POSTGRADUATE INSTITUTE OF HUMANITIES AND SOCIAL SCIENCES (PGIHS)

University of Peradeniya

VACANCY

Post of Programme Assistant (Contract Basis)

Applications are invited from eligible candidates for the above position at the Postgraduate Institute of Humanities and Social Sciences (PGIHS), University of Peradeniya.

Qualifications and Experience

1. Should have passed the G.C.E. Ordinary Level Examination in six (06) subjects at one sitting, with credit passes in:
   - Sinhala Language / Tamil Language
   - English Language / English Literature
   - Mathematics

   AND
2. Should have passed all subjects at the G.C.E. Advanced Level Examination (except the Common General Paper) at **one** sitting.

3. Preference will be given to candidates possessing the following:

   a). An acceptable qualification in Computer Applications of not less than six (06) months' duration obtained from a recognized institution and knowledge in IT.
   b). Experience in working at a similar institute.
   c). Should possess a good command of English.
   d). Degree from a recognized university will be an added advantage.

Age Limit:

- Should be not less than 18 years and not more than 35 years of age on the closing date of applications.

Remuneration:

A fixed monthly salary of Rs. 55,000.00 will be offered. Employees will be required to contribute to EPF and ETF.

This appointment will be on a contract basis initially for a period of six (06) months. However, the Institute may extend the service of the selected candidate depending on the work requirements and satisfactory performance. The selected candidate may be required to work on weekends, as necessary.

Self-prepared applications, including contact details, should be forwarded under registered cover, together with certified copies of relevant educational, professional and service certificates, to the Assistant Registrar, Postgraduate Institute of Humanities and Social Sciences, University of Peradeniya, on or before 26th November 2026.

The PGIHS reserves the right to shortlist applications. Applications that do not conform to the above requirements, incomplete applications and applications received after the closing date will be rejected.

Assistant Registrar
Postgraduate Institute of Humanities and Social Sciences (PGIHS)
University of Peradeniya
E-mail: ar@pgihs.ac.lk
16th November 2026