervisor/s.

Section 20

Application Forms for Students

Students may obtain hard copies of the following forms from the office of the Institute and may download the softcopy from its website.

Item	Purpose of the Form	No. of the Form
For Applicants		
1.	Application Form for Degree Programmes	PGIHS/APP/Form 001
2.	Service Letter to be submitted along with Application Form	PGIHS/APP/Form 002
3.	Referee Report to be submitted along with Application Form	PGIHS/APP/Form 003
For Current Students		
4.	Selection of Courses	PGIHS/STU/Form 001
5.	Adding and Dropping of Courses	PGIHS/STU/Form 002
6.	Student Request Form	PGIHS/STU/Form 003
7.	Examination Entry Form	PGIHS/STU/Form 004
8.	Research Proposal Submission Form	PGIHS/STU/Form 005
9.	Teacher Evaluation Form	PGIHS/STU/Form 006
10.	Progress Report Submission Form	PGIHS/STU/Form 007
11.	Thesis Submission Form for Examination	PGIHS/STU/Form 008
12.	Thesis Submission Form for Re-examination	PGIHS/STU/Form 009
13.	Thesis Final Submission Form	PGIHS/STU/Form 010
14.	Submission of Concept Paper of Guided Project	PGIHS/STU/Form 011
15.	Submission Final Outcome of Guided Project	PGIHS/STU/Form 012
16.	Thesis Release Form for Scholarly Purposes	PGIHS/STU/Form 013
For Past Students		
17.	Detailed Certificate Request Form	PGIHS/GEN/Form 001
18.	Refund of Library Deposit	PGIHS/GEN/Form 002
19.	Transcript Request Form	PGIHS/GEN/Form 003
Financial Forms (for Applicants and current and past students)		
20.	Payment Voucher	PGIHS/FIN/Form 001

Degree Programmes offered by the Postgraduate Institute of Humanities and Social Sciences (PGIHS)

Name of the Degree Programme			SLQF Level
Postgraduate Diploma	1	Postgraduate Diploma in Accounting and Finance	8
	2	Postgraduate Diploma in Archaeology	8
	3	Postgraduate Diploma in Buddhist Studies	8
	4	Postgraduate Diploma in Economics	8
	5	Postgraduate Diploma in Education	8
	6	Postgraduate Diploma in English	8
	7	Postgraduate Diploma in Fine Arts	8
	8	Postgraduate Diploma in Geography	8
	9	Postgraduate Diploma in Greek and Roman Studies	8
	10	Postgraduate Diploma in History	8
	11	Postgraduate Diploma in Islamic Studies	8
	12	Postgraduate Diploma in Management	8
	13	Postgraduate Diploma in Pali	8
	14	Postgraduate Diploma in Philosophy	8
	15	Postgraduate Diploma in Physical Education	8
	16	Postgraduate Diploma in Political Science	8
	17	Postgraduate Diploma in Psychology	8
	18	Postgraduate Diploma in Sanskrit	8
	19	Postgraduate Diploma in Sinhala	8
	20	Postgraduate Diploma in Sociology	8
	21	Postgraduate Diploma in Tamil	8
	22	Postgraduate Diploma in Education Management	8
	23	Postgraduate Diploma in Environmental Management	8
	24	Postgraduate Diploma in Human Rights and Multiculturalism	8
	25	Postgraduate Diploma in Social Work	8
	26	Postgraduate Diploma in Community Development and Planning	8
Master	1	Master of Development Practice	9
	2	Master of Human Rights and Multiculturalism	9
	3	Master of Environmental Management	9
	4	Master of International Relations	9
	5	Master of Social Work	9
	6	Master of Sustainable Tourism	9
Master of Arts by Coursework	1	Master of Arts in Archaeology	9
	2	Master of Arts in Buddhist Studies	9

	3	Master of Arts in Economics	9
	4	Master of Arts in English	9
	5	Master of Arts in Fine Arts	9
	6	Master of Arts in Geography	9
	7	Master of Arts in Greek and Roman Studies	9
	8	Master of Arts in History	9
	9	Master of Arts in Islamic Studies	9
	10	Master of Arts in Pali	9
	11	Master of Arts in Philosophy	9
	12	Master of Arts in Political Science	9
	13	Master of Arts in Sanskrit	9
	14	Master of Arts in Sinhala	9
	15	Master of Arts in Sociology	9
	16	Master of Arts in Tamil	9
	17	Master of Education	9
	18	Master of Arts in Applied Economics	9
Master of Arts by Coursework and Research	1	Master of Arts in Archaeology	10
	2	Master of Arts in Buddhist Studies	10
	3	Master of Arts in Economics	10
	4	Master of Arts in English	10
	5	Master of Arts in Fine Arts	10
	6	Master of Arts in Geography	10
	7	Master of Arts in Greek and Roman Studies	10
	8	Master of Arts in History	10
	9	Master of Arts in Islamic Studies	10
	10	Master of Arts in Pali	10
	11	Master of Arts in Philosophy	10
	12	Master of Arts in Political Science	10
	13	Master of Arts in Sanskrit	10
	14	Master of Arts in Sinhala	10
	15	Master of Arts in Sociology	10
	16	Master of Arts in Tamil	10
	17	Master of Education	10
Master of Science	1	Master of Science in Banking	10
	2	Master of Science in Sustainable Tourism	10
Master of Philosophy	1	Master of Philosophy in Arabic	11
	2	Master of Philosophy in Archaeology	11
	3	Master of Philosophy in Buddhist Studies	11
	4	Master of Philosophy in Economics	11
	5	Master of Philosophy in Education	11

	6	Master of Philosophy in Physical Education	11
	7	Master of Philosophy in English	11
	8	Master of Philosophy in Fine Arts	11
	9	Master of Philosophy in Geography	11
	10	Master of Philosophy in Greek and Roman Studies	11
	11	Master of Philosophy in Hindu Civilization	11
	12	Master of Philosophy in History	11
	13	Master of Philosophy in Islamic Studies	11
	14	Master of Philosophy in Pali	11
	15	Master of Philosophy in Philosophy	11
	16	Master of Philosophy in Political Science	11
	17	Master of Philosophy in Psychology	11
	18	Master of Philosophy in Sanskrit	11
	19	Master of Philosophy in Sinhala	11
	20	Master of Philosophy in Sociology	11
	21	Master of Philosophy in Tamil	11
Doctor of Philosophy	1	Doctor of Philosophy in Arabic	12
	2	Doctor of Philosophy in Accounting and Finance	12
	3	Doctor of Philosophy in Archaeology	12
	4	Doctor of Philosophy in Buddhist Studies	12
	5	Doctor of Philosophy in Economics	12
	6	Doctor of Philosophy in Education	12
	7	Doctor of Philosophy in English	12
	8	Doctor of Philosophy in Fine Arts	12
	9	Doctor of Philosophy in Geography	12
	10	Doctor of Philosophy in Greek and Roman Studies	12
	11	Doctor of Philosophy in Hindu Civilization	12
	12	Doctor of Philosophy in History	12
	13	Doctor of Philosophy in Islamic Studies	12
	14	Doctor of Philosophy in Management	12
	15	Doctor of Philosophy in Pali	12
	16	Doctor of Philosophy in Philosophy	12
	17	Doctor of Philosophy in Political Science	12
	18	Doctor of Philosophy in Psychology	12
	19	Doctor of Philosophy in Sanskrit	12
	20	Doctor of Philosophy in Sinhala	12
	21	Doctor of Philosophy in Sociology	12
	22	Doctor of Philosophy in Tamil	12



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